

Job Specification

<u>Knowledge, skills and experience requirements for the post.</u>		
<u>Health Care Assistant</u>		
<u>Qualifications</u>	<u>Essential</u>	<u>Desirable</u>
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.		Desirable
Level 2 qualifications in English and Maths at grade C or equivalent	Essential	
<u>Experience</u>	<u>Essential</u>	<u>Desirable</u>
Experience of working in a school environment		Desirable
Previous experience with children with Special Needs/Physical Needs		Desirable
Experience of working in a care environment.	Essential	
<u>Skills</u>	<u>Essential</u>	<u>Desirable</u>
Ability to cope with the personal and physical needs of children and young adults.	Essential	
An understanding of the importance of maintaining pupil dignity at all times.	Essential	
Ability to cope with distressed children when necessary.	Essential	
An understanding of the requirement to always follow lifting and hygiene procedures.	Essential	
Excellent communication and listening skills.		Desirable
Ability to respect and maintain confidentiality.	Essential	
Working knowledge of standard computer packages (word processing, email and spreadsheets).		Desirable
Understanding of School child safeguarding procedures.		Desirable
<u>Other</u>	<u>Essential</u>	<u>Desirable</u>
Satisfactory Enhanced DBS check.	Essential	
Assessed and advised by Occupational Health.	Essential	
Knowledge, skills and experience requirements for the post.	Essential	
Pediatric 2 Day First Aid or Willingness to obtain		Desirable