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**Title:** *Principal – Secondary, Canadian School of Florence*

**Location:** *Florence, Italy*

**Job starts:** *September 1, 2022 or earlier*

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## The School

Canadian School of Florence is a K-12 school with students from 3 to 18. The Preschool (Pre K to K) and Elementary (Grades 1-5) campus is in San Domenico, Fiesole. The Middle School campus (Grades 6-8) is also located in an adjacent building and will be inaugurated with the first cohort in September 2022. The Senior School (Grades 9-12) is in Florence, in beautiful historical building, less than 2 km away from the Junior school.

The Elementary school experiential learning program is taught in English, based on the Canada (Ontario) curriculum with preparation, in Italian, for the Italian national exams as a “paritaria” school. Our Preschool students’ development and learning inspired by on the Reggio Emilia philosophy.

The Senior School prepares students for admission to prestigious universities all over the world with the unique opportunity to complete their High School education with an Ontario Secondary School Diploma (OSSD) through Blyth Academy our Globeducate partner school and an Ontario Ministry of Education accredited school (BSID 669675).

A boarding option is also available for senior school students who can join our learning community for a semester or for a full-year educational experience.

The Ontario curriculum combines the best of Canadian and International educational practices into proven academic programs aimed at developing students' independent learning, collaboration, communication, and leadership skills. Through this integrated approach, we strive to develop well-rounded global citizens who are prepared for, and can adapt to, an ever-changing world. We continually develop life skills including respect, responsibility, perseverance, collaboration, empathy, and integrity.

As an international school located in Italy, we embrace and celebrate our diverse cultural background while creating an environment in which students can learn from one another and accept each other’s differences.

Canadian School of Florence is a proud member of the Globeducate Schools network of premium international schools and online programmes educating approximately 30,000 students in ten different countries and on three continents. Globeducate’s mission is to prepare each student to become a global citizen who can shape the world. Globeducate believes that students will only succeed in the world of

tomorrow if they are prepared for the challenges they will face. As part of its excellence in education, Globeducate ensures that students build character and develop abilities beyond the purely academic. Globeducate students have a voice, and Globeducate gives them the power to act and help build a more equal, fair and sustainable world.

## **The Position**

### **Summary**

Reporting directly to the Head of School, the Principal of the Secondary School is responsible for educational leadership at the Canadian School of Florence Nardi campus. The Principal is accountable for compliance with the standards set out by the Ontario Ministry of Education, and the Globeducate Platinum Standard Quality Assurance Framework. She/he is responsible for creating an environment for excellence in curriculum and instruction, and fairness and transparency in assessment. The Principal promotes academic integrity, and innovative, supportive, and experiential learning in line with Globeducate values. She/he motivates and develops administrative staff and teaching faculty to bring the Globeducate and Canadian School of Florence visions to life.

The successful candidate is a proven leader in education management. She/he has experience in senior leadership in secondary school environments, and can drive exceptional performance at all levels. They are skilled in building relationships and partnerships with internal and external stakeholders. They are empathetic and committed to students' learning, growth, and development. They are passionate about innovation in education, and experiential learning. The successful candidate leads by example, and embodies accountability, integrity, and an entrepreneurial spirit.

### **Key Roles and Responsibilities**

#### **Leadership of Others**

- Support the Head of School in the strategic leadership of the school
- Lead and uphold the school and group mission, values and learning principles across the school
- Lead the Secondary School team, ensuring all aspects of the schools run smoothly and effectively on a daily basis
- Ensure the ethos and commitment to high standards and a culture for learning is secured through the leadership and management of other senior and middle leaders
- Support middle leaders so that they are able to lead others effectively and bring about measurable improvements in the quality of teaching and learning
- Have overall responsibility for the performance of teachers and students in the Secondary School
- Ensure the school environment and practices for students and staff are safe, promoting healthy living and wellbeing

#### **Leading Learning**



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- Lead learning and teaching in the Secondary Years, ensuring they are driven by, and quality assured against, the schools' learning principles, the Ontario curriculum, the Globeducate Platinum Standard and the expectations of other external bodies including the Ontario Ministry of Education
- Ensure a robust, challenging, and engaging curriculum is in place across the school that will secure high standards, continuity of learning, and prepare students for the transition to post secondary
- Work with the senior leadership team to create, implement & monitor a whole school teaching and learning policy to secure consistently high quality provision across the school
- Model and promote high expectations of all staff in the Secondary School so that every student develops their potential and achieves well
- Secure an effective and accurate data-driven assessment policy which reflects the principles of Growing Success
- Ensure smooth and effective progression through key transition points
- Work with other senior leaders to implement an effective professional development strategy for all teaching staff
- Be a learner who continues to develop professionally

## **Leading Structure and Systems**

- Responsible for the safeguarding of all members of the school community on the Nardi site
- Work with the leadership at Blyth Academy in Canada to ensure that all requirements for accreditation by the Ontario Ministry of Education are met
- Support middle and senior leaders to monitor and interpret attitudinal and attainment data and take steps to ensure all students make good levels of progress
- Support middle and senior leaders to implement SMART support and intervention strategies to support exceptional learning and wellbeing for students
- Ensure that attendance is accurately recorded and monitored and issues regarding absenteeism are monitored
- Ensure excellent behaviour and attitudes to school that comply with school expectations
- Support leaders to ensure all reporting is accurate and in line with the schools' reporting procedures
- Develop, lead and implement effective quality assurance processes including competency procedures
- Proactively communicate with the parent body in a timely and effective manner that is in line with the school values
- Ensure robust and efficient structures and systems are in place to effectively and efficiently resource the school
- Manage the Secondary school budget expenditure, as requested by the Head of School

## **Person Specification**

### **Essential**

- Ontario Principal's qualification or equivalent
- OCT or equivalent provincial teaching certification in good standing
- Prior leadership experience in Ontario secondary school environment, or private education



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- Experience in leading safeguarding processes
- Experience teaching and managing in Canadian and/or International Schools
- Excellent communicator
- Strong interpersonal skills
- Honest, transparent and caring
- ICT literate
- Ability to lead the school community by example
- Strong organisational skills and aptitude to work both independently and collaboratively
- Pro-active nature
- A team builder and player, able to motivate students and colleagues and build positive relationships
- Flexibility and the ability to adapt positively to any given situation

### **Desirable**

- A relevant senior leadership qualification
- Working knowledge of Italian

### **Application Process**

- Selected candidates will be invited to a long list interview via a Zoom call;
- Short list interviews will take place via remote methods;
- The successful candidate will be required to provide original documents and certificates prior to appointment
- Canadian School of Florence is committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced DBS check or equivalent and satisfactory references, as well as immigration process for non-EU citizens.
- The deadline for receipt of applications is January 7<sup>th</sup>, 2022
- Please, apply via TES