

## JOB DESCRIPTION

### Teacher - Bellan House

**Line Manager**

Head of Bellan House

**Job Purpose**

To teach pupils in accordance with the curriculum, to the best of their abilities and to contribute to the extracurricular life of the School. To assist all pupils to develop emotional security, self-belief and mature social skills. To ensure that each pupil achieves their fullest potential.

**Responsibilities**

- Have the highest expectation of every child, believing that every learner has an unlimited potential for development
- Plan to deliver the curriculum within the framework of present school policies
- Keep detailed records of the progress of each child in the class in line with school policy
- Monitor the progress of each child in the class, keeping records and evaluating the children's achievements
- Plan and resource the classroom as appropriate to encourage the development of all aspects of children's learning.
- Establish and maintain good relationships with colleagues, working as part of the team in all aspects of school development
- Work in partnership with parents in providing a quality education experience for all the children
- To attend parents' evenings and other out of hours events as required.
- To be positive, represent and be an ambassador for the School at all times.
- To follow all policies and procedures as outlined in the staff handbook.
- Carrying out other reasonable duties within the responsibilities of the post and capabilities and training as required and as asked by the line manager.

**Job description**

- DBS checked
- Holds a current teaching qualification eg PGCE
- Strong awareness of relevant health and safety issues
- The ability to motivate and sustain the interest of all the children
- Fundamental people management and supervisory experience
- Excellent communication skills

<p><b>Signed</b> .....</p> <p><b>Print name</b> .....</p> <p><b>Dated</b> .....</p> <p><i>(Post holder)</i></p>	<p><b>Signed</b> .....</p> <p><b>Print name</b> .....</p> <p><b>Dated</b> .....</p> <p><i>(Line Manager)</i></p>
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