

# Abbeyfield School

## Ambitious to Achieve

Learning Supervisor

Our Values

Creativity

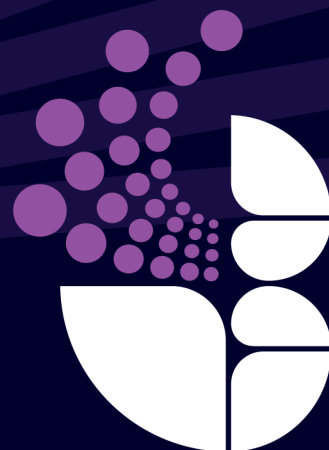
Honesty

Independence

Resilience

Respect

Responsibility



**ABBNEYFIELD  
SCHOOL**  
*Creative  
Education  
Trust*

# Dear Colleague

## Thank you for your interest in the post of Learning Supervisor at Abbeyfield School.

Are you looking to join a school that offers excellent career development opportunities, where you will make a positive difference to young people's lives and futures everyday ?

We have a thriving sixth form and are able to offer opportunities for applicants to teach their subjects at both vocational and academic level.

We are looking for the "right person" - someone who isn't afraid to come forwards with ideas and offer fresh thinking, someone who has energy and wants to be part of an exciting and dynamic team and school.

If your answer is yes to the above, then get your laptop or **phone** out now and apply today.

Teamwork is central to the culture of the school, and it is this, and a shared desire to support and challenge every student in order for them to achieve their personal best, which shapes everything we do at Abbeyfield. 'Leaders are determined to help pupils achieve their best' (Ofsted 2021).

We have very high expectations and aspirations of our students and of ourselves. This was highlighted in our recent Ofsted report, "Leaders have high expectations of staff. They also care about staff well-being. Staff morale is high" and "Leaders present a strong, unified and motivated team". Teaching and support staff all play a key role at Abbeyfield in putting the needs of our students at the very heart of all we do.

Our Quality First Teaching Charter ensures a focus on high quality teaching and learning supported by an ambitious programme of pedagogical and subject specific CPD. Whilst academic achievement is fundamental, we believe that all staff have a vital role in students' social and personal development. This ensures that students can be equipped with the life and employability skills needed for successful adulthood.

We, like all schools in the Creative Education Trust, pursue a rigorous and continuous programme of educational improvement. This is alongside an aim to provide students with a rich programme of extra-curricular activities. Abbeyfield offers a varied diet of curriculum and enrichment opportunities and students benefit from Trust organised events such as the key concept launch days, debate and essay writing competitions. We also have our annual days of Shakespeare performance which are a visible example of the impact we can have on students' creativity. We are often the host school for these events to allow students from all trust schools to work in a professional theatre space. We are always keen to expand further on the opportunities we provide for students to develop their creativity, resilience and independence.

High expectations for behaviour for learning are supported by a strong Head of Year & pastoral team alongside and a behaviour team of non-teaching staff. There is a strong emphasis on restorative justice and positive behaviour management alongside our praise and consequence systems. 'Pupils behave well. They are polite and courteous' The school's systems for pastoral care are strong (Ofsted 2021).

We believe Abbeyfield is a very special place to work and we are excited about the future. If you are passionate about what we are trying to achieve and you feel you can make a real difference in this role then I look forward to receiving your application.

We are committed to supporting anyone who wishes to enter the teaching profession and train to teach. It might be that this position, through providing excellent experience in the classroom could lead to you gaining qualified teacher status. We would be willing, for the right person to support this.

You may ring Fiona the Head teacher for an informal conversation on: 07842 434021.

Kind Regards,

Fiona Aris, Principal

You can find out more at:

[www.creativeeducationtrust.org.uk](http://www.creativeeducationtrust.org.uk)

# ABOUT CREATIVE EDUCATION TRUST



**Creative Education Trust inspires and enables young people to build successful lives on foundations of learning, resilience and employability. We believe that a rewarding educational experience and the highest possible qualifications are the best way to ensure social mobility for young people.**

Creative Education Trust is a growing multi-academy trust educating over 13,000 children in England. It was established in 2010 and has successfully transformed schools in England's post-industrial cities and coastal towns: areas of economic disadvantage and with a history of academic underachievement.

Creative Education Trust defines creativity as the ability to find connections between the things we know and turn these connections into new ideas and action. The academic arts and the sciences, practical subjects and life skills all need this creativity, and creativity is valued highly by employers. Our unique Knowledge Connected approach teaches pupils to analyse and understand their curriculum of study through the application of six key concepts.

You can watch a short video on what it means to be part of Creative Education Trust, illustrating our 'Knowledge Connected' approach to learning.

[www.youtube.com/user/creedacad](https://www.youtube.com/user/creedacad).

## Our aims for our students are to:

- ★ Raise their attainment in exams and tests through outstanding teaching
- ★ Make them intellectually curious with a sense of confidence
- ★ Increase their participation in HE, FE and apprenticeships
- ★ Ensure they have employable skills and attitudes
- ★ Create rounded individuals through a wide choice of co-curricular activities



## We are achieving our aims through:

- ★ Educational rigour
- ★ Organisational effectiveness
- ★ Financial efficiency
- ★ Partnership & recognition of local identity
- ★ Respect for autonomous leadership
- ★ Quality not quantity
- ★ Promoting practical creativity



You can find out more at:

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# ABOUT ABBNEYFIELD SCHOOL



We are a popular and oversubscribed mixed secondary school, catering for children between the ages of 11 and 18 years located in Northampton.

Since September 2012 we have been part of the Creative Education Trust. This has enabled the school to rigorously pursue rapid improvement for the children we teach.

The school boasts outstanding facilities in a modern well-kept stimulating environment.

## Our facilities include:

- Sports fields, netball courts, basketball courts, a gym and full size sports hall
- Use of Goals, a purpose built 5-a-side football venue
- Fitness Suite with sound system
- Dance studios with sound system and mirrored walls
- Super Learning Centre providing the opportunity for collaborative teaching and learning
- Science Lecture Theatre for demonstrations or large group activities
- Professional 280 seat Theatre complete with tiered seating
- Interactive whiteboards in every classroom
- Modern, glass fronted, open-plan learning resource centre
- Accommodation available for staff with a number of ensuite rooms



***“Pupils are happy at school and say that they feel safe. The school environment is calm and orderly. Pupils behave well. They are polite and courteous. Occurrences of bullying are rare”***  
*Ofsted, September 2021*

To see details of the school performance data please visit:

<https://www.compare-school-performance.service.gov.uk/school/138858/abbneyfield-school>

# SUPPORT FOR OUR STAFF

We are committed to providing our staff with the highest quality support and challenge to ensure that we excel and give our students the opportunities and provision they deserve. Senior leaders are encouraged where possible to sit on the academy council of another CET school which is a very valuable experience.

Each of the Creative Education Trust's schools benefits from a comprehensive programme of support and challenge, including working with former HMIs.

Creative Education Trust places a strong emphasis on CPD for teachers and for senior and middle leaders. They run a regular programme of training events to improve teaching performance and also provide focused management development and one-to-one coaching opportunities. There is an active cross-trust group on the Teaching Leaders programme and use Future Leaders and Teach First extensively.

The school is supported by an experienced Head Office team, who are available to advise on financial planning, audit, HR, legal and property matters either directly or by referral to our professional advisors.

There are also a number of cross-group, phase leader and year-specific forums to facilitate collaboration across the schools.



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# LEARNING SUPERVISOR JOB DESCRIPTION

## LOCATION

Abbeyfield School, Northampton

## SALARY

Unqualified Teacher Pay Range U2  
£22,961 per annum

## THE ROLE

To provide cover for absent teachers.

## REPORTING LINES

The post will report to the Assistant Principal Teaching & Learning.

## TEACHING AND LEARNING

- To supervise and support pupils engaged in learning activities to ensure that the learning objectives set by the teachers are achieved.
- Contribute to ensuring high quality learning across the school leading to good or better academic progress for students.
- To ensure inclusion and acceptance of all pupils within the classroom in order to promote equal opportunities.
- To act as a role model and set high expectations of conduct to ensure that good behaviour for learning is maintained in lessons and around the school.
- To keep appropriate records, including taking a register each lesson, to enable objective and accurate feedback to the teacher and pupils.
- To support learners as a classroom assistant when not required as a cover supervisor.
- Undertake break time supervision duties.
- Undertake relevant training.

## STUDENT WELFARE

- Support a high-quality pastoral structure so that all students fulfil their potential.
- To be aware of and comply with policies and procedures relating to child protection, equal opportunities, health, safety, security, confidentiality and data protection, reporting any concerns to the appropriate person in order to maintain a safe and secure learning environment for pupils.
- Maintain an environment which feels safe and enables students to report any concerns or complaints.
- Act as a student First-Aider, and undergo any relevant training in relation to this

## SCHOOL ETHOS AND COMMUNITY

- Ensure effective communication with all stakeholders in the school community (including parents) so that they are kept informed about, consulted on, and have an understanding of the aims of the school, its policies and procedures and future direction.
- Support solutions to achieving the British values of diversity, dignity and equality in all aspects of service delivery and engagement with the broader community.
- Actively foster a culture where all members of the school community respect others and their physical surroundings.
- Support the personal development of all students and contribute to maintaining a caring climate in which self-confidence, self-respect and social responsibility are encouraged.
- Develop amongst teaching staff an outward perspective and desire to contribute to wider life of the school.

## SUPPORTING THE WORK OF CREATIVE EDUCATION TRUST

- Develop strong, positive relationships with Creative Education Trust colleagues; contribute to collaborative work across Creative Education Trust schools and support other staff in participating in trust-wide work and projects.
- Participate in Creative Education Trust and sector-wide activities in order to share best practice and promote the school and Creative Education Trust in a national context.
- Undertake any other reasonable duties deemed appropriate to the role.

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# PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>Level 2 qualifications in English and Maths</li> </ul>	<ul style="list-style-type: none"> <li>Level 3 qualifications or higher</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Experience of working with young people</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a school environment</li> </ul>
<b>KNOWLEDGE AND UNDERSTANDING</b>	<ul style="list-style-type: none"> <li>An understanding of the secondary school curriculum and accountability measures.</li> <li>A knowledge of the safeguarding responsibilities of adults working within a school environment.</li> <li>An understanding and commitment to promoting high quality learning in the absence of specialist subject staff.</li> <li>The ability to demonstrate high expectations for every student giving cognisance to SEND, equal opportunities, diversity, ethos and student management.</li> </ul>	
<b>SKILLS AND PERSONAL ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>High expectations of self and others</li> <li>Resilience and motivation to manage day-to-day challenges</li> <li>Strong organisational skills</li> <li>Accepts accountability and takes personal responsibility for their own actions</li> <li>Ability to build effective relationships with students and staff</li> <li>An ability to enthuse and engender a desire for learning and passionate commitment to excellence at all levels.</li> <li>Commitment to inclusive education providing opportunity for achievement for all.</li> <li>Integrity, openness, energy and enthusiasm.</li> <li>Strong interpersonal, written and oral communication skills.</li> <li>Commitment to further training and professional development</li> </ul>	<ul style="list-style-type: none"> <li>Good ICT skills</li> </ul>
<b>EQUAL OPPORTUNITIES</b>	<ul style="list-style-type: none"> <li>A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity</li> </ul>	
<b>SAFEGUARDING</b>	<ul style="list-style-type: none"> <li>A commitment to follow all requirements, training and adhere to all policies ensuring and promoting the safeguarding and welfare of student's</li> </ul>	
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>High expectations for every pupil and a proven track record of making a difference to the learning and experiences of pupils inside and outside the classroom.</li> </ul>	

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.

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