

**Phoenix Infant Academy
HTLA Person Specification**

Education and Experience	Essential	Desirable
Meet HTLA standards or equivalent qualification or experience	√	
Hold relevant qualifications at a level equivalent to at least NQF Level 3.	√	
Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C) or NVQ Level 2 (or by test).	√	
A minimum of two years' experience of working with children (either paid or unpaid capacity) preferably in an education setting.	√	
Evidence of specialism in specific curriculum areas or areas of particular learning difficulty	√	
Qualified First Aider		√
Attended training as appropriate, including behaviour management, Child Protection training and teaching and learning strategies e.g. literacy.		√
Knowledge	Essential	Desirable
Able to evidence and apply knowledge and understanding of:		
Knowledge and understanding of the requirements of the EYFS framework	√	
Knowledge & understanding of the National Curriculum	√	
Understanding of behaviour management strategies.	√	
Understanding of First Aid procedures.		√
Personal qualities, attitudes and approaches	Essential	Desirable
The successful candidate will:		
Ability to relate well to children and adults	√	
Participate in development and training opportunities	√	
Hands on approach	√	

Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	√	
Prepared to work flexibly within reason		
Be reliable and patient	√	
Good sense of humour	√	
Sound IT skills to support learning and maintain electronic information systems	√	
	√	