

## Job Description: Subject Lead (Business)

<b>Reporting to:</b>	<b>Director of Faculty (Mathematics)</b>
<b>Location:</b>	<b>Birmingham</b>
<b>Contract:</b>	<b>Permanent</b>
<b>Working Pattern:</b>	<b>Full Time</b>
<b>Salary:</b>	<b>Ark MPS (£24,982 – £36,870) + TLR 2A £2,796</b>

**“It takes a whole community to bring up a child.”** We work closely with parents and community to support our children to develop a strong character and become confident young people.

### The Role

As Subject Lead of Business, you will develop, lead and manage the effective delivery of an outstanding curriculum, which enables the highest level of student progress and attainment in Business. You will lead a professional community of teachers and promote outstanding teaching and learning and a strong school culture within a nurturing and rigorous environment.

### Key Responsibilities

#### **Leadership and management (with the support and direction of the SLT)**

- Assist the Director of Faculty (Mathematics & Business) in monitoring, evaluating and continually improving the quality of planning, teaching and learning, and assessment of all members of the Business team
- Develop strong partnerships and ensure regular communication with parents, carers and relevant agencies
- Design, oversee, monitor and evaluate an engaging and challenging curriculum that inspires children and develops their skills and knowledge, while identifying clear targets, timescales and success criteria for its further development
- Ensure that you are up-to-date with the latest developments research and information regarding your subject area

#### **Improving Teaching & Learning**

- Model outstanding teaching and lead collaborative planning and development, including the sharing of resources and best practice within the department
- Ensure continuity and progression in the subject of Business by supporting colleagues in choosing the appropriate sequence of teaching and teaching methods and setting clear learning objectives through an agreed scheme of work
- Monitor the work of the department through rigorous and regular lesson observations, work scrutinies, and provide detailed, constructive feedback
- Use data to inform teaching and learning, identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes
- Manage behaviour effectively to create a safe, respectful and nurturing environment so that students can focus on learning
- Work collaboratively with both school and network colleagues as a committed team member, building successful, high performing teams
- Participate actively throughout the network, by attending relevant meetings, and, as appropriate, delivering network-wide training and initiatives

- Work with colleagues, students and families to develop a strong school community

### **Other**

- Actively promote the safety and welfare of our children and young people
- Ensure compliance with Arks data protection rules and procedures
- Liaise with colleagues and external contacts at all levels of seniority with confidence, tact and diplomacy
- Support the Academy's values and ethos by contributing to the development and implementation of policies practices and procedures
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
- Work with Ark Central and other academies in the Ark network, to establish good practice throughout the network, offering support where required

This job description is not an exhaustive list and you will be expected to carry out any other reasonable tasks as directed by your line manager.

# Person Specification: Subject Lead

## Qualification Criteria

- Qualified to teach in the UK
- Degree in Business or related subject

## Knowledge, Skills and Experience

- Demonstrable commitment to raising attainment of all pupils
- Experience of having designed, implemented and evaluated effective, imaginative and stimulating schemes of work and of leading successful enrichment programmes
- Experience or knowledge of improving the quality of teaching and learning through the development of progression plans, schemes of work and high quality resources
- Experience leading a team and/or working to support the significant success of others
- Experience of interpreting complex student data to drive lesson planning and improve student outcomes
- Be or demonstrate the potential to become an outstanding teacher
- Mastery of and enthusiasm for your subject area and pedagogy
- Effective and systematic behaviour management
- Up-to-date knowledge of the national education system, examinations and curriculum

## Behaviours

- Genuine passion for and a belief in the potential of every student
- A robust awareness of keeping children safe, noticing safeguarding and welfare concerns, and understanding how and when to take appropriate action
- Deep commitment to Ark's mission of providing an excellent education to every student, regardless of background
- Excellent interpersonal, planning and organisational skills
- Resilient, motivated and committed to achieving excellence
- Reflective and proactive in seeking feedback to constantly improve practice
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
- Commitment to and understanding of professionalism in line with the National Teaching Standards

## Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

*Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.*