



St Thomas More Catholic School

PERSON SPECIFICATION FOR A COVER SUPERVISOR

ESSENTIAL (E)

AND

DESIRABLE (D) CRITERIA:

1. Able to demonstrate successful experience in, and aptitude for, working with secondary age students in an educational setting, and professional dealings with students in less formal settings (E)
2. Able to communicate effectively to a class of students (E)
3. Possess good numeracy/literacy skills and use ICT effectively to support learning (E)
4. Educated to at least GCSE (grade A*-C) or equivalent, in English and Maths (E)
5. Have good classroom presence and be confident in leading a class and maintaining a good level of discipline throughout (E)
6. Able to maintain the interest of students to complete activities set. (E)
7. Sensitive to the needs of students (E)
8. Able to observe and keep notes of the student's attitude to work and progress against targets. (E)
9. Able to communicate appropriately with parents / carers and colleagues. (E)
10. Able to work as a team member but also act on own initiative (E)
11. Able to participate in team meetings to help develop service delivery (E)
12. Sensitive to confidential issues within the school and committed to the ethos of the school (E)
13. Displays commitment to the protection and safeguarding of children and young people. (E)
14. Values and respects the views and needs of children and young people. (E)