

PERSON SPECIFICATION

NETWORK MANAGER

	Essential	Desirable	How Identified
Knowledge / Qualifications			
GCSE including English and Maths at Grade C or above or equivalent	X		Application / Interview
Relevant IT professional qualifications/certification (including Degree)		X	Application / Interview
Knowledge of Antivirus and Client Firewall – installation and maintenance		X	Application / Interview
Knowledge of VMWare and Microsoft Hyper-V		X	Application / Interview
Knowledge of Backup and Disaster Recovery routines		X	Application / Interview
Knowledge of Microsoft Server operating systems	X		Application / Interview / Reference
Switching and routing experience, specifically HP switches with regards to VLANs, STP, bridging, 802.1x and Port-security		X	Interview
Knowledge of Active Directory and Group Policy	X		Interview / Reference
Up to date knowledge of potential future IT developments in education.		X	Interview
Up to date knowledge of data protection and GDPR legislation		X	Interview
Understanding of school / educational environment		X	Application / Interview
Experience / Abilities			
Experience of managing Windows 10 Clients	X		Application / Interview
Experience of Office365	X		Application / Interview
Managing SQL database servers		X	Application / Interview
Ruckus Managed Wireless system experience		X	Application / Interview
Some programming experience		X	Application / Interview
Experience with print management solutions		X	Application / Interview
Experience with GFI Endpoint Security and device encryption		X	Interview
Experience of line managing team members and allocating work		X	Application / Interview / Reference
Evidence of project management		X	Application / Interview
Financial and budget management		X	Application / Interview

Evidence of planning, delivery and managing IT staff development including objective setting, planning and delivery of Induction and on the job training		X	Application / Interview
Personal Qualities			
Ability to build positive relationships with a wide range of people	X		Interview / Reference
Ability to plan, implement and monitor IT strategies	X		Interview / Reference
Ability to take action to ensure the desired results are secured	X		Interview / Reference
Excellent planning and co-ordination skills	X		Interview / Reference
Communicate clearly to non - IT specialists and in a jargon free manner	X		Interview
Ability to prioritise and manage workflow whilst maintaining a flexible approach to respond to urgent requests	X		Interview / Reference
Review and plan IT department and wider staff IT Continued Professional Development training to keep them abreast with developments		X	Interview
Ability to adapt to changing and conflicting demands	X		Interview / Reference
Strong sense of customer service	X		Reference
Highly motivated and capable of motivating others	X		Interview / Reference
Other Requirements			
A commitment to safeguarding and promoting the welfare of students	X		Interview / Reference
Able to show a strong commitment to the ethos of the College	X		Interview
Excellent reliability, punctuality and professional conduct	X		Interview / Reference
Commitment to continuing professional development	X		Application / Interview
Willingness and availability to work outside of normal office hours on occasions and capability to travel	X		Interview / Reference
Current, full driving licence		X	Application / Interview
Able to undertake all the physical requirements of the post and use equipment according to Health & Safety guidelines	X		Interview / Reference
Willingness to undertake further relevant training and to pass those skills on to other members of staff as appropriate	X		Interview