



*Queen's
Gate*

Deputy Principal

Application pack

Applications are invited for the position of Deputy Principal, which will become available on 1st September 2018, following the retirement of Mr. Malcolm Alter, after 11 years of excellent service to our School.

THE SCHOOL

Queen's Gate is an independent day school offering an excellent all round education to girls aged four to eighteen.

We are a relatively small school with around 535 pupils, but one which is rich in tradition and at the same time abundant with the energy and the spirit of the 21st Century. Our pupil body reflects London's international diversity, a dimension which truly enhances and enriches our community. Our School is located in five elegant Victorian houses in Queen's Gate, within easy walking distance of the Science and Natural History Museums as well as the open spaces of Hyde Park and Kensington Gardens.

Whilst proud of its long tradition, Queen's Gate is a forward-looking community whose aim is not only to assist its pupils in achieving academic success, but also to prepare them for the varied challenges and opportunities of life in the 21st century. In both our Junior and Senior Schools, we aim to create a happy and secure environment in which each girl may realise her academic and personal potential. Our expectations of our pupils are high, both in and out of the classroom, as we encourage their intellectual development and their interest and involvement in

extra-curricular activities as well as their concern for others through charitable work, enabling them to become responsible citizens in a small school and a larger world.

Our small size and family atmosphere are strengths of the School, and enable staff to know each girl as an individual and to offer excellent pastoral care. Queen's Gate is committed to achieving academic success for all its pupils, whatever their ability. Teaching methods combine the best of modern technology with traditional rigour.

At all stages there is much emphasis on necessary study skills which will sustain our girls throughout their time at School and later at University or College. We have an excellent record at GCSE and A Level, with all girls going on to University or Art College in the UK and the States. Our Value Added rankings each year at both GCSE and A Level are consistently excellent.

In 2016 we celebrated our 125th Anniversary, and in November 2017 we had a very successful ISI inspection, which deemed the School to be fully compliant. The report can be viewed at <http://www.queensgate.org.uk/about-us/inspection-reports-2/>. Strategic development is important, and we continue to look for additional facilities to enhance our provision.



CURRENT MANAGEMENT OF THE SCHOOL

At present, our Senior Management Team consists of the Principal, Deputy Principal, Director of Pastoral Care, Director of Teaching and Assessment, Director of Academic Administration and Compliance, Director of Academic Development, Director of the Junior School and Bursar. The Principal has responsibility for both the Junior and Senior Schools, and all the SMT report directly to her.

The current Deputy Principal has particular responsibilities for external examinations, the time-table, curriculum, assessment and teaching and learning, and also contributes to the strategic development of the School and deputises for the Principal in both the Junior and Senior Schools.

THE ROLE

- The successful candidate will be expected to work closely with the Principal to lead and develop a clear vision for the School, whilst having her/his own areas of responsibility in accordance with their strengths and interests;
- She/he will be required to deputise for the Principal in all her responsibilities in both the Junior and Senior Schools and to have the confidence and knowledge to make decisions in her absence;
- She/he will be expected to embrace life in both the Junior and Senior Schools, whilst at the same time ensuring that both Schools work together and each remains an integral part of Queen's Gate School;
- She/he will wish to nurture the existing strong relationships which the School enjoys with its parents, and to attend alumnae and other stake-holder functions in both the Junior and Senior Schools as well as external events;
- She/he will be required to support and uphold the rich traditions and ethos of the School, including its Christian foundation, whilst embracing change and diversity.

THE CANDIDATE

The successful candidate will be a university graduate with appropriate teaching qualifications and a background as a first class educator, with proven senior management experience, ideally within an independent school.

Candidates should be excellent communicators and have well-developed IT skills. Experience and appreciation of whole school issues, a clear understanding of the current debates in education, a commitment to girls' education and the vision, drive, enthusiasm, energy and stamina to maintain the standing and momentum of this successful School are all essential qualities for this role.

Candidates should also demonstrate an appreciation of the ethos of our School. Warmth, integrity, resilience, optimism and a well-developed sense of proportion and humour are all desirable personal qualities. The candidate will also be expected to contribute to both the teaching and the extra-curricular life of the school.

REMUNERATION

The salary will reflect the importance of the post, and will be commensurate with the experience and standing of the successful candidate. Private health cover, a season ticket loan arrangement and fitness facilities will be offered, and daughters of members of staff may be educated at Queen's Gate at reduced fees.

The School participates in the DfE Teachers' Superannuation Scheme.

APPOINTMENT PROCEDURE

An application form may be downloaded from our website: www.queensgate.org.uk/about-us/vacancies or requested from the School. When completed this should be sent, together with a letter of application, to the Principal, Queen's Gate School, 133 Queen's Gate, London SW7 5LE or by email to recruitment@queensgate.org.uk, to arrive no later than Monday, 22nd January 2018.

Queen's Gate is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo enhanced DBS checks and have references taken up with previous employers.

