Classroom Teachers
St Joseph's Primary School, Wee Waa

Position Description

Click here to apply. Applications close 24 September 2021.

Position level	NSW and ACT Catholic Systemic Schools EA 2020 NSW Teacher - Salaries (Standards)
Base salary range (Full-time)	$65,165 - $114,720 per year (based on skills, experience & NESA accreditation)
Reports to	Principal
Location	St Joseph's Primary School Wee Waa
Employment type	Full-time and part-time
Employment status	Permanent and temporary

About St Joseph's Primary School Wee Waa

St Joseph's Primary School is a co-educational Catholic primary school from K-6 which provides quality education for 110 students. The school's vision is "To be a Beacon of Learning, Faith, and Community for all children of the Wee Waa district" and therefore is a school community that cares for the individual needs of students and families.

Wee Waa is a dynamic rural community situated in the rich agricultural heartland of the lower Namoi Valley in North West NSW, approximately 40 kilometres west of Narrabri. With a population fluctuating around 2,080 people, Wee Waa is known as Australia's Cotton Capital and boasts a welcoming, close-knit and supportive community. Being the oldest town in the Namoi Valley it features many historic sites and points of interest such as museums, War Memorial, lagoon and only a short distance to travel to other villages in the region such as Burren Junction and Pilliga. Wee Waa is known to be a strong sports-oriented town which has an excellent golf course, swimming pool, indoor multi-purpose courts and numerous walking tracks around the town.

Commencement

The commencement date for this position will be negotiated with the successful candidate, the temporary positions will conclude 20 December 2022.

Position Purpose

The Catholic School is more than an educational institution. It is a key part of the Catholic Church - an essential element in the Church's mission. The Teacher assists the Principal, to demonstrate strong support for the vision and ministry of the Catholic school.

Teachers are supported in their role to be able to provide quality teaching in a stimulating and challenging environment where everyone is valued. This position is responsible for all aspects of the planning, preparation and delivery of effective learning and teaching programs across the school.

Key Responsibilities

Duties related to the position include but are not limited to the following:

Key area	Task
Classroom teaching	All teachers employed in the Diocese of Armidale ● Collaborate with colleagues in Professional Learning Teams as part of a Catholic Professional Learning Community. ● Create a safe learning environment which stimulates learning, promotes excellence, and accepts and acknowledges the needs of students to be both challenged and supported. ● Plan, prepare, record, evaluate and report on work to be undertaken by classes. ● Use a contemporary pedagogy and high-yield strategies to meet students' individual needs. ● Identify learner needs, conferring with specialist staff in the school as required. ● Communicate in a clear, respectful and professional way in order to optimise each student's development. ● Attend all lessons and be punctual to class. ● Maintain professional confidentiality with regard to students and their families. ● Be proficient in the use of ICTs as a teaching and administrative tool.
Record keeping and reporting	● In a timely manner, assess and provide effective feedback on students' work and keep complete and accurate records of each student's progress. ● Communicate with parents in written reports and parent teacher

	interviews, and at other times as required. • Carry out administrative tasks thoroughly and punctually.
Other duties	• Communicate with, and establish effective and cooperative working relationships with teaching and non-teaching colleagues. • Help to enable the best use of shared resources. • Undertake playground, class and other supervisions according to rosters as required. • Work with colleagues to review and develop the curriculum and write course documents. • Attend and actively participate in staff and faculty professional development meetings, as required.
Professional development	• Undertake regular professional development in order to meet professional growth as indicated in the AITSL Standards for teachers, and the requirements of NESA. Keep abreast of knowledge and curriculum development in teaching areas as well as current developments in educational research. • Contribute to the professional development of other staff members by proactively sharing knowledge, ideas and resources • Actively participate in coaching to further develop self-nominated skills and abilities.
General	• Attend to any other matters appropriate for the position and consistent with the skills of the incumbent.

St Joseph's Primary School, Wee Waa reserves the right to alter roles, responsibilities and requirements as required.

Selection criteria

General expectations of staff at St Joseph's Primary School, Wee Waa

- Respect of and a commitment to the Catholic ethos and a willingness to foster it.
- Serve the employer faithfully, honestly, efficiently and diligently and exercise all due care and skill in the performance of your duties.
- Ensure appropriate behaviours when engaging with children.
- Act as a team member, developing and supporting the philosophy and ethos of the team.
- Willingness to undertake professional development.
- Maintain strict observance of school policies, rules and procedures including the reporting of improper or unethical conduct.
- Observe and comply with all WHS protocols.

- Ensure all colleagues, students and parents are provided with quality service in a timely, efficient and friendly manner.
- The ability to maintain strict confidentiality and to exercise discretion and sound judgement.
- Act in a professional and respectful manner at all times.
- Employment at St Joseph's Primary School is conditional upon successful applicants having or obtaining a valid current NSW Working with Children Check Clearance.

Essential criteria

- Appropriate teaching qualifications and current NESA registration.
- Demonstrated knowledge of pedagogy associated with K-6 teaching in a contemporary, collaborative learning space.
- Demonstrated skills in information and communication technologies.
- Demonstrated teaching skills, including working collaboratively with colleagues to create innovative experiences for all learners and a demonstrated capacity to team teach.
- Excellent interpersonal and communication skills including the capacity to develop productive and caring relationships with students, parents and staff where the focus is on the learning and well-being of the student.
- Demonstrated high standard of competency and proficiency in classroom practice and student management.
- Meet the criteria and be willing to teach Religious Education in the Diocese of Armidale in accordance with Framework for the Accreditation of Staff in Catholic Schools.

Application

For questions regarding the professional nature of this position, please contact the Principal, Alistair Stewart on (02) 6795 4038 or email astewart1@arm.catholic.edu.au.

Before submitting your application, please ensure the following:

- You have carefully read the position description and ensure you understand the role you are applying for and that it is suited to your skills, experience and qualifications.

- **Complete the relevant online application form** by **clicking here** and attach a cover letter (optional) and CV that clearly outlines your qualifications and career history.

Preferred applicants must have the right to work in Australia and will be subject to employment screening.