



Chilton Trinity

Aiming High, Achieving Together

11 – 16 Mixed Comprehensive School

940 on roll

Chilton Street,
Bridgwater,
Somerset, TA6 3JA

INFORMATION FOR PROSPECTIVE CANDIDATES

Cover Supervisor

Permanent



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The School

At Chilton Trinity we aim to be an inclusive learning community in which every student can work hard to achieve their very best. I make no apology in believing we have an absolute moral responsibility to equip students with the best possible exam results as we know, this sets them up for the rest of their life and opens doors. We balance this academic focus with opportunities for our students to have genuine life enriching experiences, underpinned by the highest expectations and an unconditional commitment to provide the best education possible for your child.

It is hugely important to me that every student in this school feels happy and safe. As we know this is how students learn best combined with a sharp focus on learning. We constantly remind students that there are no limits to what they can achieve if they have the right mindset. We aim to support and nurture students to develop confidence and resilience through a wide range of learning and enrichment activities, both in the classroom and in sport, music and the arts.

Chilton Trinity is a mixed comprehensive school for students aged 11 – 16 in Bridgwater, Somerset. The school was established in 1966 but in November 2014 moved into a brand new state of the art PFI building on the same site. The old school building was then demolished and a new car park stands in its place. We can admit up to 210 students in each year group. Our overall number at present is 940.

We are well-known as a caring school and our House system supports this by creating a family atmosphere that supports each child. We want a stimulating environment for learning and have high expectations on attitudes and behaviour, encouraging students to be the best they can with positive rewards for good behaviour. Our House system divides the school into four smaller families. We call them Jupiter, Mars, Neptune and Venus, each led by a Head of House and a House Learning Manager who both focus on academic monitoring and pastoral care. We ensure no student is invisible. The House System also encourages a highly competitive atmosphere, inter-house competitions throughout the year, promoting success, resilience and team spirit. Smaller Tutor Groups also help to establish strong links with tutors.

Trinity Leisure (1610) Sports facility is also located adjacent to our site and used by the local community throughout the day. On 1st March 2013 a new swimming pool opened for the first time to complement the fitness suites and Sports Hall that opened in 2012.

The school is popular and highly regarded in the local area. In our most recent Ofsted Inspection (September 2014) we were delighted to be judged to be “good” across all four Ofsted categories.

I am delighted you have taken the time to find out about our school and it is a privilege to be the Headteacher at Chilton Trinity as we move into an extremely exciting time for the school. We are hugely proud of our school and of the achievements of our students. We have a beautiful building and excellent facilities, but our greatest asset is our students.

Please do not hesitate to call us if you would like to look around before deciding whether to apply or if you would like clarification on any matter.

If you do decide this post is for you I look forward to receiving your application.

A handwritten signature in black ink, appearing to be 'J Lamb', with a stylized, looping flourish at the end.

Mr J Lamb
Headteacher

Leadership Team

Headteacher	Mr J Lamb
Deputy Heads	Mr T Newell
Assistant Heads:	Mr R Suik
	Ms K Wood (SENDCO)
	Mr R Payne
Associate Assistant Heads:	Mrs B Hampton
	Mr R Hopes

About our students

There are numerous opportunities for students at Chilton Trinity to participate in all aspects of school life.

Our students play a big part in supporting Year 6 students with their transition from Primary School. Each Year 6 student has their own Ambassador from Year 9 who helps and guides them through the transition process.

There is a strong element of Student Leadership in the school with students involved in decision making at all levels, such as in staff interviews, reviewing policies and planning fundraising events. Recently students have been successful in changing and improving the eating areas within the school, introducing more charity events and in the design and implementation of our new school uniform.

House competitions, ranging from football to public speaking are held weekly throughout the year. Students compete to win the Croad Trophy, which is presented to the House with the most points at the end of the year. Sports Day is very competitive with all students cheering on their House. Students from all Houses have the opportunity to become a House Leader.

Students take part in a variety of Music and Drama activities. There are opportunities for them to participate in concerts and assemblies. We have recently staged a fabulous Winter Wonders Christmas Concert which is followed by our school musical 'Legally Blonde' this term.

Students take part in a variety of sports activities, in lessons, in House competitions or by representing the school. Our school teams are hugely successful at both local and county level. Individual students have also represented the County and the South West in hockey, basketball, swimming, rugby and football.

Our students value the way the school works restoratively and recognise the positive impact this has on behaviour and relationships of students. We also work closely with parents to ensure they are fully involved in school life.

There are various opportunities for students across all year groups to participate in trips abroad. For example, a trip to Berlin, the Africa Expedition, Ski Trip and the Language Study visits to either France or Spain are always extremely popular.

Year 7 Students also have the opportunity to go camping for the week in Porlock and participate in a variety of outdoor activities. For many students the Camp is a highlight during their time at Chilton.

Job Advert

Cover Supervisor

Required from 5th November 2018 (or as close to this date as possible)

30 hours per week - Term Time only + 5 days

Salary: Grade 13 - £18,672 pro rata

We are looking to appoint a Cover Supervisor to take responsibility for classes during teachers' absence. Specialist subject knowledge is not essential, but key attributes are flexibility and an approachable and positive manner. Cover is determined on a daily basis, and when you are not required to lead in the classroom, you will be required to assist other teachers in their classrooms and to help with the preparation of resources and materials.

To apply for this role, please complete a support staff application form. This can be accessed via the school website. If you would like to have a look around or speak to the Head, Mr J Lamb before making an application, please phone Mrs E King, Head's PA to arrange this 01278 425222. Applications will be considered as soon as they are received.

Closing Date for Applications: Wednesday 3rd October 2018 at 9.00am.

All applications including application form and covering letter (addressed to the Headteacher, Mr J Lamb) should be emailed to EKing@educ.somerset.gov.uk

Interviews will be held: w/c Monday 8th October 2018.

We are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and undergo appropriate checks, including enhanced DBS.

No agencies

Job Description - Cover Supervisor

Responsible to: Deputy Headteacher

Job Purpose and Context	<ul style="list-style-type: none">• To supervise the learning of whole classes during the short-term absence of the class teacher, to invigilate tests and examinations and to support students one to one as required
Main Tasks (under the direction of a nominated senior member of staff)	<ul style="list-style-type: none">• Supervise the work of whole classes doing work set by their subject teacher in accordance with school policies• Support whole classes, small groups and individuals with their learning• Register and record student attendance in lessons• Answer student queries about process and procedures relating to the lesson and the work set• Manage the behaviour of students to ensure a calm, productive learning environment• Collect completed work as required and return it to the appropriate teacher• Provide feedback to colleagues on students' progress and any issues arising during the class• Assist with other activities relating to the supervision of students and the support and delivery of learning• Deal with any immediate problems or emergencies according to school policies and procedures• Participate in training and other professional development activities as required• Act as a role model and set high expectations of conduct, behaviour and dress• Promote positive values and demonstrate a positive attitude in line with our Relationships for Learning Policy• Be aware of and comply with the school's policies regarding Safeguarding, Equal Opportunities, Health and Safety, Confidentiality and Data Protection.

Person Specification

	Attributes	Essential/ Desirable
Educational	5 GCSE including English and Maths 9-4 or equivalent Qualifications to A level or equivalent experience Basic IT Skills	Essential Desirable Essential
Knowledge	An understanding of safeguarding A background understanding of the relevant aspects of "Keeping Children Safe in Education" requirements/issues	Desirable Desirable
Experience	Experience of working within a school setting Willingness to successfully complete the range of training relevant to the job	Desirable Essential
Skills and Abilities	Effective communication and interpersonal skills Adaptable and flexible A good team player with resilience and a desire to be part of a school community An empathy with young people of all abilities and backgrounds The ability to be assertive	Essential Essential Essential Essential Essential
Qualities	Patience, persistence, flexibility, tact, creativity, sensitivity Tolerance, understanding and empathy Personal impact and presence Energy, enthusiasm and a positive outlook	Essential Essential Essential Essential
Special requirements	We are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and undergo appropriate checks, including enhanced DBS.	Essential

How to apply:

The closing date for this vacancy is **Wednesday 3rd October 2018 at 9.00am.**

Potential applicants are welcome to telephone 01278 425222 if they have any questions about the post. The Headteacher, Mr J Lamb, can be contacted through his PA, Mrs Emma King, should you wish to discuss any details about the post or the school, or if you would like to arrange to visit before submitting an application.

Please complete and sign the Somerset County Council Standard Application Form – only applications submitted on this form will be considered. Accompany the completed form with a letter of application – maximum of two sides of A4 (font size 12). In your letter please explain how your experience to date matches the person specification and equips you for this post. Also outline in brief what you feel you can bring to this school and how you can contribute to its future development.

Please email completed applications to eking@educ.somerset.gov.uk

We will contact your referees for a reference before the interviews and for shortlisted candidates the references will be taken into account in deliberations at the conclusion of the final panel interviews.

Chilton Trinity is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check.

Candidates are asked to bring to interview some type of photographic identification, this could be either a passport or driving licence.

The school is an equal opportunities employer. Our policy is to ensure that no job applicant or employee receives less favourable treatment because of race, colour or nationality, sex, marital status, religion or disablement. We have a smart dress code for all staff. The site is non-smoking.



Bridgwater

Bridgwater itself has a population of about 36,000 and is a thriving market town within the rural county of Somerset. It is most famous for its carnival, held every November, which regularly attracts more than 130,000 visitors. It also provides an attractive location for businesses, with two motorway junctions within three miles of the town centre, and this is reflected in the growing number of industrial parks around the town.

You can visit the town website on: www.bridgwater.net

Sedgemoor, of which Bridgwater is the main town, is renowned for its wealth of attractive scenery. Just outside Bridgwater are the Quantock Hills, designated an Area of Outstanding Beauty and the attractive West Somerset coastline towards Minehead is registered as a Site of Special Scientific Interest because of its fantastic rock formations .

The county of Somerset also has much to offer and you can visit the Somerset tourism website on: www.visitsomerset.co.uk



