

JOB DESCRIPTION TEACHER OF ENGLISH

Accountable to: Head of Department

Principal role: To participate fully in the teaching of English at Coombeshead Academy

Main Duties:

1. To carry out the duties of a classroom teacher as outlined in the School Teachers' Pay & Conditions Documents.
2. To assist the Headteacher and Senior Leadership Team (SLT) to deliver the school's policy in respect of legal, moral and educational obligations placed upon it by Education Acts.

Specifically

- To teach across the full age and ability range
- To contribute to the development of schemes of work and resources for the English department
- To ensure that students' work is marked regularly and that they receive constructive feedback
- To act as a pastoral tutor and be responsible for the academic and pastoral wellbeing of a group of students
- To be responsible for a positive learning environment including displays, student handbooks and exercise books or folders
- To attend various school meetings as required within directed time
- To provide feedback to parents about their child's progress
- To participate in Professional Development, maintaining a personal CPD record
- To complete all other reasonable tasks as directed by the Headteacher or Line Manager

In addition Coombeshead Academy teachers are expected to:

- Contribute to extra-curricular activities as appropriate