

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lower School French Teacher/2 yrs Subject Coordinator - Vacancy: 2021-026 | | | | | |
| Number of vacancies: | 1 | **Working conditions:** | | Full-time (40 hours per week) – Indefinite duration contract | |
| Brief description: | The teacher is a resource person for student and parents. Teachers are expected to be aware of the philosophy, goals, objectives and policies of the school and to co-ordinate personal goals and objectives within this framework. Teachers report to the School Principal. | | | | |
| Application deadline: | 17 April 2020 | | | | |
| To apply | Please submit your online application in English through ISL’s Careers webpage: [ISL application link](https://vacancies.islux.lu/jobs) | | | | |
| To begin: | 1 August 2020 | |  | |  |
| We offer: | Leadership, inspiration and support.  A competitive salary scale with a range of benefits and we are an Equal Opportunity Employer.  For further information, please visit our website (www.islux.lu). | | | | |
| Profile: (training, experience, skills and aptitudes necessary to do the job) | | | | | |
| 1. Current teaching certificate or equivalent; 2. Bachelor’s Degree or equivalent (MA preferred); 3. Fluency in English and French (near native levels); 4. At least two years of successful experience teaching French to Lower School children (ages 3 to 11); 5. Previous experience as a Classroom teacher will be valued; 6. Previous leadership experience; 7. Recent successful teaching in an international school setting; 8. Familiarity with and understanding of recent developments in French education for primary school children; 9. Familiarity and fluency with technology supported learning; 10. Experienced in working in a collaborative teaching situation; 11. Technologically competent in basic resources and programmes (ex: Atlas Rubicon, Office 365 preferred); 12. Understanding of and experience with teaching students who are English Language Learners. | | | | | |
| The successful candidates must: | | | | | |
| * Be passionate and enthusiastic about students and their education; * Be innovative in teaching students; * Be responsible for own learning and well-being: value continuous learning, collaborative work, self-reflection, and resiliency; * Be confident and motivated in working with students, parents and colleagues: build and maintain partnership; * Be pro-active, well-organised and discreet; * Be adaptable to a wide range of situations, work independently as well as part of a collaborative team; * Be an effective communicator by reading, writing, speaking and listening confidently and reflectively as well as asking questions appropriately; * Be committed to the health, safety & security of children, including child protection issues; * Demonstrate ethical behaviour in and out of the classroom; * Be a contributor to the World, culturally sensitive, and display care, empathy and consideration for others. | | | | | |
| Among main responsibilities | | | | | |
| * Provide effective delivery of the ISL curriculum; * Maintain careful and accurate records of student academic achievement and attendance; * Establish and maintain expectations of student behaviour in and out of the classroom to create a well-functioning learning atmosphere in the school; * Carefully plan and prepare each lesson following the requirements of the curriculum and attending to the needs and abilities of the students; * Assign a reasonable amount of homework at each grade level and check to make sure it is done; * Evaluate student progress on a continuous basis; * Create an environment within the classroom that will encourage academic achievement and provide for individual differences intellectually, socially, emotionally and physically; * Prepare yearly lesson plans, curriculum unit planners and course outlines for each class; * Leave lesson plans and seating charts in the appropriate office for the convenience of substitutes; * Establish and maintain positive relationships with students, colleagues, administrators and parents; * Keep parents informed of their children’s academic, social and emotional growth throughout the school year; * Attend faculty meetings, in-service meetings, grade level meetings or departmental meetings as necessary or required; * Be familiar with all school rules and conscientiously assist in enforcing them; * Take turns, in rotation, on duties such as recess and lunch supervision; * Promote mutual respect and understanding among all members of the group; * Attend Parent Information Evenings and Parent / Student / Teacher Conferences and other special occasions during the school year as requested by the Principals and/or the Director; * Maintain a good personal attendance record, being absent only when necessary, and informing the administration so that substitutes may be provided; * Handle personal problems and grievances in a professional way, taking them through the proper administrative channels; * Recommend purchase of textbooks, instructional materials and supplies for classes as needed to carry out the instructional programme, as needed, through the Grade Level Leader or Academic Leader; * Model the values and professional demeanor as expressed in the “Professional Beliefs and Behaviours at ISL”; * Co-operate in all efforts to enhance the educational programme and the reputation of the school; * Keep informed about new developments and methods in the subjects taught through continuous professional development; * Such other duties as may be assigned by the Principal or the Director. | | | | | |