City of London Academy (Southwark)
Job Description
Head of PE

Grade	Up to UPS3 (Inner London) + TLR 1B 10,715
Responsible to	Assistant Principal
Job purpose	• Provide strong leadership that results in a PE department which provides first class teaching and learning opportunities for pupils and staff; • Instigate and develop an innovative approach to PE that will stimulate all pupils to achieve their potential; • Oversee the organisation and running of the GCSE, BTEC and A Level qualification • Work with other departmental heads to provide an integrated coherent approach to teaching and learning; • Provide specialist subject expertise for the Senior Leadership Team and departmental staff. • Support the Community Cohesion focus within the Academy
Key Accountabilities	• Deliver an innovative approach to PE teaching across all of the curriculum so that all pupils are stimulated to achieve their optimum performance and have a positive experience of PE and school sport • Develop and implement the Academy's strategy for PE so that it integrates with the major objectives of the school development plan and takes the curriculum forward to meet the targets set by the Secretary of State and Governing Body; • In conjunction with the Assistant Principal set strategic targets for teaching and learning in PE; • To develop and implement partnerships to support the PE curriculum and other activities such that wider expertise enriches the holistic learning experiences of the pupils and the wider community. • Designing a broad curriculum in PE that meets the aims of the Academy and the needs of all students • To ensure that full schemes of work are maintained and regularly updated • To help establish & maintain common standards of practice within the department and develop the effectiveness of teaching and learning styles in all areas within the department • Mentoring of ECT's and teachers/staff in the department • Ensuring that the statutory requirements of the National Curriculum are met • Evaluating the design and delivery of the curriculum for PE; continuously striving to improve all aspects • Monitoring and evaluating the PE curriculum in 'value for money' terms • Setting targets for pupil achievement in PE • Ensuring that there is an effective assessment, recording and reporting system of student progress • To ensure that there are effective systems in place to support Behaviour for Learning and quality assurance processes within the faculty • To promote extra-curricular activities and opportunities across all PE and sport disciplines

	• Advising the Finance Director of potential additional funding for PE and assisting with the bidding process • Exploiting business opportunities to improve the resources of the PE department • To lead and run intervention activities in PE • To undertake any reasonable duty as directed by the line manager and Principal that is commensurate with the role
The City of London Academy (Southwark) is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers.	

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Person Specification
Head of PE

QUALIFICATIONS

No	Description	Rating
1	Good First Degree	Essential
2	Qualified Teacher Status	Essential

SKILLS & EXPERIENCE

No	Description	Rating
3	Leadership skills	Essential
4	Strategic Management Experience in PE Education	Essential
5	Capable of initiating and maintaining innovative curriculum design and delivery	Essential
6	Record of raising standards in PE	Essential
7	Ability to lead and to transfer enthusiasm and understanding of PE, including its application to all aspects of life, to students and departmental staff	Essential
8	Excellent understanding of the strategic importance of PE to raising standards	Essential
9	Flexible management style that involves all stakeholders in decision making, as appropriate	Essential
10	Ability to develop staff and build strong relationships	Essential
11	Ability to research, adopt and appropriately integrate current best practice in the teaching of PE, including evidence of recent relevant CPD	Essential
12	Evidence of recent child protection and safeguarding training and understanding of professional standards in this respect	Essential
13	Self-motivated with excellent organisational and planning skills	Essential
14	Excellent communication and user ICT skills	Essential
15	Ability to work under pressure and meet deadlines	Essential
16	Flexible in approach and a good team player	Essential
17	To promote the safety and wellbeing of students, ensuring that the school's Child Protection and Safeguarding policies and procedures are promoted within the Academy	Essential