



Description of the School

UT SERVIAMUS

A Christian community that values, nurtures and respects every individual. A place where all are challenged to do their best, serve others, show compassion and act with integrity.

Queen Mary's School....

- Strives for excellence in every endeavour
- Loves life and enjoys learning
- Nurtures spirituality and personal growth
- Respects individuality and embraces diversity
- Enhances character and builds resilience
- Creates independent young people
- Makes strong and lasting friendships

More information about Queen Mary's can be obtained from our web site at:

www.queenmarys.org

Owned by the Woodard Corporation, Queen Mary's School is an all girls' independent boarding and day school situated in beautiful countryside, close to Thirsk and the Hambleton Hills. Junction 49 of the A1 is about 2 miles away. Founded in 1925, the school was originally situated at Duncombe Park, but moved to its present site in 1985. Baldersby Park, the school's current home, is a Grade 1 listed building surrounded by 40 acres of landscaped grounds, sports fields and paddocks.

We have a co-ed nursery and pre-prep department (currently one form entry in each year group) but the main school is for girls only and spans the age range 7 to 16. While we prepare a few girls for Common Entrance at 11, 12 and 13+, most girls stay on and study for their GCSE examinations with us, before moving to new schools and colleges for the sixth form.

The School has a strong boarding tradition, and we have an increasing number of day girls and those who board one or two nights each week. Many of the girls who travel to school daily use the school minibus service. The School has a unique family atmosphere with friendliness and concern for others being an important part of the School's ethos, promoting Christian education and high academic and pastoral standards. All members of staff are expected to be in sympathy with the aims and ethos of the School.

Job Description: Part Time Teacher of Mathematics

All staff are expected to contribute to the wider community of this successful school.

The academic life of the School is overseen by the Director of Studies and Heads of Department for each subject area to ensure an up to date and challenging curriculum. On-going assessment is relevant and pupil progress is tracked in order to inform future teaching and learning goals.

Above all Queen Mary's believes that the learning process must be enjoyable and engaging. Teaching and learning are supported by a wide range of resources and extra-curricular activities. The ethos and values foster an enthusiasm for lifelong learning and encourage independence of thought. The children develop self-esteem, a wide range of knowledge and essential communication, study and life skills as they progress. The applicant will be expected to teach children of all abilities from Year 3 to Year 11.

The key responsibilities are:

- To have prime responsibility for the educational development and pastoral care of the children within your care
- To teach according to their timetable, ensuring that lessons are planned, ordered and effective. Lessons will have clear teaching objectives and maintain pace, motivation and challenge
- To know, understand and follow the Key Stage/subject curriculum
- To set tasks which challenge pupils in line with growth mindset and ensure high levels of interest in lessons and prep
- To use a variety of teaching methods to ensure effective learning.
- To be aware of the need to differentiate work and challenges according to the ability of the pupils, whilst maintaining high expectations of all and taking full account of any Special Educational Needs
- To encourage children to take responsibility for their learning.
- To monitor the academic progress of each child in the class. Work will be marked effectively and clear feedback given to pupils. Targets will be set and reviewed regularly.
- To provide informative written reports on pupils' work and progress
- To maintain high levels of communication with parents regarding both pastoral and academic issues
- To have appropriate and challenging expectations.
- To support and develop children's learning.
- To ensure there is a safe, stimulating and well-organised learning environment for children. The classroom area will be maintained in good order and with excellent display work
- To be supportive of the School's aims, agreed teaching styles, methods of assessment and other policies
- To work as part of a team, in harmony with and for the furtherance of the School's ethos and declared educational aims and priorities
- To liaise closely with the Head of Mathematics in reviewing, revising and implementing policies to ensure teaching and learning are the best they can be.

The duties currently assigned to this role include:

- Undertake supervision duties as required
- To attend regular weekly staff meetings
- To attend Parents' Meetings and all school activities, both in and out of school, as appropriate (including INSET)
- To participate in the School appraisal programme
- Contribute to the marketing and promotion of the School to prospective pupils and parents
- Relate to children in an atmosphere of trust, openness and ambition and to encourage a climate of mutual respect
- To make a full and active contribution to the extra-curricular life of the School
- To uphold the policies of the School

As a boarding and day school we maintain the traditions of boarding, working an extended teaching day. Girls from Year 6 have Saturday morning lessons.

In addition to subject teaching, the new member of staff will be a Tutor. This pastoral role, played by each member of the teaching staff, is considered to be very important at Queen Mary's. Members of the teaching staff are expected to perform a duty one night a week until 20:00. Pupil Profiles are written for every pupil at the end of each term.

Teacher Specification

This is an exciting opportunity for a gifted and professional individual. The ideal candidate will have the following qualities, experience, skills and abilities:

- A relevant teaching qualification
- Proven results at GCSE Mathematics
- High professional standards to act as a role model
- Support for the School's traditions and Christian foundation
- Act with integrity and honesty
- Evidence of either being or having the potential to be an excellent teacher
- The ability to inspire and motivate children, able to stimulate the pupils' real interest and involvement in Mathematics
- Develop pupil confidence, self-esteem, determination and behaviour
- Provide good support to the various activities of the School through ability and willingness to make a significant contribution to the extra-curricular programme
- Clear and effective communication skills
- A commitment to Continuing Professional Development
- Be able to work effectively with all members of the School community
- High levels of organisation
- Support the benefits of an all-girls, all-round education in a boarding environment
- Be a highly credible ambassador for the School
- Work effectively and embrace change with vigour, good humour and tact
- Be innovative, imaginative and, embrace change

This position is in regulated activity

All employees of Queen Mary's are responsible for promoting and safeguarding the welfare of children and young persons and must adhere to, and ensure compliance with, the School's Safeguarding and Child Protection policy. If in the course of carrying out the duties of this post, the post-holder becomes aware of any actual or potential risks to the safety and welfare of children in the school, this must be reported to the School's Designated Safeguarding Lead and Head.

Queen Mary's is committed to safeguarding and promoting the welfare of children and young persons and candidates must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service, in accordance with the Children Act 1989.

Terms and Conditions of Employment: Mathematics Teacher (Part Time)

The following particulars do not form any part of an offer of employment. Terms and conditions, which will incorporate the Staff Handbook and contract of employment, will be documented in due course to the successful candidate.

- The Mathematics Teacher (Part Time) is appointed by the Head on the advice of the Director of Studies and Head of Mathematics, subject to enhanced DBS clearance and receipt of satisfactory references
- The appointee will be required to complete a confidential pre-employment health questionnaire (and medical examination where applicable), the costs of which will be met by the School
- This is a part time role for approximately 0.5-0.85 (to be negotiated) hours per week through term time
- The salary for this role is dependent on qualifications and discussed at interview. Paid in monthly instalments in arrears from the agreed date of the appointment and inclusive of holiday pay
- The appointee will be expected to participate in an annual appraisal process
- The appointee is required to give the School one terms notice of their intention to leave this post
- Accommodation is not provided
- The appointment is subject to a 3 month probationary period which may be extended following a performance review

Appropriate training will be provided and the school may also support any work towards relevant professional qualifications.