



# WORKSOP COLLEGE

## JOB DESCRIPTION

**Post Title:** English

**Department:** Academic

**Responsible To:** Head of Department

**Hours of work:** Full Time

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom she/he is responsible, or with whom she/he comes into contact will be to adhere to, and ensure compliance with, the Company's Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in either school she/he must report any concerns to the relevant school's designated persons, currently Mrs Charlotte Futter and Mr Ian Parkin at Worksop College and Mr Dan Simpson at Ranby House Preparatory School; or in their absence, go straight to the respective school Headmaster. The information given below is intended to provide an understanding and appreciation of the workload of the job and its role within the Company. Duties must be carried out in strict compliance with the company's policies on equal opportunities, health and safety and quality assurance.

### Overview:

Our focus is firmly placed on academic excellence for all within a non-selective school. Worksop College is entering an exciting phase in its development and we therefore wish to recruit dynamic and self-starting staff to work with us in fulfilling our aims and objectives.

### Where we are

Set in 400 acres of stunning North Nottinghamshire woodland, Worksop College and Ranby House has the benefit of a sprawling campus, with some of the best facilities in the county. The major cities of Sheffield, Doncaster and Nottingham are an easily commutable distance and give the school a secure and rural feel, whilst enjoying a comfort-able proximity to city life.

In addition, Worksop's location on the edge of Clumber Park and with ease of access to the A1, M1 and East Coast mainline make it an ideal place to live and work. Major university cities Leeds and York are easily accessed by road or rail, as are Newcastle, Edinburgh or London, allowing for academic visits or personal enjoyment in the generous holidays. The Peaks, the Dales, even the Borders are also within easy reach.



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## Teaching at Worksop College

- A friendly community with excellent relationships between teachers and pupils
- Charming and well-mannered pupils who are willing to engage in and respond enthusiastically to a range of learning activities
- Small classes
- Autonomy for teachers and, significantly, for Heads of Departments
- Support for further personal and professional development
- Confident, forward-looking management and Governors

## Pastoral care

In addition to the academic role, every teacher at Worksop is expected to contribute fully to the wider aspects of education. Worksop College is renowned for the quality of its pastoral care and all teachers are attached to one of the eight boarding or day houses.

## Extra-curricular

All members of staff at Worksop are expected to play a full part in extra-curricular activities. These embrace a full range of sports, music, societies, expeditions, drama, many forms of art and technology, CCF, voluntary service, and a wide range of hobbies.

## English

The English Department provision includes an independent curriculum for Year 9, IGCSE English (Pearson/Edexcel), A Level English Language (Pearson/Edexcel) and A Level English Literature (OCR). EAL lessons may lead to the Cambridge FCE and IELTS qualifications, while some overseas students take the IGCSE English Language in Year 11. As part of a rich and diverse curriculum, teaching in the department aims to include exploration of aspects of gender, race, sexual orientation and other protected characteristics using a range of texts.

The successful applicant may be required to teach English Language and Literature at all levels from Year 7 to A Level.

## Key teaching responsibilities:

- Promote resilience, adaptability and independence through teaching.
- Inspire students through excellent teaching and passionate subject knowledge.
- Have high expectations of students and a commitment to ensuring that they achieve their full potential.
- Adopt high standards of behaviour in their professional role.
- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work.
- Communicate effectively with students, colleagues and parents, giving timely and relevant information about attainment, progress and well-being.
- Have a commitment to collaboration and co-operative working where appropriate.

- Design opportunities for learners to develop their literacy, numeracy, ICT, personal, learning, emotional and thinking skills.
- Plan, set and assess prep, other out-of-class assignments and coursework for examinations, where appropriate, to sustain learners' progress and to extend and consolidate their learning.
- Have a good, up-to-date working knowledge and understanding of a range of teaching, learning and behaviour management strategies.
- Teach engaging and motivating lessons informed by high expectations of students and designed to raise levels of attainment.
- Teach challenging, well-organised lessons and sequences of lessons across the age and ability range they teach.
- Have a secure knowledge and understanding of English including the contribution that their subjects can make to cross-curricular learning.
- Know how to use skills in literacy, numeracy and ICT to support their teaching and wider professional activities.
- Have a secure knowledge and understanding of English Literature and Language as an academic subject, including the contribution that their subjects can make to cross-curricular learning.
- Know how to use skills in literacy, numeracy and ICT to support their teaching and wider professional activities.
- Teach using a range of diverse texts including those exploring aspects of gender, race, sexual orientation and other protected characteristics.

### **Qualifications and Attributes:**

- The successful candidate will be able to deliver inspiring and exciting lessons.
- Will have a good degree in English Literature/Language (with a supporting PGCE or QTS).
- The ability to teach English Literature and Language to A level is desirable
- A willingness to participate in the Christian traditions of the school.

### **Pastoral Care**

In addition to the academic role, every teacher is expected to play a full role in the life of the School outside the classroom and are attached to one of the boarding or day houses.

This job Description covers the main duties and responsibilities of the role. The role holder may be asked to carry out other activities commensurate with this Job Description from time to time.

### **ADDITIONAL RESPONSIBILITIES**

Successful candidates will be expected to undertake such additional responsibilities as may, from time to time, be considered to be reasonable and required by the Headmaster.

### **Disclosure Type: Enhanced**