

EARLY YEARS PRACTITIONER

The Role

The Early Years Practitioner will be dedicated in their approach to the care, development and early education of young children.

The Nursery team is well qualified and dedicated, with a positive approach to learning and a commitment to the provision of high-quality childcare.

Our stunning grounds are well utilised by our EYFS children giving them a space to grow and develop in beautiful surroundings. We set ourselves the highest standards in everything that we do, to ensure that the children are happy, confident and secure so they can grow and learn at an individual pace.

Early Years Practitioner

Job Description

Reporting to Head of Early Years

Roles & Responsibilities

- Assist the Head of Early Years in providing a balanced curriculum according to the needs of the children.
- Have a sound knowledge of child development, the Statutory Framework and the curriculum guidance to the Foundation Stage
- Assist the Head of Early Years in ensuring that the nursery is a well-organised, tidy and stimulating learning environment.
- Assist the Head of Early Years with assessment procedures
- Work with individual children and small groups of children, at times, to improve learning.
- Encourage children to have respect for their teachers, peers and the environment, promoting acceptable standards of behaviour.
- Provide additional adult supervision on occasions when the children go off site e.g. outings and field trips.
- Maintain a professional relationship with parents to foster and develop positive Home-School partnership and liaison.
- Attend meetings, Inset and other training sessions as required by the Head of Prep School.
- Maintain loyalty to staff, Head of Prep School, the Headmaster and school and treat as a professional confidence any information concerning individuals gained in the course of working in the school.
- Help to ensure that the Early Years area of the school and grounds is kept tidy and well-presented and that the learning environment is of a consistently high standard

Professional Development

- Actively seek out opportunities for continuing professional development and training.
- Develop skills in line with wider developments within the school and participate in training schemes to keep abreast of research in the field of education and up-to-date with appropriate publications.
- All employees of Embley take part in an annual performance management and appraisal system

It is the nature of the work of Embley that tasks and responsibilities are, in many circumstances, unpredictable and varied. This job description is not necessarily a comprehensive definition of the post. All staff are therefore expected to work in a flexible way when the occasion arises and undertake tasks that are not specifically covered in the job description.

The job description will be reviewed once every year (as part of the appraisal process) and it may be subject to modification or amendment at any time after consultation with the holder of the post.

September 2023