



**EAST BARNET SCHOOL**  
**Job Description**

**Post:** Teacher of Product Design (Design and Technology)  
**Reporting to:** Head of Department  
**Salary:** Main Pay Scale (Upper Pay Scale where applicable)

**Job Purpose:** To teach Product Design in accordance with appropriate syllabus and the National Curriculum Programme of study.

**Principal Accountabilities:**

**Curriculum**

- Teach in accordance with appropriate syllabus and the National Curriculum Programme of study.
- Assess, record and report the performance of students at every stage, adjusting teaching strategies as necessary working in conjunction with all concerned parties.
- Track student progress prior levels of attainment and maintain up-to-date records.
- Provide school reports in line with the specifications of the school policy.
- Uphold high standards of preparation, teaching and discipline.
- Plan lessons in accordance with departmental schemes of work.
- Contribute to the development of new schemes of work in accordance with the programme of study.
- Liaise with relevant colleagues on the work for collaborative delivery.
- Set and mark examinations and other forms of assessment.
- Use ICT within the curriculum.
- Oversee, contribute and support departmental activity beyond the curriculum.
- Establishing high and appropriate expectations for learning, motivation and presentation of work.
- Be responsible for helping to develop and manage resources.
- Ensure good practice is followed according to the school's Health and Safety procedures.
- Be responsible for the pastoral care of a form as form tutor or to undertake another pastoral role as directed by the Headteacher.

**Additional Specific Responsibilities**

- Attend regular whole staff and Departmental meetings and school functions as published in the year's calendar.
- Take part in the schools Professional Development programme and be committed to developing skills as a teacher.
- Embody the East Barnet School "I want to Learn" and "Do the right thing" ethos.

## Person Specification

	Essential	Desirable
<b>Qualifications</b>		
Educated to Degree Level or equivalent in Product Design / Design and Technology or related subject	y	
Qualified Teacher status	y	
<b>Experience</b>		
Ability to use IT effectively	y	
Collaborative teaching methods and working with colleagues in the preparation, assessment and monitoring work	y	
Demonstrable experience of improving student outcomes	y	
High quality outcomes	y	
A record of continuous professional and career development		Y
Experience as a form Tutor and or/ Pastoral work		Y
Strategies to raise standards and achievement of students	y	
<b>Skills</b>		
Ability to teach Product Design at KS3, KS4 and KS5		Y
Excellent communication and organisational skills	y	
Ability to analyse data effectively to assess performance	y	
Ability to work hard under pressure while maintaining a positive, professional attitude	y	
Ability to organise and prioritise workload and work on own initiative	y	
Excellent creative teaching ability	y	
Willingness to engage with parents in order to encourage their close involvement in the education of their children	y	
<b>Knowledge and Understanding</b>		
Developments in the National Curriculum	y	
Developing differentiated Schemes of Work	y	
Effective strategies for supporting students to improve outcomes	y	
Knowledge and understanding of the needs and care of students with SEN	y	
Have a good understanding of positive effective strategies for whole school behaviour management	y	
Understanding of assessment systems		y
<b>Equal Opportunities</b>		
Understanding of different social backgrounds of students	y	
Understanding the needs of students and the appropriate policies and strategies to support them	y	
Understanding the concept of growth mindset for all students	y	