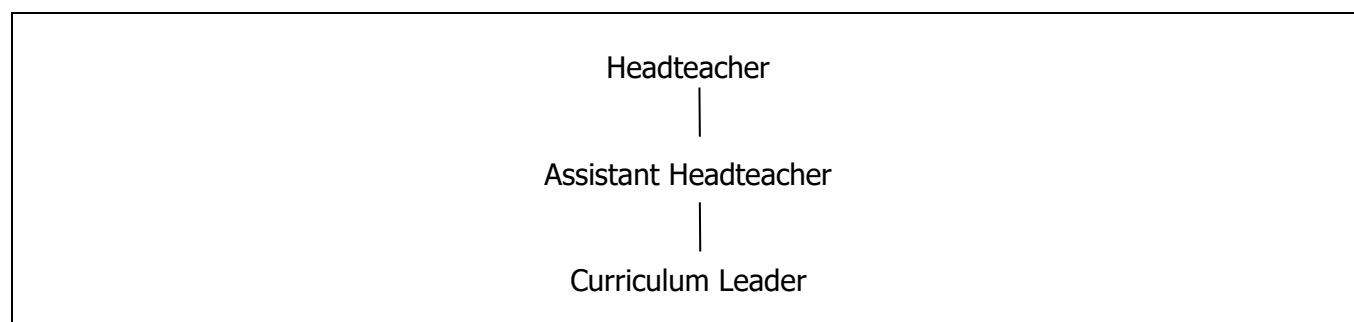




Role Profile	
Department	Science
Role title	Curriculum Leader
Role purpose	<ul style="list-style-type: none"> • Under the reasonable direction of the Headteacher to carry out the professional duties of a teacher as specified in the current <i>School Teachers' Pay & Conditions Document (STPCD)</i> • To be accountable for student attainment and progress in science • To raise standards of attainment and achievement in science • To monitor and support student progress, organising intervention where appropriate • To monitor, develop and enhance the classroom practice of others teaching within the department • To ensure the provision of an appropriately balanced, relevant and differentiated curriculum for students studying science, in accordance with the school's purpose and curriculum aims • To be accountable for leading, managing and developing the curriculum for science • To contribute to the work of the Middle Leadership Team • To offer extra-curricular opportunities for students outside of the school day either within science or another area of personal interest
Reporting to	Assistant Headteacher
Responsible for	Teacher(s) of science
Working time	Full time as specified within the STPCD
Salary/Grade	Classroom Teachers' Pay Scale and TLR –1b (£9714)
Disclosure level	Enhanced

Organisation





Role Requirements

Accountabilities	Accountability Statements
Teaching and learning	<ul style="list-style-type: none"> • Identifying the professional learning needs within the curriculum area and giving appropriate professional advice • Providing the Assistant Headteacher with responsibility for the curriculum/timetable with the curriculum timetable requests and the suggested deployment of staff • Assisting with the appointment of new staff to the curriculum area, including some involvement in determining role profiles, person specifications, short-listing and interviewing, as required • Ensuring a high standard of day-to-day teaching through careful monitoring, support and training
Curriculum	<ul style="list-style-type: none"> • Supporting the Assistant Headteacher with responsibility for the curriculum/timetable in devising, after appropriate consultation, aims for the curriculum area (within the school's purpose and curriculum aims) and specific curriculum policies (within the policies of the school) • Co-ordinating the development of appropriate schemes of work to meet the requirements of the KS3 and KS4 curriculum for science, differentiated for students of all abilities, with clear objectives, content, method and related resources • Delegating and reviewing annually the tasks and responsibilities of teachers in the curriculum area according to the line management structure • Informing parents of any changes that may affect a child's progress in the curriculum area (i.e. set changes, issues with coursework etc.) • Providing lists of entries for external examinations and co-ordinating any assessment tasks required for those examinations • Being pro-active in researching current developments in curriculum and methodology in the subject areas associated with the department and advising the Assistant Headteacher with responsibility for the curriculum/timetable • Contributing to the development of the curriculum provision through leading science team department time. • Encouraging visits and ensuring that any department visits are properly organised, adequately supervised and comply with school policies and the Authority's regulations for off-site activities • Developing a range of after school activities to enhance engagement in the subject area • Participating in appropriate meetings with parents/other stakeholders and other middle leaders • Overseeing challenging performance management targets for selected staff to drive improvement



Student progress	<ul style="list-style-type: none">• Tracking and monitoring student progress in the curriculum area and informing interested parties (parents, students, Support Studies, HoYs and tutors)• Developing differentiation and intervention strategies to address the needs of different groups of learners (i.e. underachievers, gifted and talented, EAL/EM etc.)• Analysing data in order to make informed management decisions• Deciding, after appropriate consultation, on setting arrangements for the curriculum area. Arranging students, where required, into teaching groups as considered appropriate and ensuring group/set lists are up-to-date on the system• Monitoring and supporting the progress of students of concern in line with school procedures
Safeguarding and Child Protection	<ul style="list-style-type: none">• We are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.• To attend all Safeguarding and Child Protection statutory training as required by school policies and procedures

- Notes:**
1. *The above responsibilities are subject to the general duties and responsibilities contained in the current School Teachers' Pay and Conditions Document.*
 2. *This job description is not necessarily a complete definition of the post. It will be reviewed and may be subject to modification or amendment at any time after consultation with the holder of the post.*