



**BUDAPEST BRITISH INTERNATIONAL SCHOOL
PYP CLASSROOM TEACHER - JOB DESCRIPTION**

Job Title:	PYP Classroom Teacher
Job Purpose:	The role of the Primary Class Teacher is to look after the pastoral care issues for each child in the class and deliver lessons meeting the standards within the IB PYP curriculum, ensuring that each student at our school is able to succeed and achieve more than they think they can.
Reporting to:	Head of Primary
Other Key Relationships	Key Stage Phase Leaders, Subject Leaders and Specialist Teachers

Areas of Responsibility and Key Tasks

Professional Characteristics

The teacher will demonstrate essential professional characteristics, and in particular will be:

- A trusted colleague, who is keen to work hard as a part of a team and an effective learning community;
- A practitioner who is student-focused and who regularly reflects on their own practice;
- A teacher who is keen to improve the quality of students' learning by contributing wholeheartedly to the learning priorities as identified on the school strategic plan;
- A highly effective communicator who understands and believes in the aims and values of the school.
- Ability to establish effective working relationships based on mutual respect with co-workers, students, and parents alike

Planning, Teaching, and Class Management

- Contribute meaningfully to the creation, delivery and review of a relevant and meaningful curriculum for the PYP;
- Support the development of an optimum learning environment for all students;
- Using teaching methods which will inspire and engage students and challenge their intellectual curiosity including the use of effective and purposeful questioning;
- Setting high expectations of student's behaviour and manners, through well focused teaching and through positive and productive relationships in accordance with the rules and behaviour policy of the school;
- Planning and preparing well-resourced lessons with clear teaching objectives, which leads to achievable, but challenging learning outcomes for all students;
- Ensuring that every student receives suitable academic challenge in every lesson and makes progress in their learning;
- Work with colleagues to constantly share, reflect and improve classroom practice and develop the curriculum with the aim of improving teaching and learning across the school;
- Positively targeting and supporting individual learning needs;
- Establishing a purposeful and safe learning environment;
- Effectively managing other adults in the classroom when required.

Monitoring, Assessment, Recording, Reporting

- Providing purposeful and regular feedback to all students so that they understand how to improve upon their own learning;
- Analyse assessment data on a termly basis identifying individual students who require further support/challenge;
- Set challenging targets for all students as a result of data analysis
- Producing informative reports for parents, in a professional manner based upon tracking and assessment procedures adhered to within the school;
- Meeting with parents and other interested parties as and when required, to discuss individual student progress;
- Be accountable for the learning outcomes of the students in your class.

Pastoral

- Establish a purposeful and safe learning environment for all student;
- Ensure health and safety procedures are followed with regards to student safety;
- Promote the general progress and well-being of individual students and of the class as a whole;
- Alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved;
- Communicate, as appropriate, with parents of students and persons or bodies outside the school concerned with the welfare of individual students, after consultation with appropriate staff;
- Contribute to PSHE and citizenship according to the school policy.

Personal Development

- Take responsibility for your own professional development and keep up to date with research and developments in pedagogy;
- Engage with fellow colleagues.

Other

- All staff must ensure that they meet their statutory responsibilities with regard to Health and Safety, Equal Opportunities and other relevant legislation, and should conform to the professional and ethical requirements
- Operate at all times within the stated policies and practices of the school;
- Any other appropriate duties as allocated by members of the school's leadership team.
- Promote and adhere to the school's vision and values.

Person Specification

Qualifications/Training

Hold a Bachelor's degree or higher with a recognised teaching qualification	Essential
A minimum of two years of recent and relevant experience in a comparable school environment.	Essential
IBO PYP training in one or more areas within the past 5 years	Desirable

Experience / Knowledge

Knowledge and experience teaching the IB PYP	Desirable
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Skills	
Demonstrate compatibility with the IB philosophy, coupled with the flexibility and commitment needed to meet the demands of an innovative and expanding school.	Essential
Have proven ability to plan and deliver innovative inquiry-based lessons that engage students and address their diverse learning needs.	Essential
Fluency in English with strong oral and written communication skills	Essential
Demonstrated ability to use digital tools and resources effectively to enhance learning.	Essential
Outstanding interpersonal skills: a good listener who thrives in a collaborative environment	Essential
Proven problem-solving skills and the initiative to act on them	Essential
Personal Attributes	
the resilience, flexibility and energy needed to thrive in a growing, dynamic school	Essential
Open- and internationally-minded with good intercultural understanding	Essential
Honesty, integrity and compassion, all with a good sense of humour	Essential

How to Apply

Tell us how you think you could add value to our school. Please use the TES application form to submit your details, along with your letter of application and your CV.

Please contact the school office for any specific information you might require. You are most welcome to speak to our Head of Primary for an informal conversation before making an application by contacting jonathan.spinks@bbis.hu

The shortlisted candidates will be invited to a first-round video interview by Sparkhire, followed by a second-round video interview. BBIS reserves the right to arrange interviews for suitable candidates before the closing date.

The closing date for applications is 25th February at midday.

BBIS is committed to safeguarding and promoting the welfare of children and will check the suitability of staff to work with children. Applicants must be willing to undergo an enhanced Disclosure and Barring Service check and overseas police checks (where necessary).

Notes:

This job description may be amended at any time in consultation with the postholder

Date	
Employee signature	
Countersign by Principal	
Countersign by HR manager	

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