

THE FOREST SCHOOL
PERSON SPECIFICATION – Teaching Assistant GRADE 4

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HLTA CATEGORY	ESSENTIAL	DESIRABLE	ASSESSED THROUGH:
Qualifications	• Good standard of education across a range of subjects • GCSE English or equivalent • ICT literate		• Application form
Experience	• Working with young people	• Working with challenging and/or disaffected young people • Knowledge and experience of the educational environment.	• Letter of support • Interview
Skills and abilities	• Able to work as a member of a team • Confident to work within a range of subject areas and across the secondary school age range • Able to work with pupils, colleagues and parents with a high level of professionalism • Committed to enabling pupils to improve literacy levels and engagement with learning • Excellent written and verbal communication and presentation skills • Able to manage conflict and deal positively with challenging behaviour • Capacity to learn new skills, take the initiative and generate ideas with the minimum of supervision	• Committed to further development of skills through CPD / training etc.	• Letter of support • Interview

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Personal qualities	• Likes young people and enjoys being with them • Able to inspire and motivate young people • Broad knowledge and common sense approach • A good listener • Friendly • Hard-working • Has high expectations of self and students • Reliable, punctual and responsible • Puts a high value on treating others with respect and courtesy, and building positive relationships • Committed to inclusion	• A willing contributor to the development of the Inclusion Team and the school	• Letter of support • Interview
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