



Hipswell Church of England Primary School

Headteacher: Mr J Sykes Deputy Headteacher: Miss C Ewbank

Hipswell Village, Catterick Garrison, North Yorkshire, DL9 4BB,

Phone: 01748 832513 Fax: 01748 835415

admin@hipswell.n-yorks.sch.uk, www.hipswell.n-yorks.sch.uk

JOB DESCRIPTION

Headteacher at Hipswell CE Primary School

Date Effective: January 2021

Statutory

1. To fulfil all the requirements and duties as set out in the School Teachers' Pay and Conditions Document relating to the Conditions of Employment of Headteacher.
2. To work within the National Standards for Headteachers as published by the DfE.
3. To seek to achieve any performance criteria, objectives or targets agreed with or set by the School's Governing Board in accordance with the requirements set out in the agreed School Teachers' Pay and Conditions Document.
4. To promote and safeguard the welfare of all children and young people within the School, by ensuring that the School's policies and procedures relating to safeguarding children and child protection are fully implemented and followed by all staff; resources are allocated to allow staff to discharge their responsibilities; and that staff, pupils, parents and others feel able to raise concerns and that these are addressed sensitively and effectively.

The School's Governing Board wish a particular emphasis to be placed upon the following:

1. To raise standards across the school with particular reference to academic performance so that all pupils achieve to the very best of their ability.
2. To lead in the provision and delivery of excellent learning and teaching.
3. To establish a vision of school improvement and to lead the staff and Governing Board to implement, review and evaluate the impact of the School Improvement Plans.
4. To be accountable to the School's Governing Board on progress made against School Development Plans.
5. To further develop and extend partnership working with a variety of stakeholders and other bodies including local churches and the diocese through co-operation and collaboration.
6. To establish a reflective culture through a process of rigorous self-evaluation, including quality assurance and performance management at all levels.

7. To develop, inspire and motivate effective teams in order to deliver high quality education and thereby raise standards across the school.
8. To foster a positive, caring and inclusive Christian ethos, whilst promoting an understanding of and respect, for other faiths and cultures.

This Job Description may be amended at any time after consultation with the post holder and will be reviewed annually.