



St Faith's  
PREP SCHOOL

EARLY YEARS PRACTITIONER  
CANDIDATE PACK

## The School

From the street, all that is visible of St Faith's Prep is a handsome Victorian villa, but venture through the gates and you will discover a vibrant and exciting school, bursting with energy and the joy of learning.

St Faith's is an independent prep school and nursery for boys and girls aged two to eleven. Located in the village of Ash, we serve a broad catchment area covering much of East Kent, including Canterbury, Dover, Sandwich, Ramsgate, Herne Bay and all points in-between. With five acres of playgrounds, sports pitches, an all-weather court, swimming pool and distant views of the beautiful Kent countryside, the school and nursery offer extensive opportunities for outdoor play and learning.

Last inspected by ISI in 2022, the school was found to be 'Excellent'.

For more information on St Faith's Prep, please visit: [www.stfaithsprep.com](http://www.stfaithsprep.com)

## Wishford Education

Founded in 2011, the group comprises nine independent schools, nine nurseries and multiple day and residential camp settings. Based in Wiltshire, Gloucestershire, Berkshire and Kent, we're always looking for high-quality opportunities to expand our provision.

The group aims to provide an excellent educational experience, giving every child in our care the opportunity to shine. Standards and expectations are high, and staff and pupils are challenged and supported to give their best. This is an exciting time to be in independent education and in particular the Wishford Education group. As a result of continued demand, pupil numbers continue to grow and we need to hire additional staff.

Wishford Education is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service. For more information on the Wishford Schools group, please visit: [www.wishford.co.uk](http://www.wishford.co.uk)

## The Opportunity

We are seeking to appoint an energetic and enthusiastic Early Years Practitioner to join a supportive, caring and professional team. Our nursery operates a year-round provision for children aged 2 to 4 years old.

The successful candidate will be able to demonstrate a track record of high-quality teaching and supporting children within the Early Years Foundation Stage. We invite applications from experienced candidates to contribute further to standards of excellence, who love children and aspire to work in a happy and fulfilling environment.

## Job Description

### Purpose of the job

To provide high standards of care and education for all children attending the nursery whilst adhering to all policies & procedures.

### Relationships

The post holder is directly responsible to the Headteacher and the Nursery Manager and works closely with other Early Years staff.

### Hours, Salary and Benefits

**Hours:** 2 positions available:

24 hours per week, Tues-Thus to be worked flexibly between 8am - 5:30pm. 15 days holiday. Permanent role.

40 hours per week, Mon-Fri to be worked flexibly between 8am and 5:30pm. Fixed-term maternity cover (up to 1 year).

**Salary:** 24 hours per week - £14,976.00

40 hours per week - equivalent to £24,960

### Benefits:

- 5% employer pension
- Cycle to work scheme
- Means tested staff discount
- Free lunch
- Paid holiday + bank holidays per annum
- Access to the group's counselling scheme
- Access to fully funded apprenticeships, up to L7
- Discretionary Christmas stand down
- On site parking

## Application Process and Key Information

To apply for this position, please complete an application form and return it to [HR@wishford.co.uk](mailto:HR@wishford.co.uk). The application form may be accompanied by a covering letter of no more than one page.

Closing date: Friday 28th June at 9am.

Interviews to be held W/C 1st July 24.

You can also apply by following [this link to TES](#).

We reserve the right to close the vacancy prior to the application deadline/closing date should a suitable candidate be found. Prompt application is encouraged.

Visits to the school will not be possible prior to application but shortlisted candidates will be offered a tour of the school as part of the selection process.

St Faith's Prep School is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Wishford schools are an equal opportunities employer and welcome applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.



## Main Responsibilities and Tasks

- To have due regard for the education of all pupils in the nursery in accordance with the aims, objectives and values.
- To provide pastoral care as an integral part of performing duties as an Early Years Educator.
- To share in the corporate responsibility for the wellbeing and control of all pupils in the nursery.
- To follow the policies for the smooth running of the school as laid down in the Staff Handbook.
- To plan lessons effectively in accordance with the school's Schemes of Work and Programmes of Study.
- To teach in as exciting and stimulating a way as possible in order to inculcate a love of learning and of school, at the same time having high expectations of pupils and their performance.
- To keep up to date with assessment, record keeping and reporting.
- To attend relevant courses and stay abreast of developments in education in general and personal area of expertise in particular.
- To be supportive of, all events taking place within the school.
- To be part of the Early Years team, planning and implementing activities, delivering effective teaching and learning.
- To be committed to safeguarding children and want to make a difference to improving all children's learning outcomes; encouraging confident and independent learners.
- To establish positive partnerships with parents, ensuring a cohesive approach to their child's welfare and progression.

## Person Specification

### Qualifications

Early Years Practitioner (level 3 or above), or willingness to complete.

### Experience

- Experience of working in a nursery.
- Evidence of a commitment to continuing professional development.
- Knowledge & Understanding
- Demonstrates an enthusiasm and passion for teaching and working with children in EYFS.
- Ability to monitor, assess, record and report pupil's progress.

### Skills & Aptitudes

- Ability to create a happy, challenging and effective learning environment.
- Be able to develop and maintain good professional relationships and contribute positively to all aspects of School life.
- Be able to motivate and inspire pupils.
- Excellent communication skills, in verbal and written form
- Excellent organisational and time management skills.
- A good standard of written, oral and IT skills.

### Disposition

- Professionalism in all areas such as punctuality, work ethic, honesty, reliability and collaboration.
- Willingness to work throughout the school if needed.
- A positive and child-centred approach to teaching with the ability to inspire an enthusiasm for learning.
- Commitment to the safety and welfare of all pupils.
- A 'can do' attitude and willingness to work hard to get things done.
- Strong team working skills.
- Commitment to diversity and inclusion.
- High degrees of self-confidence, personal energy and dynamism.
- Personal warmth, good rapport with pupils, colleagues and parents.
- Excellent organisational skills and ability to work effectively under pressure.
- Appropriate levels of personal presentation.
- An understanding of, and commitment to, the School's ethos.
- Good sense of humour and the flexibility and
- Willingness to be involved in School life.

