CHELSEA ACADEMY

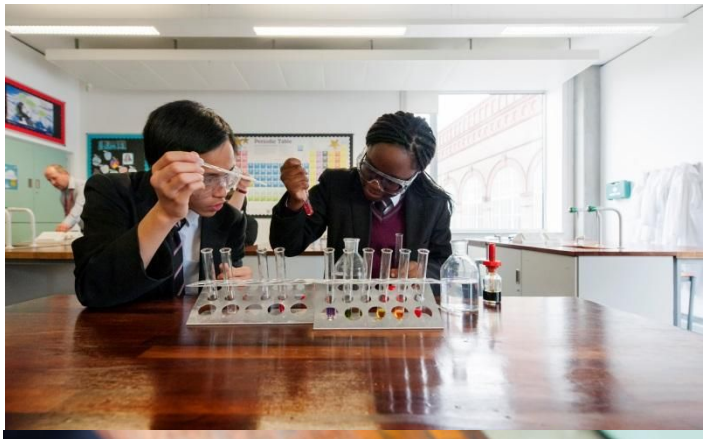
Anchored in Christ

The appointment of

Science Technician

Required for As Soon as Possible







CHELSEA ACADEMY

Anchored in Christ

Thank you for requesting information regarding the post of **Science Technician** at Chelsea Academy. We hope that the enclosed application pack and letter, along with the Academy's website, gives you all of the information that you need to help you apply for a post here. Chelsea Academy is a great place to work and visitors often comment on the excellent behaviour of our students, the friendliness of our staff and the fantastic Academy building. Our aim is simple; to provide the best quality education for all the students that attend the Academy, to produce happy and employable young people and to become one of the best schools in London. If you would like to join us on that journey then we would love to hear from you.

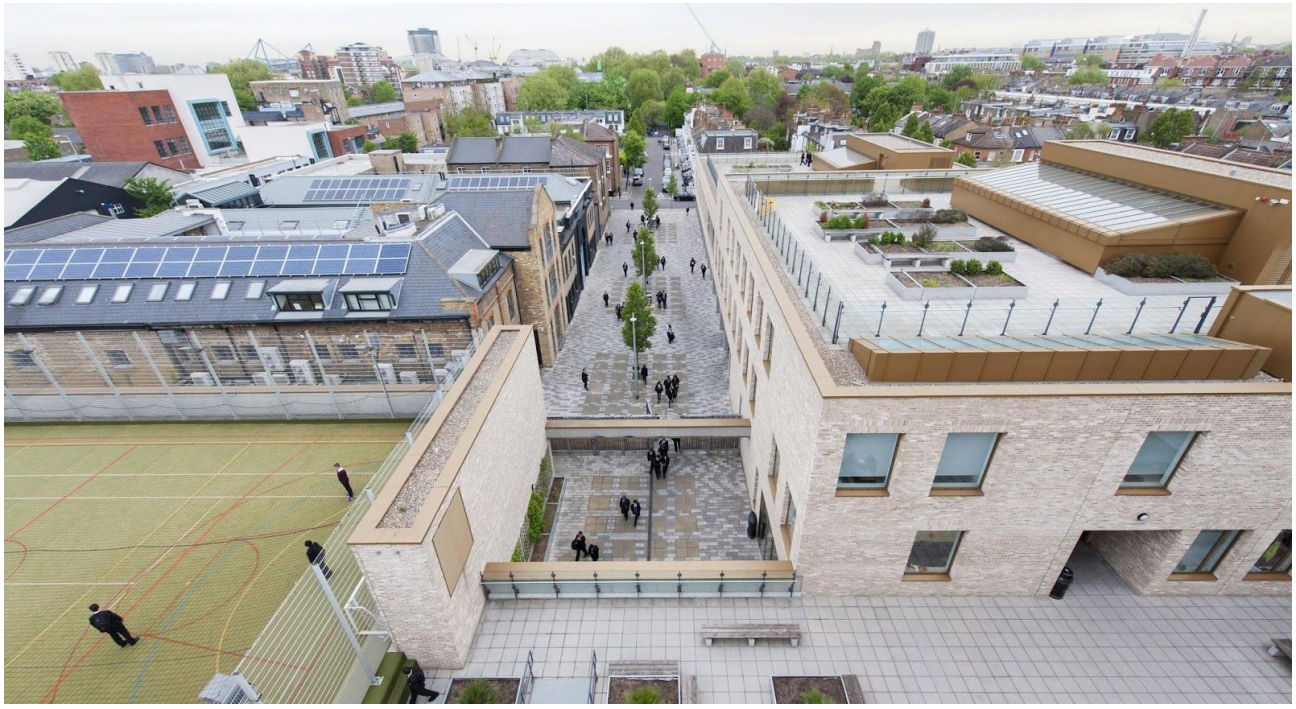
We are currently graded outstanding by Ofsted and SIAMS, a World Class School and are a member of the Leading Edge network. In the summer we achieved our best ever GCSE and A level results in terms of both progress (top 10% nationally) and attainment. However, we are much more than a successful, academically focused school. We believe in educating the whole child and our Christian values of joy, perseverance, servant leadership, charity and forgiveness underpin everything we stand for. It is important that all of our staff, whether they are teachers or not, work closely with our young people and ensure that they are successful in all that they do. We are looking for staff who will always go the extra mile for our young people and believe that education happens both in and out of the classroom.

Chelsea Academy is a great place to work (we are one of the few schools in the country with Investors in People Gold, reaccredited in April 2017), our staff are friendly and supportive and we offer a whole range of professional development opportunities no matter what stage you are at in your career. We offer internal and external training throughout the year, as your professional development is important to us. Academy staff have access to a wide range of benefits these include a private healthcare package, 24 hour GP service, physiotherapy and a confidential well-being support line as well as a laptop and free lunch.



CHELSEA ACADEMY

Anchored in Christ



We are seeking to appoint a technician who believes in excellence. In line with our specialism you will help actively drive the subject both within and outside of the curriculum. We are committed to making science engaging, stimulating and valued and we have an ethos which leaves no student left behind. The ideal candidate will have a proven record of practical science skills and will have worked in an academic environment recently (preferably a secondary school).

Please visit our website for an application form that needs to be completed and returned to the Academy. Sorry but we do not accept CV's. The deadline for applications is **Monday 25th February 2019 at 12.00 pm**. **We will be inviting applicants for Interviews throughout the duration of the advert**. It will assist the shortlisting process if applicants can address directly the criteria in the candidate specification in their supporting statements.

If you have any further questions about this post then please feel free to contact Anisha Yatally (HR Officer) who will put you in contact with the relevant staff member. Visits to the Academy and / or requests for informal discussions with the Principal are welcome and can be arranged by Anisha. Please note that Chelsea Academy is committed to safeguarding and promoting the welfare of children and young people. The successful candidate must be able to satisfy an enhanced police / Security Disclosure and Barring Service (DBS) check prior to starting employment with the Academy.

If you want to work in a happy, purposeful inner city academy with a strong Christian ethos and commitment to helping every student go on to university or meaningful employment, then we would welcome your application.

Yours faithfully
Matt Williams
Principal

CHELSEA ACADEMY

Anchored in Christ

CHELSEA ACADEMY SCIENCE TECHNICIAN

JOB DESCRIPTION

Job Purpose

- To support teaching and learning in the Science department and to undertake other duties as requested by the Senior Science Technician, Director of Science Specialism and Science Teachers
- To ensure that the classrooms and laboratories are prepared at the beginning of each lesson and to support the class teacher as required.

Main Responsibilities

- To keep the classroom safe and tidy and ensure that experiments are safe and the apparatus are ready to use.
- Use science skills to support the teachers throughout the Academy and help students when required.
- Prepare apparatus, materials and solutions for use in practical classes up to and including A level.
- Checking the laboratories on a regular basis to ensure an adequate supply of general laboratory equipment and stationery.
- Participating in the maintenance of satisfactory standards of safety and security in accordance with COSHH regulations, the Health and Safety at Work Act and departmental, school and Borough safety policies.
- Check stocks levels and maintain inventory for Science.
- Maintenance of general laboratory services and equipment, fixing where appropriate and reporting faults to the Senior Technician.
- Maintenance of electrical equipment and reporting faults to the Senior Technician
- Demonstrating class equipment to teachers and students.
- To support curriculum area on science trips.
- Along with other Associate Staff, to serve as a Learning Coach to a small group of students and carry out tasks (e.g. duties) which help build relationships between all staff and students.

Other Specific duties

- To carry out the duties in the most effective, efficient and economic manner available.
- To contribute to the development of the Academy's Christian ethos.
- To support the Academy Mission Statement.
- To attend full staff, departmental and other meetings with staff working groups as requested.
- To take part in training and performance management procedures.
- To support overall welfare and good discipline of students.
- To assist with exhibitions and displays for special events and open evenings within the Science department and generally throughout the Academy.
- Any other duties commensurate with the grade of the post as directed by the Senior Technician or Curriculum Leader.

This job description is current at the date shown but, in consultation with you, may be changed by the Principal, to reflect or anticipate changes in the job commensurate with the salary and job title.

CHELSEA ACADEMY

Anchored in Christ

CANDIDATE SPECIFICATION

Successful candidates are likely to be able to give evidence in support of all or most of the following:

Professional Skills and Experience

1. Experience of working as a Science Technician in a school or similar experience.
2. Educated to at least A-Level standard with good numeracy and literacy skills.
3. A good science background and relevant qualifications or experience in this field.
4. Knowledge of appropriate use of laboratory equipment and ability to communicate and demonstrate this knowledge effectively to staff and students.
5. Experience of working with young people, preferably in an educational setting.
6. Be ICT literate and be able to operate software at an intermediate level. (Windows and MAC an advantage).
7. Have experience of schools data systems (Experience of SIMS would be an advantage but training will be given).
8. Possess the ability to time manage and prioritise effectively.
9. Show evidence of continued professional development.

People, Relationships and Communications

1. Be committed to maintaining a distinctive and inclusive Christian ethos in the Academy.
2. Be able to relate to all students, staff and parents in a positive and constructive way.
3. Be part of a whole Academy team which seeks and develops a variety opportunities to support and work with students.
4. Possess integrity, optimism, resilience, calmness and a sense of proportion.
5. Possess good written and verbal communication skills.

Chelsea Academy is committed to safeguarding and promoting the welfare of children and young people. The successful candidate must be able to satisfy an enhanced clearance by the Disclosure and Barring Services (DBS).