

CHESTERFIELD HIGH SCHOOL

Person Specification: Cover Supervisor

ESSENTIAL

DESIRABLE

QUALIFICATIONS			
GCSE pass or equivalent or NVQ Level 2 in Maths/Numeracy and English/Literacy.	A	Post 16 Qualification	A
		Relevant Level 3 Qualification	A
SKILLS AND EXPERIENCE			
Current experience of working with young people	A,I,R	Evidence of Mentoring Skills	A,I,R
Ability to manage the behaviour of pupils to promote and maintain order and a calm working environment for pupils.	A,I,R	Ability to use ICT effectively to support learning.	A,I,R
Ability to motivate pupils.	A,I,R	Involvement in extra-curricular activities e.g. Duke of Edinburgh Award Scheme	A,I,R
Ability to support the processes and procedures for pupils' learning	A,I,R	Experience as teaching assistant	A,I,R
Ability to work at own initiative, and as part of a team.	A,I,R	Experience in the Youth Service sector	A,I,R
Ability to relate well to children and adults.	A,I,R	Experience of behaviour management	A,I,R
Ability to work under pressure.	A,I,R		
Excellent communication skills.	A,I,R		
KNOWLEDGE			
Knowledge of a range of strategies to promote good behaviour.	A,I,R	Understanding of principles of child development and learning processes.	A,I,R
Awareness of confidentiality issues linked to home/pupil/teacher/school work.	A,I,R		
Awareness of policies and procedures relating to the importance of child protection, health, safety and security, equal opportunities, confidentiality and data protection and of other relevant legislation.	A,I,R		
PERSONAL ATTRIBUTES			
Willing to face challenges enthusiastically and with good humour	A,I,R		
Ability to work under pressure	A,R		
Confident	A,I,R		
Flexible	A,R		

A - Application Form
I - Interview
R - Reference

February 2022