

# Job Description

## Music Teacher/Subject Leader

### **Line managed by**

A member of Extended Senior Leadership Team (ESLT)

### **Line managing**

Music Support Practitioner

### **Job purpose**

Support line manager in securing the delivery of outstanding teaching and learning within the specific subject, ensuring excellent outcomes for all students.

### **Main responsibilities**

Deliver high standards of teaching and learning to all students in all classes taught.

- Teach assigned students, preparing and delivering lessons to a range of classes of different ages and abilities.
- Monitor student progress, assessing achievement in accordance with agreed London East Alternative Provision policy.
- Report on progress to parents/carers, in line with agreed London East Alternative Provision procedures.
- Meticulously record student attendance, as per agreed London East Alternative Provision procedures.
- Prepare students for internal examination and/or internal assessment as required.
- Monitor and appropriately supervise the work of any trainee or newly qualified teachers and/or assigned support staff.
- Manage student behaviour in the classroom and elsewhere on the London East Alternative Provision premises, in line with agreed London East Alternative Provision policy and procedure.
- Contribute as appropriate to the wider life of the London East Alternative Provision, through participation in the Enrichment Programme.
- Attend and participate actively in meetings as required, including parents'/carers' evenings and CPD events.
- Keep fully up-to-date with local and national developments relevant to the subject area taught (Music).
- Keep up to date with and familiarise yourself with the syllabus taught in your subject area (Rock School/GCSE Music).
- Participate as appropriate in the school's agreed Performance Management Programme.

- Demonstrate a commitment to own continuing professional development, through participation in appropriate training and development.
- Maintain awareness of and comply with all relevant policies and procedures – particularly any matters relating to Confidentiality, Safeguarding, Health & Safety or Equal Opportunities.
- Undertake any additional duties or responsibilities, commensurate with the scope and grade of the post, as reasonably directed by the Head teacher.

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## Person Specification

### **Qualifications**

1. Qualified Teacher Status
2. Good honours degree in a relevant subject
3. Record of appropriate Continuing Professional Development

### **Experience**

4. Proven experience of sustained good performance as a classroom teacher.
5. Proven experience of management of successful strategies to address under-achievement.
6. Proven experience of on-going commitment to own Continuing Professional Development.
7. Proven experience of successful team working.

### **Knowledge and Understanding**

8. Understanding of and commitment to the London East Alternative Provision aims and the challenges and opportunities facing the organisation.
9. Understanding of the needs of students on roll at the London East Alternative Provision.
10. Understanding of curriculum and the key elements of good Teaching and Learning.
11. Understanding of inclusion and effective strategies for meeting individual student need.
12. Understanding of the importance of good operational systems
13. Understanding of the need for and commitment to the importance of flexible working across the whole staff team
14. Understanding of the need for and commitment to maintaining excellent attendance and punctuality

### **Skills and Qualities**

15. Technical competence in all areas relevant to the post
16. Good command of standard software packages commonly used in school administration
17. Good organisational, communication and interpersonal skills
18. A positive attitude to work and life
19. Committed to own continuing professional development and to supporting the continuing professional development of others