



Job Description

Job Title:	Lead Practitioner – English	Department/Group:	Teaching staff
Level/Salary Range:	Leadership Pay Scale L4-8	Reporting to:	Head of English faculty
Contract term:	All year round	Hours per week:	Full time
Safer Recruitment Statement			
The Bishop Fraser Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.			
Vision Statement			
<p><i>“To allow all children to experience ‘life in all its fullness’, no matter what their starting point” by:</i></p> <ul style="list-style-type: none"> <i>Offering a high quality, inclusive and distinctive education</i> <i>A caring and nurturing environment based on our Christian values</i> <i>Recognising the unique nature of each child.</i> 			
All staff employed by the Bishop Fraser Trust are required to:			
<ul style="list-style-type: none"> uphold and promote the Trust’s vision uphold and promote the Christian ethos of all schools in the Trust including, as a form tutor, the delivery of ethos and worship sessions. support and contribute to the achievement of all students academically and pastorally support and contribute to the Trust’s responsibility for safeguarding all students undertake professional training to enhance personal development and job performance; comply with all Trust and individual school policies and procedures including safeguarding, child protection, health, safety and security, confidentiality and data protection maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues, governors, trustees and members; treating everyone with dignity and respect share best practice, expertise and skills with others 			
Main Objectives of Role:			
<ul style="list-style-type: none"> to play a leading and highly visible role in the improvement of teaching and learning practice of colleagues within the relevant English faculties and hence improved outcomes for students to engage in educational and academic research to provide rationale that underpins pedagogical development to ensure you demonstrate the highest standards of teaching, learning and achievement to play a lead role in the Trust’s Teaching & Learning Teams to ensure the development of a culture of research and innovation to support outstanding teaching practice and hence have direct, positive impact on the quality of teaching, learning and student progress in English, and the potential to develop the role across the wider Trust. to contribute to the wider leadership and management across the Trust, in supporting the realisation of the Trust’s aims and objectives to teach English across the full age and ability range 			
Job Description:			
<p>THE SCHOOL TEACHER’S PAY AND CONDITIONS DOCUMENT SETS OUT THE STATUTORY RESPONSIBILITIES OF ALL STAFF. THIS JOB DESCRIPTION COMPLEMENTS THAT DOCUMENT AND PROVIDES THE SPECIFIC CONTEXT FOR THIS POST</p> <p>Role specific responsibilities</p> <ul style="list-style-type: none"> To support colleagues to improve the quality of their teaching practice To ensure that the subject knowledge of English staff is exemplary To ensure that behaviour strategies used within the subject are exemplary To ensure that schemes of work, medium term learning plans and independent work books in English are of a high quality To collaborate as a member of the Teaching and Learning Team in order to build and realise shared vision of excellence and high standards for all students As a member of the Teaching & Learning Team, support identified colleagues improve their teaching practice Model exemplar teaching practice to support others with continued development of own teaching practice Deliver CPD, both within English and across whole staff teams as appropriate To account for students’ performance in line with Trust and school procedures <p>Core teaching responsibilities</p> <ul style="list-style-type: none"> to motivate students to learn about English and promote uptake of English courses at key stage 5. to encourage students to achieve their best at all times and particularly at the end of the Key Stages in public examinations. 			

- to negotiate personal targets through a process of review, formal assessment, recording achievement and action planning of students.
- to implement and review curriculum appropriate to the students.
- to use hardware and software at times to deliver appropriate and engaging materials for students to learn.
- to monitor and record student progress throughout their course.
- to provide high quality reports to parents.
- to promote extra-curricular activities within the subject area.
- to ensure the teaching areas are enhanced by a stimulating learning environment.
- to undertake the role of a form tutor.
- to participate fully in the life of the schools in the Trust .

All staff at the Bishop Fraser Trust will:

- Seek to be positive and build up the common good through their own individual contribution to the life of their school
- Offer ideas and suggestions for making things better
- Engage actively in the appraisal and performance review process
- Seek to develop a better work/life balance
- Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified in this job description
- Work within the Trust and individual school's Health & Safety Policies to ensure a safe working environment for all staff and pupils.
- Follow any reasonable request from the Headteacher or SLT to undertake work of a similar level that is not specified in this job description.
- Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.

This job description is current at the date shown, but following consultation with you, may be changed by the CEO, Headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment.

Last Updated: March 2019

Signed: _____

Date: _____

Name: _____