

Job Description

Post: Subject Leader Physical Education

Accountable to: Vice Principal- Teaching and Learning

Salary: Up to UPS3 (Inner London), plus TLR 1A

Location: Hackney

Responsible for: Physical Education department

Main Purpose

- Lead and develop all aspect of Physical Education education within the Academy.
- Provide high quality leadership of the Physical Education department.

Main Activities and Responsibilities

Main duties and responsibilities are indicated here. Other duties at an appropriate level and nature may also be required and will be negotiated.

1. Teaching and Learning

- Teach PE to all age groups.
- To be a Tutor or Personal Advisor.
- Ensure pupil's progression is adequately monitored and achievements maximised.
- To efficiently address gaps in attainment of underachieving students.
- Fulfil the requirements of Academy polices as outlined in the Academy Handbook.

2. Leadership and Management Responsibility

- Be responsible for developing the work of the department, raising the level of attainment in Physical Education in accordance with Academy targets and expectations.
- Line Manage post holders within the PE department.
- Monitor the quality of delivery of the PE department.
- Monitor and Identify under achieving pupils from Performance Data.
- Address underachievement through contributing to Academy strategy as well as developing and implementing Faculty strategies and approaches.
- Fulfil a strategic leadership role as part of the Academy Middle Leadership Group, contributing in developing the Academy and its policies.

Standards/ Quality Assurance and Additional Responsibilities

- Support extended day activities to enhance pupils learning experiences.
- Adhere at all times to professional business standards of dress, courtesy and efficiency in line with the ethos and specialism of the Academy.
- Attend and participate in open evenings and pupil performances.
- Uphold the Academy's behaviour code and uniform regulations
- Participate in staff training and development

- Attend team and staff meetings
- Develop links with Governors, LEAs and neighbouring schools/ Academies.

Key Organisational Objectives

The postholder will contribute to the academy's objectives in service delivery by:

- Following Health and Safety requirements and initiatives as directed.
- The academy is committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment.
- Ensuring compliance with Data Protection legislation.
- At all times operating within the school's Equalities policies, demonstrating commitment and contribution to improving standards of attainment.
- Adopting Customer Care and Quality initiatives.
- Fulfilling the role of Student Personal Adviser and/or mentor if required.
- Contributing to the maintenance of a caring and stimulating environment for young people.

Conditions of Service

Governed by the National Agreement on Pay and Conditions of Service, supplemented by local conditions as agreed by the Trust.

Special Conditions of Service

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions and are expected to disclose such information at the appointment interview.

Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.

Equal Opportunities

The postholder will be expected to carry out all duties in the context of and in compliance with the academy Equalities policies.

City of London Academies Trust

Person Specification



Our Values and Vision

The City of London Academies Trust, sponsored by the City of London Corporation, aims to provide high-quality education for students and pioneer educational innovation. We are driven by the ambition to provide world-class experiences and deliver exceptional educational outcomes for the young people we serve.

All City of London schools and academies draw upon the traditions, institutions, heritage and historical successes of London to furnish each of their diverse communities with life-transforming learning experiences. In doing so, we believe that the young people we serve develop into successful, compassionate young adults, who make a positive contribution to their local, national and global communities.

Our schools are characterised by a common understanding of what makes outstanding schools, based on five key principles which are known as our 'Foundations of Excellence'.

Equal Opportunities

The postholder will be expected to carry out all duties in the context of and in compliance with the academy Equalities policies.

	Essential	Desirable
Qualifications		
Educated to degree level or equivalent	✓	
Qualified teacher status	✓	
Experience, Skills and Knowledge		
Ability to use ICT effectively	✓	
Ability to use ICT to raise achievement and as a management tool	✓	
Provide high-quality teaching to students of all abilities	✓	
Leadership experience, including managing staff and students		✓
Ability to use collaborative teaching methods and work with colleagues in the preparation, assessment and monitoring of work	✓	
Demonstrable experience of improving student outcomes	✓	
Ability to provide high-quality outcomes	✓	
A record of continuous professional and career development		✓
Experience as a form tutor and/or pastoral work	✓	
Ability to use ICT effectively	✓	
Ability to use ICT to raise achievement and as a management tool	✓	
Provide high-quality teaching to students of all abilities	✓	
Leadership experience, including managing staff and students		✓
Developments in the National Curriculum	✓	
Academy's strategic plan and the role to be played by the Subject Leader and the faculty		✓
Developing differentiated schemes of work	✓	
Effective strategies for supporting staff to improve teaching and learning	✓	
Personal Qualities		
Excellent communication skills and organisational skills	✓	
Ability to work hard under pressure while maintaining a positive, professional attitude	✓	
Ability to organise and prioritise workload and work on own initiative	✓	
Good interpersonal skills and the ability to work collaboratively, leading to professional development of staff, achievement of department aims, and to the efficient running of the faculty	✓	
Excellent creative teaching ability	✓	
Commitment to personal career development	✓	
Ability to organise whole school/year based activities	✓	
Ability to think and plan strategically and manage change	✓	
Other		
Understanding of different social backgrounds of students	✓	
Understanding the needs of students and the appropriate strategies to support them	✓	

Understanding the needs of bilingual students	✓	
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