



NEWCASTLE  
UNDER  
LYME  
SCHOOL

## *Preparatory School Teacher - Temporary*

- Full-Time, temporary for 1 year
- Start Date: May 2026
- Closing Date for applications: Monday 9 February 2026

### THE OPPORTUNITY

This is a full-time, temporary one year post providing the opportunity to join the Preparatory School of one of the UK's leading independent schools. We are looking for a forward-thinking, inspirational teacher to join our highly successful team. This role will suit a candidate who is motivated and committed to delivering teaching and learning of the highest quality.

### ABOUT NEWCASTLE UNDER LYME SCHOOL

NULS was founded c.1602 and its academic calibre is renowned in the region. Working at NULS you will experience a highly supportive approach towards ongoing professional development, an excellent pupil ethos and superb facilities. NULS' momentum and standing continues to reach new heights after being awarded the highest possible gradings under Independent School Inspection. Our 30 acre site provides a wonderful environment for teaching, learning and extracurricular provision across our Preparatory and Senior Schools.

The school has recently embarked on an ambitious development programme to build further on its enviable academic and all-round strengths, and wishes to appoint an aspirational and capable Preparatory teacher to this temporary post, who is keen to share in the delivery of the school's goals. The Preparatory School's children enjoy an incredible educational offer which benefits not only from exceptional teaching and learning facilities but also the opportunities presented by the school's Astro Turf, Swimming Pool, Cricket and Rugby pitches, Sports Complex, Performing Arts facilities and Dance Studio..

# *Benefits of working at NULS*

There are many benefits to working at Newcastle-under-Lyme School and we are committed to putting the wellbeing of our staff and pupils at the heart of everything we do. We provide staff with the opportunity to join a thriving and vibrant school community set in a beautiful 35-acre campus.

16

WEEKS HOLIDAY  
PER YEAR



Free

SCHOOL LUNCHES

Teachers'  
PENSION SCHEME



35

ACRE CAMPUS WITH  
EXCEPTIONAL  
FACILITIES

20%

PPA TIME



Small

CLASS SIZES

## LIVING IN STAFFORDSHIRE, CHESHIRE AND SHROPSHIRE

Staff and pupils at NULS enjoy living throughout the region, from the countryside and market towns of Staffordshire, such as Eccleshall, Stone and Barlaston, through to the lovely villages and towns of Cheshire such as Betley and Nantwich. North Shropshire is also very popular with families and staff, and for those seeking city life and all that it brings, Manchester, Liverpool, Birmingham and, of course, Stoke-on-Trent are very easily and quickly accessible for shopping, cultural opportunities and so forth. House prices are very reasonable indeed in the region, with transport connections to school from all directions being excellent.

# *Job Description*

## **KEY RESPONSIBILITIES**

1. To uphold the vision, values and aims of the school.
2. To work with pupils in a courteous, caring and responsible manner at all times.
3. To work with visitors to the school in such a way that it enhances the reputation of the school.
4. To further raise standards of student achievement within the whole curriculum area and to monitor, support and ensure pupil progress.
5. To develop and enhance your own teaching practice to ensure outstanding teaching and learning.
6. To be accountable for pupil progress, attainment and development within classes, including extra-curricular provision.
7. To effectively work alongside colleagues.

## **SPECIFIC DUTIES**

The following items are included in the professional duties which a teacher may be required to perform under the reasonable direction of the Prep Leadership Team, Head of Preparatory School and the Headmaster.

**Responsible to:** Head of Preparatory School

## **GENERAL TEACHING DUTIES**

### **Teaching & Learning**

1. To lead and manage pupil learning through effective teaching, in accordance with the preparatory School's schemes of work and policies.
2. To ensure continuity, progression and cohesiveness in all teaching.
3. To use a variety of methods and approaches to match curricular objectives to the range of pupil needs, and ensure equal opportunity for all pupils.
4. To set homework regularly, (in accordance with the school homework policy), to consolidate and extend learning, and to encourage pupils to take responsibility for their own learning.
5. To work with SEN staff in order to benefit from their specialist knowledge, and maximise their effectiveness in lessons.

6. To work effectively and reflectively as a member of the Preparatory School, to continue developing and improving the quality of teaching and learning.
7. To set high expectations for all pupils, to deepen their knowledge and understanding, and to maximise their achievement.
8. To use positive management of behaviour in an environment of mutual respect, which allows pupils to feel safe and secure, and promotes their self-esteem.
9. To consider the needs of all pupils within lessons (and to implement specialist advice), especially to those who:
  - a. have SEN;
  - b. are gifted and talented;
  - c. are not yet fluent in English.

### **Monitoring, Assessment, Recording, Reporting, and Accountability**

1. To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge, in line with the whole school assessment policy.
2. To contribute towards the implementation of pupil strategy cards, as detailed in the school SEN policy, particularly the planning of appropriate actions/outcomes related to set pupil strategies.
3. To assess pupils' work formatively and systematically, using the results to inform future planning, teaching and pupil/class intervention.
4. To prepare and present informative, helpful and accurate reports to parents.
5. To keep an accurate register of pupils for each lesson.

### **Subject Knowledge & Understanding**

1. To have a thorough and up-to-date knowledge of the primary curriculum.

### **Professional Standards & Development**

1. To be a role model to pupils through personal presentation and professional conduct.
2. To arrive in class, on or before the start of the lesson, and to begin and end lessons on time.
3. To cover for absent colleagues as is reasonable, fair and equitable.
4. To co-operate with the employer in all matters concerning Health and Safety, and specifically to take reasonable care of their own Health and Safety, and that of any other persons who may be affected by their acts or omissions at work.
5. To be familiar with the School and Departmental handbooks, and support all the school's policies.

6. To establish effective working relationships with professional colleagues and support staff.
7. To strive for personal and professional development through active involvement in the school's performance appraisal process.
8. To liaise effectively with parents/carers, and other agencies with responsibility for pupils' education and welfare.
9. To undertake any reasonable task, as agreed with the Head of the Preparatory School.
10. To be familiar with the current SEND Code of Practice.
11. To carry out any reasonable professional duties, as directed by the Head of the Preparatory School or Headmaster.

## HOW TO APPLY

Deadline for Applications – **Monday 9 February, 12 noon.**

Applications to be sent to: [jhargreaves@nuls.org.uk](mailto:jhargreaves@nuls.org.uk). Application forms and details are available on the school website at <https://www.nuls.org.uk/vacancies>. Candidates are encouraged to visit our school website at [www.nuls.org.uk](http://www.nuls.org.uk)

The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service. Registered charity no. 1124463.