

Class Based Learning Support Educator

School: Thornhill Primary School

Grade: Scale 5

Hours: 33.5 hours (term-time only)

Responsible to: Assistant Head/HLTA
English & Maths



Job Description

PURPOSE OF THE POST

As the Class Based Learning Support Educator you will support teaching and learning and ensure standards are high by making a strong contribution to pupils' achievement. To contribute to the development of the school's vision, values and aims and to uphold and support these. To abide by agreed professional behaviours and attitudes. To raise pupil achievement and promote independent learning by developing outstanding practice in liaison with a class teacher as part of a class team and as a member of a phase team.

MAIN RESPONSIBILITIES

- Assess the needs of Pupils and use detailed knowledge and specialist skills to support Pupils' learning
- Establish productive working relationships with Pupils, acting as a role model and setting high expectations
- Promote the inclusion and acceptance of all Pupils within the classroom
- Encourage Pupils to interact and work co-operatively with others and engage all Pupils in activities
- Promote independence and employ strategies to recognise and reward achievement of self-reliance
- Provide feedback to Pupils in relation to progress and achievement
- Support Pupils consistently whilst recognising and responding to their individual needs
- Under the guidance of the Class Teacher/Phase Leader, to work with individuals and groups of pupils in class, including those pupils with additional educational needs, to help them to achieve to the best of their ability. - *This may include small group or 1:1 work*
- At the direction of the Class Teacher/Phase Leader, to help to organise activities, prepare resources and implement strategies for teaching and learning.
- Support programmes for teaching literacy and numeracy and assist pupils to access the full curriculum. Be familiar with lesson plans, short term goals and learning objectives.
- Observe pupils' performance, and using the systems in place in the school/class provide the teacher with feedback on pupil progress in relation to provision.
- Use ICT effectively to support learning activities and develop Pupils' competence and independence in its use
- Provide support for pupils' emotional and social development by encouraging and modelling positive behaviour, and dealing with disruption as agreed in the school's Behaviour Management Policy.

- Ensure the physical welfare of pupils and assist pupils with their physical needs as appropriate and agreed.
- Communicate and liaise with other members of school staff in order to ensure the most effective provision for pupils' academic, physical, emotional and social development.
- Under the direction of the Class Teacher/Phase Leader, communicate with professionals from outside the school and contribute to meetings held to review pupils' progress.
- Supervise pupils in the playground and organise play time activities.
- Attend outings with pupils, in accordance with school policies and safety guidelines, providing assistance with pupils' care and welfare and with the learning activities undertaken.
- Undertake any other reasonable duties from time to time as may be directed by the Head teacher, Deputy Head or Assistant Heads.

GENERAL RESPONSIBILITIES

- Comply with and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting concerns to an appropriate person
- Be aware of and support difference and ensure all Pupils have equal access to opportunities to learn and develop
- Contribute to the overall aims of the school
- Establish constructive relationships and communicate with other agencies/professionals, in liaison with the teacher, to support achievement and progress of Pupils
- Attend and participate in regular meetings
- Participate in training and other learning activities as required.
- Contribute to the identification and execution of appropriate out of school learning activities which consolidate and extend work carried out in class.
- Deliver out of school learning activities within guidelines established by the school.
- To support, uphold and contribute to the development of the school's Equal Rights policies and practices in respect of both employment issues and the delivery of services to the community
- Recognise own strengths and areas of specialist expertise and use these to lead, advise and support others
- Take the initiative as appropriate to develop multi-agency approaches to supporting Pupils
- To promote the safeguarding of children