

Class Based Learning Support Educator

School: Thornhill Primary School
 Grade: Scale 5
 Hours: 33.5 hours (term-time only)
 Responsible to: Assistant Head/HLTA
 English & Maths



Person Specification

You must demonstrate on your application form that you meet the following essential criteria.

REQUIREMENTS

ESSENTIAL CRITERIA

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QUALIFICATIONS	E.1 Educated to NVQ level 3 or equivalent.
	E.2 The ability to write to a good standard of literacy to include excellent report writing skills.
	D.3 Desirable Training/qualification in relevant either Maths or English curriculum areas or areas of particular learning difficulty.
EXPERIENCE	D.4 Desirable At least two year's previous experience of working as a Teaching Assistant
	E.5 Working with children, young people, parents and families preferably within an educational context.
	E.6 Working as part of a team, as well as on your own using your initiative.
	E.7 Working with professionals from other agencies and in multi-agency context.
	E.8 Using IT systems to compile reports as well as analysing statistical data for monitoring purposes.
KNOWLEDGE	E.9 Knowledge and understanding of and commitment to implement the school's curriculum strategies
	E.10 Understanding of behaviour management strategies
	E.11 Knowledge of a range of learning strategies such as reading and math interventions
	E.12 An understanding of the importance of lesson plans, IEPs and learning objectives and to contribute to pupils' learning.

	E.13	Good standard of spoken and written English.
	E.14	Understanding of the developmental needs of children
	E.15	Knowledge of current SEND Code of Practice
	E.16	Knowledge of child protection issues and procedures.
SKILLS	E.17	Ability to communicate effectively both orally and in writing, especially with Pupils, parents, school staff, social workers and other professionals.
	E.18	Ability to form and maintain appropriate professional relationships and boundaries with children and young people
	E.19	Ability to use IT systems effectively to produce reports, record information and monitor outcomes for individuals and groups
	E.20	Ability to monitor and evaluate pupils' performance and maintain accurate pupil records using the school's systems in place.
	E.21	Able to use own initiative and work alone when necessary
	E.22	Ability to overcome communication barriers with children and their parents
	E.23	Ability to listen effectively and to maintain confidentiality
	E.24	Ability to maintain accurate and up to date records
	E.25	Ability to meet tight deadlines and plan and manage own time effectively
	E.26	Demonstrate an ability to cope with stressful / conflict situations
	E.27	Ability to work flexibly as part of a team and to show initiative when appropriate
	E.28	Good literacy and numeracy skills
	E.29	Good organisational skills
	E.30	Clear, legible handwriting
PERSONAL QUALITIES	E.31	Caring, approachable, firm, understanding, consistent, assertive and calm
	E.32	Understanding of children's needs
	E.33	Adaptability and willingness to assist with other aspects of school life.
	E.34	Willingness to continue to learn and develop and train.