

WAYS TO USE THIS PDF FILE.

1. Fill in and send electronically

- Open the pdf file in your web browser.
- Save the pdf to your machine and fill in all of the information.
- After completing the form be sure to save your file. This can be accomplished either by clicking the save icon or clicking on File < Save.
- Attach the saved file to an email and send to jobs@regents.ac.th

2. Fill in the form by hand

- Print out the pdf form
- Fill in all of the necessary information (please write neatly)
- Scan all of the pages of the document and send the scanned pages attached in an email to jobs@regents.ac.th



PHOTO

APPLICATION FORM

Please print clearly and capitalise all names. Please clearly tick the boxes.

Position applied for

SECTION ONE

Title:

Family Name:

Forenames (in full):

Any previous names
you have gone by:

Current Address:

Telephone (Mobile):

Telephone (Home):

Email:

Skype/Facetime contact details:

National Insurance Number:

QUALIFICATION CHECKLIST

Do you hold a degree?

☐

YES

☐

NO

Do you hold a PGCE?

☐

YES

☐

NO

Do you have Qualified
Teacher Status?

☐

YES

☐

NO

Are you registered with the GTC,
GTCS or GTCW/CynACC?

☐

YES

☐

NO

FAMILY INFORMATION

Marital Status:

If your spouse/partner is also applying for a position please provide details here:

Do you have any children?

☐

YES

☐

NO

If yes, how many?

How many dependent
children presently live with you?

Age of dependent child/children:

PREVIOUS ADDRESSES

If you have been a resident of the current address for less than five years please provide your previous addresses during this period

Previous Address 1:

Lived at this address from (DAY/MONTH/YEAR) to (DAY/MONTH/YEAR)

Previous Address 2:	
Lived at this address from (DAY/MONTH/YEAR) to (DAY/MONTH/YEAR)	
Previous Address 3:	
Lived at this address from (DAY/MONTH/YEAR) to (DAY/MONTH/YEAR)	

SECTION TWO

EDUCATION DETAILS

Schools from the age of 11 <i>(give dates)</i>	Name of school(s):		From (DAY/MONTH/YEAR)	To (DAY/MONTH/YEAR)
i. University or College <i>(give dates of entering and leaving and whether full or part time)</i>	Name of uni/college:		From (DAY/MONTH/YEAR)	To (DAY/MONTH/YEAR)
	<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME		
ii. Degree Taken	Degree	Pass/Hon	Class/Division	Main Subject
				Date of Award (DAY/MONTH/YEAR)
iii. Professional training following degree course, e.g. PGCE <i>(give dates)</i>			From (DAY/MONTH/YEAR)	To (DAY/MONTH/YEAR)
C i. College of Education <i>(give dates of entering and leaving)</i>	Name of college:		From (DAY/MONTH/YEAR)	To (DAY/MONTH/YEAR)
ii. Details of training <i>(please state age range for which your course was designed)</i>				
iii. Name and date of examination qualifying candidate for recognition as Qualified (non graduate) Teacher	Name:		Date (DAY/MONTH/YEAR)	
iv. Detailed results (if known)				
D i. Supplementary courses (one term or more) or Advanced Diploma course attended and result			From (DAY/MONTH/YEAR)	To (DAY/MONTH/YEAR)

**NOTE: These questions (including requirements for dates) are included for the purposes of Child Protection and Safer Recruitment guidance. If you have any concerns relating to these questions, please feel free to leave blank and explain your concerns separately in writing to us.*

Particulars of short in-service training courses you have attended during the last three years

1	Date: (DAY/MONTH/YEAR)	Length of course:
Details of Course:		
By whom organised:		

2

Date: (DAY/MONTH/YEAR)

Length of course:

Details of Course:

By whom organised:

3

Date: (DAY/MONTH/YEAR)

Length of course:

Details of Course:

By whom organised:

Give a brief statement of your special subject(s) and experience (if any) in teaching them. State also what other subjects you can teach and any interests in extra-curricular activities and pastoral work you may have.

Have you any other special qualifications or interests which are relevant to this application?
If so, please explain.

TEACHING EXPERIENCE

(Please enter in chronological order starting with your current or most recent position.)

Part-time employment should be clearly indicated.

Date of Appointment: (DAY/MONTH/YEAR)	School or College (official name in full):		
Date of Leaving: (DAY/MONTH/YEAR)	Status (inc. scale and spinal point of post where appropriate)		
Sex and No. of pupils in school	Age Range	<input type="checkbox"/> INDEPENDENT	<input type="checkbox"/> MAINTAINED
Reason for Leaving:			

Date of Appointment: (DAY/MONTH/YEAR)	School or College (official name in full):		
Date of Leaving: (DAY/MONTH/YEAR)	Status (inc. scale and spinal point of post where appropriate)		
Sex and No. of pupils in school	Age Range	<input type="checkbox"/> INDEPENDENT	<input type="checkbox"/> MAINTAINED
Reason for Leaving:			

Date of Appointment: (DAY/MONTH/YEAR)	School or College (official name in full):	
Date of Leaving: (DAY/MONTH/YEAR)	Status (inc. scale and spinal point of post where appropriate)	
Sex and No. of pupils in school	Age Range	<input type="checkbox"/> INDEPENDENT <input type="checkbox"/> MAINTAINED
Reason for Leaving:		

Date of Appointment: (DAY/MONTH/YEAR)	School or College (official name in full):	
Date of Leaving: (DAY/MONTH/YEAR)	Status (inc. scale and spinal point of post where appropriate)	
Sex and No. of pupils in school	Age Range	<input type="checkbox"/> INDEPENDENT <input type="checkbox"/> MAINTAINED
Reason for Leaving:		

PARTICULARS OF NON-TEACHING EMPLOYMENT

Part-time service or unpaid activities should be clearly indicated as such and exact dates given where possible.

FROM	TO	EMPLOYER	POST HELD
(DAY/MONTH/YEAR)	(DAY/MONTH/YEAR)		
(DAY/MONTH/YEAR)	(DAY/MONTH/YEAR)		
(DAY/MONTH/YEAR)	(DAY/MONTH/YEAR)		
(DAY/MONTH/YEAR)	(DAY/MONTH/YEAR)		
(DAY/MONTH/YEAR)	(DAY/MONTH/YEAR)		

If appointed, when could you begin duty? _____

REFEREES

Please give names and addresses of three persons from whom confidential references may be obtained. These should normally include your present Headteacher or, if a newly-qualified teacher, your College Principal/Tutor.

	NAME	ADDRESS (Including postcode, telephone number and email address if known.)	POSITION
1			
2			
3			

References will normally be taken up prior to interview if you are shortlisted. If you have any concerns with this, please let us know. Candidates are reminded that canvassing will disqualify their application. Applicants whose qualifications have been obtained outside ENGLAND AND WALES should attach a copy of their letter recognition from the Department of Education and Science. Completed application forms should be submitted together with a letter of application by the published deadline

SECTION THREE

Do you have any convictions, cautions or bind-overs? ☐ YES ☐ NO

If yes you are required to submit details to the school in a sealed envelope marked "confidential"

I understand the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 (UK) and therefore I have declared all convictions, cautions and bind-overs, including any reprimand warning received as a juvenile whether regarded as "spent" or not

☐ I confirm that I have complied with this requirement

For any employment (current or past) in either a paid or voluntary capacity I understand my employer may be asked by the school about any disciplinary offences including those relating to children and young persons. This includes offences where any disciplinary sanction its current or expired. I understand the school may also ask if I have been subject to any child protection allegations or concerns and if so the outcome of any enquiry or procedure.

☐ I agree to any and all such enquiries being made

At Regent's International School all staff have some responsibility for the safeguarding children. All successful applicants shall be asked to complete an application for a Criminal Records Bureau disclosure is enhanced level.

☐ I agree to such an application being made

Providing false information as an offence and could result in your application being rejected or renew being dismissed this false and was discovered after you have been employed. Regent's International School may refer any individual to the police and/or the DfE children's safeguarding Operations Unit

☐ I certify that all entries made as part of my application and in all documentation supplied complete and correct the best of my knowledge

☐ I certify that this statement is correct

The information or data which you have supplied may be processed and held on computer, and will be processed and held on your personal records if you are appointed. The data may be processed by the School for the purpose of equality monitoring, compiling statistics, and for the keeping of other employment records. By signing and returning this application form you will be deemed to be giving your explicit consent to processing of data contained or referred to on it, including any information which may be considered to be sensitive personal data.

Signature

(DAY/MONTH/YEAR)

Date

Where did you hear about this vacancy?

Please list any dates you are not available for interview

Please state the date you are available for employment