



Harrop Fold School

MAKING THE DIFFERENCE

JOB DESCRIPTION

Job Title: Lead Practitioner for Teaching & Learning: Mathematics

Salary Range: Lead Practitioner Range 6 – 10 (£46,685 - £51,564)

Reporting to: Assistant Headteacher, Teaching & Learning

Role Purpose: To be the Lead Practitioner for Mathematics, working across the department leading the development of quality practice in the subject area. To work as part of a wider group of Lead Practitioners across the school in developing excellence in pedagogy which leads to enhanced pupil outcomes.

Main Tasks

- Work with the Head of Mathematics on building effective practice (e.g. pedagogy, curriculum implementation, marking and assessment)
- Working with the Assistant Headteacher, Teaching & Learning, to develop effective support for the professional development of colleagues, developing their practice in line with whole school, team and individual priorities
- Quality assurance of teaching, learning and curriculum.
- Ensuring the quality and veracity of assessment, marking and developmental feedback
- Recording, reporting and using data to inform progress to enable the Head of department to appropriately line manage the department.
- Assist with the implementation of new resources and existing resource development at KS3 and KS4 provide feedback to the AHT Teaching & Learning on their suitability.
- Support the department in overseeing departmental review activity.
- Providing bespoke development opportunities, support and challenge to every teacher
- Providing coaching, mentoring and support for teachers and trainee teachers
- Overseeing the CPD & Performance Management processes including INSET provision
- Achievement of Key Performance Indicators relating to the performance of teachers and their impact on pupils' progress and performance
- Providing outreach support to other schools within the United Learning regional cluster
- Support twilight meetings and deliver whole school CPD as part of the Teaching and Learning Development Team.

Other Tasks

Support the Senior Leadership Team in:

- Ensuring that school delivers and ongoing and significant improvement trajectory
- Working with the Teaching & Learning Team to take a leading role in developing a learning culture across departments with high expectations for student progress
- Anticipating, planning and making provision for future demands.
- Contributing to discussions on course selection and implementation.

To support the Senior Leadership Team and Head of Department with:

- Monitoring standards of progress and achievement, ensuring that members of staff are supported through lesson observations.
- Ensuring the implementation of school policies.
- Working closely in a coaching role with all Maths teachers and teaching staff across the school
- Monitoring standards of progress and achievement through regular meetings with the relevant members of staff and through lesson observations and attendance at meetings; offering advice, support and challenge
- Assisting to input a curriculum vision and plan which helps the school adapt to coming changes within provision.

Other Responsibilities:

- To lead staff by example, being highly visible and promoting a positive climate for learning across the school.
- Assist in the preparation and review of school resource documents.
- To assist the department in creating Schemes of Learning which enable all students to become effective learners.

General

- To ensure that the vision and ethos of the school is understood and valued by all staff and students through informed and consistent leadership.
- To implement, promote and develop processes that embed and support that ethos.
- To lead and support staff and students to achieve continued high performance at all levels.
- Through regular self-evaluation ensure that resource management (human, physical and financial) is effectively monitored and deployed to obtain the highest level of efficiency across the school
- To provide information and advice to the Heads of School/ Principal and Headteacher.AHT Teaching & Learning and other Senior Leadership colleagues.
- Harrop Fold School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The job description will be updated on a regular basis in consultation with the post-holder.

The information contained above is to help staff understand and appreciate the work content of their post and the role they are to play in the organisation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

Signed by post-holder:

Date: