|  |  |  |
| --- | --- | --- |
| **Job Title: IT Network Manager** | **Essential** | **Desirable** |
| **Education and Qualifications** |
| Educated to GCSE in English, Maths, IT and science or equivalent. | ✓ |  |
| Level 4 Diploma (or equivalent) and/or holding or working towards a full professional qualification with extensive experience in a relevant field. |  | ✓ |
| **Experience** |
| Previous experience as a network engineer, IT support technician or IT manager. | ✓ |  |
| Experience of working within a school environment. |  | ✓ |
| Network security experience at any level. | ✓ |  |
| Proven experience of supporting Windows Server, G Suite, desktop OS.  | ✓ |  |
| Experience of managing budgets.  |  | ✓ |
| **Knowledge and Skills** |
| IT system installation, configuration and troubleshooting. | ✓ |  |
| Experience working in a helpdesk-style environment assisting users with day to dayissues. | ✓ |  |
| Knowledge of Capita SIMs and other educational software. |  | ✓ |
| People management and team management skills. | ✓ |  |
| Ability to maintain and administer network, server and client infrastructure, keep fullmaintenance records and change control logs. | ✓ |  |
| An understanding of the Legal and moral obligations when providing IT services ina school environment (safeguarding children). | ✓ |  |
| Theoretical knowledge of relevant IT hardware and software packages, IT management techniques and practices – typically acquired in an IT-related environment (e.g. managing data, reporting and software). | ✓ |  |
| Relevant legislation relating to Data Protection and Records Management. | ✓ |  |
| **Personal Attributes** |
| Work in accordance with the trust’s values and behaviours. | ✓ |  |
| Sound judgement and decision maker – confident in using own initiative. | ✓ |  |
| Eligible to live and work in the UK. | ✓ |  |
| Willing to work flexibly in accordance with policies and procedure to meet the operational needs of the trust. | ✓ |  |
| A commitment to continuing personal development and training. | ✓ |  |
| A commitment to safeguarding and promoting welfare of children and young people. | ✓ |  |