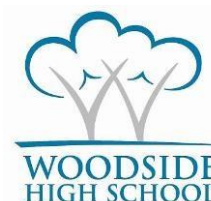




**Woodside High School**  
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# Job Description

## TEACHER OF DESIGN & TECHNOLOGY

<b>POST</b>	<b>Teacher of Design &amp; Technology</b>
<b>Reporting to</b>	<b>Head of Department/Faculty</b>
<b>Salary/grade</b>	<b>Main Scale</b>
<b>DBS</b>	<b>Enhanced</b>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>To implement and deliver an appropriately broad, balanced, relevant and engaging curriculum for students and to support the curriculum area as appropriate.</li> <li>To monitor and support the overall progress and development of students as a teacher/ form tutor.</li> <li>To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.</li> <li>To contribute to raising standards of student attainment and achievement.</li> <li>To share and support the school's responsibility to provide and monitor opportunities for the personal and academic development of children and to establish a purposeful learning environment where diversity is valued and where students feel safe, secure and confident.</li> </ul>
<b>Main Duties</b>	<p><b>Departmental Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Planning well-structured lessons.</li> <li>Taking responsibility for own professional development and ensuring best practice in classroom teaching and learning</li> <li>Keeping subject knowledge up to date</li> <li>Contributing to the development of schemes of work and department resources</li> <li>Contributing to preparing for changes to KS3 &amp; KS4 curriculum</li> <li>Contributing to the implementation of new courses within the subject area</li> <li>Attending department and year team meetings as part of directed time</li> <li>Contributing fully to the extra-curricular programme within the department</li> </ul> <p><b>Teaching and learning:</b></p> <ul style="list-style-type: none"> <li>Demonstrate excellent practice in teaching</li> <li>Liaise with colleagues to develop and deliver programmes of study in a collaborative way.</li> <li>Plan to meet the needs of all students and work with teaching assistants and the SENCOs to ensure all students progress well in lessons.</li> <li>Engage with the school's incremental coaching programme</li> </ul> <p><b>Whole School Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Support the Woodside Shared Values and the school's key priorities as identified in School Development Plan</li> </ul>

**Head Teacher: Ms Gerry Robinson**



	<ul style="list-style-type: none"> <li>• Ensure awareness of national developments relevant to subject and current best practice</li> <li>• Promote and model good relationships with pupils, colleagues and parents/carers</li> <li>• Set a good example in terms of dress, punctuality and attendance</li> <li>• Support and uphold the school's behaviour policy to ensure high expectations for all students</li> <li>• Participate in staff training and take a lead in own professional development</li> <li>• Ensure effective communication with parents/carers, Heads of Year, Heads of Department, SLT, colleagues and other stakeholders</li> </ul>
<b>Pastoral</b>	<ul style="list-style-type: none"> <li>• Be responsible for safeguarding and promoting the welfare of students.</li> <li>• Monitor and support the overall progress and development of students within the subject/area and/or tutor group</li> <li>• Monitor student attendance and wellbeing and ensure that appropriate action is taken where necessary</li> <li>• Act as a Form Tutor and to carry out the duties associated with that role</li> </ul>
<b>Additional Duties</b>	<ul style="list-style-type: none"> <li>• Play a full part in the life of the school community, to support values of the school, and to encourage students to follow this example</li> <li>• Attend all Parents' and Carers' meetings relevant to the teaching of the department.</li> </ul>
<b>Other Specific Duties</b>	<ul style="list-style-type: none"> <li>• Continue professional development</li> <li>• Engage actively in the school's Appraisal and Development process</li> <li>• Undertake any other duties as specified by the Head teacher not mentioned above</li> </ul>