



STONYHURST
CANDIDATE
Information Pack

English Teacher

1,000

ACRES OF BEAUTIFUL
COUNTRYSIDE

35,000

ARTEFACTS WITHIN
OUR MUSEUM

2

INDOOR GRAND SLAM
TENNIS COURTS

5

LIBRARIES ACROSS
THE STONYHURST
CAMPUS

Founded
1593

NEW

GOLF SIMULATOR
ROOM

1

ON-SITE
SHOOTING
RANGE

22

SPORTS
PITCHES

7

CHAPELS

2

THEATRES

9

HOLE GOLF
COURSE

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STONYHURST



Welcome to STONYHURST

SUMMER SCHOOL

Stonyhurst has a fascinating heritage, being the oldest continuously active Jesuit school in the world. It was founded in St Omer, Northern France (then the Spanish Netherlands), in 1593, and moved to its present site in Lancashire's beautiful Ribble Valley in 1794. Throughout the years of religious persecution in England, Stonyhurst educated the boys of the English Catholic aristocracy and gentry, and is now an innovative, forward-thinking and inclusive co-educational school.

Stonyhurst invites you to be a part of our exceptional staff throughout the 2024 Stonyhurst Summer School, where you can make a meaningful impact on young minds and create unforgettable memories.

We're looking forward to welcoming 160 students from across the globe for both the English Language Courses and Stonyhurst Scholars' programme in 2024. The teaching is rooted in the rich historical tapestry of the school and inspired by characters who walked these very halls.

The Language school boasts a unique curriculum with themed weeks centred on literary legends Tolkien, Shakespeare and JK Rowling and former Stonyhurst student and author of Sherlock Holmes, Sir Arthur Conan Doyle. The Scholar's Programme is new for 2024 and wishes to empower gifted high school students with the tools for their future endeavours, whether that be further studies or steps into their future careers. Every student who stays at Stonyhurst, whether for two weeks or a full year, is surrounded by the Stonyhurst mission, *Quant Je Puis, All that I can.*



STONYHURST





Mission

Stonyhurst is a **Jesuit Catholic School** with a **tradition of excellence** that seeks to **develop the full human potential** of its pupils to **live lives of faith and justice** as **citizens of the world**.



Vision

Through our mission, values and identity we thrive.
Our pupils and our people, **all that they can be**.



STONYHURST

Quant Je Puis



Values

TRUST

We are open, honest
and transparent.
We are accountable.
We are empowered &
free to act.

TEAM

We are aligned.
We help one another.
We are one Stonyhurst
Community.

ACTION

We are decisive.
We set goals and achieve them.
Everything we do is in service
to the needs of our young
people.

THE Role

Join the exceptional team at Stonyhurst Summer School as an English Teacher. This is an exciting opportunity to contribute to the success of the Stonyhurst School and play a pivotal role in shaping the 'Stonyhurst Experience' for our students.

As an English teacher, you'll differentiate and deliver pre-planned lessons tailored to individual student needs, fostering a student-centred approach. Experienced applicants will have the opportunity to provide additional support, contributing to the growth of less experienced teachers and potentially leading teacher development sessions.

As a Teacher at Stonyhurst Summer School, you will embrace our framework syllabus, focusing on language skills and interactive language use whilst maintaining administrative paperwork diligently, ensuring a safe, tidy, and disciplined classroom environment. Your role extends beyond traditional teaching, participating in the appraisal scheme, attending daily staff meetings, and monitoring student performance throughout the course.

Pupil welfare is a priority, and Summer School staff will be expected to demonstrate an overriding responsibility for student welfare and safety at all times, both during and outside the normal duty rota.

Teachers at Stonyhurst Summer School will have the opportunity to deliver specialised lessons based on your skills and experience. Become a Teacher at Stonyhurst Summer School and contribute to creating an unforgettable summer for both the pupils and yourself. Stonyhurst College welcomes applicants available for the full 4-week period, including a full-day induction and a pre-course online training day. Apply now and be part of an exceptional summer teaching experience at Stonyhurst College.



KEY TASKS & Responsibilities

To teach a maximum of 23 hours per week and to be responsible for a number of supervisory duties, including boarding and extra-curricular activities in the afternoon and evenings.

Academic Duties:

- To differentiate and deliver pre-planned English lessons to a high standard, based on the individual needs of the students, and with a student-centred approach to learning. Support to achieve this will be given by the Director of Studies.
- Experienced applicants will be asked to provide extra help and support to less experienced teachers and may be asked to deliver a teacher development session during the course.
- To follow the framework syllabus with the focus on language skills and interactive language use.
- To complete and keep up to date the administrative paperwork as required (end of course reports, classroom registers, marking of student's work, class records of work).
- To maintain classroom discipline, keep classrooms safe and tidy, display students work, maintain personal and student punctuality, begin, and end lessons according to the timetable.
- To participate in the appraisal scheme, be observed by a member of the SMT, and engage in subsequent discussions.
- Attend staff meetings daily, for briefing and discussion of academic and welfare matters and one in-house teachers meeting/training session per week.
- Monitor the performance of students at all times.



KEY TASKS & *Responsibilities*

All staff must have an overriding responsibility for the student's welfare and safety at all times during the course including times outside the normal duty rota.

Welfare Duties:

- To have read and understood the Stonyhurst policies concerning pastoral care and the protection of children set out in the Staff Handbook.
- To maintain student safety as a top priority and follow the Stonyhurst guidelines on Health and Safety contained in the Staff Handbook.
- To be diligent in carrying out supervisory duties according to the guidelines in the Staff Handbook.
- To take on the role and responsibilities of a night duty warden as described in the Staff Handbook.
- To carry out overnight duties throughout the course. This is a residential position.
- To wear the IDs and Summer School clothing when on duty.



PERSON *Specification*

Summer School Teachers should be available for the whole 4-week period, including a full-day induction (period of employment will be from Wednesday 10th July to Friday 9th August 2024 inclusive) plus a pre-course online training day to meet your co-workers and be introduced to the curriculum.

Qualifications, Skills and Experience	Essential	Desired
An RSA CELTA qualification, or a Trinity TESOL certificate or a BA(Ed) or a PGCE, or equivalent and a first / 2.1 degree.	✓	
A high standard of spoken and written English equivalent to CEF level C2/CPE/IELTS 8-0.	✓	
Experience of teaching English in a school.	✓	
A willingness to undertake duties other than teaching if required.	✓	
Enthusiastic and adaptable with a strong work ethic.	✓	
Has worked with children/young people whose first language is not English.		✓
Is computer literate.		✓
Experience of teaching teenagers in either a Language School or year-round academic school.		✓
Experience of working in a summer language school.		✓



KEY Information



To arrange a confidential discussion about the role, please contact recruitment@stonyhurst.ac.uk.



The closing date for all applications is **4th January 2024**. We reserve the right to close the vacancy early if we receive a high volume of suitable applications.



Interviews will take place as soon as practicable after the closing date.



Any queries regarding the recruitment and application process may be directed to recruitment@stonyhurst.ac.uk.



APPLICATION *Process*



Apply

Candidates should complete the official Stonyhurst Application Form which includes details of key achievements and experience or apply via TES. Completed forms can be returned to recruitment@stonyhurst.ac.uk by 4th January 2024.



Short-listing

The team will short-list candidates based on the information given in the comprehensive application form. Applicants will be assessed against the criteria for the role and candidate profile. Those who best fulfil the criteria will be invited to attend an interview.



Interview

The successful applicants will be invited to attend a panel interview as soon as possible after the dosing date.



Offer

The successful candidate will be made an offer as soon as is practicable after the interview date. Offers will be conditional, subject to satisfactory pre-employment checks.



Our Commitment

TO SAFEGUARDING

Stonyhurst is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

Any offer made to a successful candidate will be conditional upon relevant pre-employment checks, including:

- Two **satisfactory references**, one of which must be from your most **recent employer or education institution**;
- Proof of **identity, address and right to work** in the UK;
- Verification of relevant **qualifications**;
- Candidates who have worked or been resident **overseas** for three months or more within the last five years will be required to present relevant Certificates of Good conduct/Overseas Police checks from the relevant **jurisdiction(s)**;
- Verification of **medical fitness** for the role;
- Confirmation that the applicant is not named on the **Children's Barred List**, administered by the DBS;
- Satisfactory completion of the **probationary period**;
- A satisfactory **enhanced disclosure** from the DBS. The applicant will be required to **complete the application form** for an Enhanced DBS Check and start dates will be **delayed** if a result is not received;
- Candidates in **managerial roles** will be subject to a **Prohibition from Management check**.



STONYHURST



A DAY *in pictures*



STONYHURST



All
that you
can be.



STONYHURST

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