



JOIN OUR TEAM: INFORMATION FOR CANDIDATES

Art Teacher (Part Time – approximately 0.5 FTE)
Part of the Design Faculty

September 2021

The closing date for applications is 12.00pm on Monday, 31 May 2021

Interviews will be held at St George's soon afterwards

Early applications very welcome. We reserve the right to consider applications as they are received.





St George's School Windsor Castle Home to the Choristers of St George's Chapel

Our VISION - pupils become 'Real World Ready'.

Our MISSION - to ignite inquiry, instil a passion for learning and foster our Christian values. Through inspirational teaching, children develop the mindset and skills to navigate life's opportunities and contribute to global society.

Our VALUES - kindness, honesty, courage.

St George's School Windsor Castle is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

St George's School is an equal opportunities employer. We therefore encourage candidates to apply irrespective of age, disability, marriage or civil partnership status, pregnancy or maternity, race, religion and belief, gender identity, sex or sexual orientation.



INTRODUCTION FROM THE HEAD

I am absolutely delighted you are interested in applying for the post of Art Teacher at St George's School Windsor Castle. This vacancy emerges at an incredibly exciting time for the school as we embark on our journey as a candidate school for the International Baccalaureate 'Primary Years Programme'. Click [here](#) for details of this launch.

Our school has existed since 1348. With a long heritage of educating the Choristers of St George's Chapel, this continues to be a core function of the school. However, we are now an exciting and happy Prep School for girls and boys aged 3 – 13. I am very proud to lead this wonderful, vibrant and diverse community of pupils, staff and families. We employ over ninety staff, all of whom contribute hugely to the success, warmth and happiness of the school and pupils. In turn, a tremendous spirit of friendship, mutual trust and collaboration exists at St George's, and I want every new appointment to reflect this.

Our core school values are: **kindness, honesty and courage**. These form the very foundation for our pupils, and together with a passion for instilling a love of learning, I want to employ like-minded people who live their lives through these values. Building on centuries of first rate education, we are embarking on an exciting journey as a school. Before you choose whether to apply, I strongly urge you to look closely at our strategy, which can be found on the following link: <https://www.stgwindsor.org/about-us/strategic-vision/>.

Having done this, do check that your educational ethos aligns with the following:

- Inquiry based learning, focusing on subject knowledge, subject skills and core-skills. The School is embedding an exciting learner journey from Kindergarten to Year 8, which will encompass the International Baccalaureate (IB) 'Primary Years Programme' to Year 6, followed by the 'Pre-Senior Baccalaureate' (PSB) (<https://www.psbacc.org>) as a learning philosophy and assessment model for Years 7 and 8.
- Learning Outside the Classroom.
- Digital Learning – with a focus on Google Classroom as our digital tool.
- Wellbeing, Mental Health and Mindfulness.
- The school's heritage as the Choir School to Windsor Castle, educating the Choristers of St George's Chapel. An understanding of this and the commitment of the 23 choristers is absolutely vital. A willingness to show a strong interest in this is highly desirable.
- A commitment to the ideals of Round Square and international mindedness. St George's is soon to be a candidate school for Round Square, and the St George's Award will be based around this. Please do spend time looking at Round Square: <https://www.roundsquare.org>
- A willingness to engage with 'High Performance Learning', a pedagogical framework. The successful applicant will join the CPD training for the foundation course. <https://www.highperformancelearning.co.uk>

If you believe you will benefit from being involved in these areas, and wish to develop yourself as an educator, I would be delighted to hear from you.



BE REAL WORLD READY

St George's School, Windsor Castle, is an IAPS school situated in the heart of the vibrant, historic and cosmopolitan town of Windsor. With a unique link to Windsor Castle since 1348, we make the very most of our special location.

St George's School is in the enviable position of offering an exceptional range of academic, music, sporting and creative opportunities. In one of the most inspiring places in the UK, St George's provides an outstanding start to a child's education.

The School is fully co-educational with approximately 320 girls and boys on the roll from Kindergarten to Year 8. There are two sections to the school: The Pre-Prep caters for children from Kindergarten to Year 3; the Prep for children from Year 4. Both are led by a Head of Section, who in turn report to the Head Master. There are two classes per year group. The maximum year group size is 40 with no class bigger than 20.

Pupils are taught by class teachers up to Year 6, who teach Maths, English, Humanities, Science and PSHE. There are specialist teachers for Art, Design, Drama, Music, PE, Sport and Modern Languages. There will be specialist teaching for all subjects from Year 7, though pupils are still under the care of a Form Tutor who monitors the individual academic and pastoral welfare of each child.

Many of our families are local, however there is a flourishing boarding community for children from Year 4 upwards. Housed within the main school, a caring team, led by the House Parents, look after approximately 30 weekly boarders and many more who choose to stay over. Through the introduction of the IB and PSB, it is our intention to develop a consistent and coherent approach to learning and teaching and wellbeing throughout the school, underpinned by a common set of values, culture and ethos, consistent with the age and stage of individual pupils.

At the end of Year 6 or 8, pupils leave St George's for a wide range of leading boarding and day senior schools. In 2020 pupils moved to the following schools (a similar picture to 2021):

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|-----------------------------|---------------------------------|--------------------------------|
| • Eton College | • Harrow | • Wellington College |
| • St George's School, Ascot | • St George's School, Weybridge | • Sir William Perkins's School |
| • Bryanston School | • The Island School, Hong Kong | • The Windsor Boys' School |
| • Luckley House School | • The Reading Blue Coat School | • The Marist School |

THE FUTURE

St George's is embarking on an ambitious plan which will take the school to 2025. For more information on our strategic development and ethos, please visit our website at www.stgwindsor.org



ART TEACHER – YEARS 4-8

Teacher of Art to Years 4-8. Each class has one, 50 minute lesson per week (Kindergarten to Year 3 are taught Art by the class teacher, though there should be a collaborative approach with the Art Department).

Teaching approximately 10 lessons; considerable collaboration with the Design Faculty (Design, Art and Food Technology), and with all colleagues in the PYP and PSB sections. The successful applicant will be responsible for developing the Art Department, building on the good work already done to bring a passion to this important area of school life.

We are seeking an outstanding, engaging, reflective and inspiring educator to join our exceptional team. With a love of innovation (this is vital), compassionate towards children (equally vital) and a willingness to embrace the busy life of a progressive and happy Prep School, the successful applicant will be a first-rate educator.

The role reports to the Design Faculty Coordinator, who in turn reports to the Head of Prep School, with academic support provided by Assistant Head (Learning and Teaching) and reporting of wellbeing concerns to Assistant Head (Wellbeing and Safeguarding). The successful applicant will be mentored in their first term. The core role is to enable a love of art throughout the school through developing creativity, teaching skills, and increasing awareness of artists from diverse cultures and beliefs; helping to establish the Design Faculty as sector leading, and bring to life the opportunities that this crucial area of school life has.

Teachers are expected to:

- Be an advocate of the core values of the school: **kindness, honesty, courage** and uphold the central vision and mission of the school.
- Teach and take full responsibility for the classes assigned and provide an academic and pastoral overview of each pupil.
- Perform break and lunch duties, and contribute to the after-school programme (as directed by the Head of Prep School and Head of Activities).
- Commit fully to the co-curricular programme and uphold the ethos and culture of the school.
- Buy into the wellbeing programme, which includes MindUp – a mindfulness programme undertaken by all pupils in the school. This includes 'brain breaks', led by the form tutors up to twice a day.
- Fully support the life of the Choristers of St George's Chapel, and understand the school's heritage as a Choir School.
- Attend pre-term INSET days (up to 6) and commit to the collaborative nature of the team at St George's. The school is currently undergoing the 'High Performance Learning' foundation course, and the successful applicant would be part of this exciting CPD programme (for more information on HPL, please visit: <https://www.highperformancelearning.co.uk>).
- Commit to digital learning. The school has embraced Google Classroom as a tool for learning. All teaching staff are issued with Chromebooks and the school are actively exploring devices for all pupils from Years 3 – 8.
- Fully support the learning ethos of the IB and 'Pre-Senior Baccalaureate', and display the core skills and IB Learner Profile, ensuring they become integral to the learning and teaching.
- Commit to St George's as a team player, ready to engage with colleagues as professional friends.
- Play a full role in the 'Learning Outside the Classroom' programme, a key initiative currently in its early stages of development at St George's.
- Establish positive and proactive relationships with our parent body, reporting back on a frequent basis, and attending parents evenings as required. Full written reports are provided at least twice a year, with brief progress reports every half term.



Learning and Teaching

Teachers are accountable for the quality of learning in their lessons and they are responsible for:

- Developing a love of learning and inquiry in all pupils.
- Planning and preparing stimulating lessons, where all learners are considered and can contribute and develop themselves.
- Ensuring appropriate, interesting and diverse resources are well-maintained, updated and available to all pupils.
- Setting and marking classwork, homework, coursework and examination scripts.
- Assessing and recording the development, progress and achievement of their pupils and reporting on these areas.
- Encouraging and challenging pupils of all levels of ability.
- The general welfare and individual needs of pupils in their class.
- Class management in order to maintain good order and behaviour in lessons and tidiness in classrooms.
- Maintaining an attractive, stimulating and welcoming classroom environment.
- Creating lively displays and to ensure that every child's output is valued and represented.
- Health and Safety in their classrooms as detailed in the School's Health & Safety Manual.
- Developing a proactive and positive relationship with parents.
- Attending Parents' Evenings and reporting back in a constructive and honest manner.

Co-Curricular

All staff play an active role in the co-curricular life of the school, which includes after-school activities (this is a crucial side of the school) and are responsible for:

- The administration of the activity (a minimum of 2 per week), including the co-ordination of dates in the School Diary.
- Ensuring that all safety requirements are met and proper procedures followed (see the School's Health & Safety Manual), including producing risk assessments.
- Ensuring that all pupils are able to contribute to and benefit from the activity.
- Liaison within the School (including the Business Director) and parents.

The Tutor Group (if applicable)

As tutors, staff are responsible for:

- Developing an outstanding relationship with every child, and focusing on getting to know them as an individual.
- The use of form and tutorial period time, including Registration and appropriate administration.
- Attending Assembly with their form, and organising their form's Assembly.
- Co-ordinating information on the academic, extra-curricular and pastoral programme of their pupils and liaising with subject teachers, Faculty Leads and parents.
- Maintaining records and files, including the Record of Achievement.
- The administration of form reports and their own summative report.
- Encouraging individual members of the form in their extra-curricular activities.
- Delivering the appropriate PSHE course (or its equivalent).
- Organising and attending Parents' Evenings.
- Attending Tutor Meetings.
- The condition of the form room and appropriate displays in it.

School-wide

All staff share responsibility for the good running of the School by:

- Setting an example to pupils and maintaining high professional standards at all times.
- Maintaining and promoting the reputation of the School.
- Supporting the work and life of the Choristers, and in turn the boarding community.
- Providing cover for absent colleagues.
- Participating actively in the rotas of duties.
- Maintaining standards of pupil behaviour and discipline at all times.
- Invigilating internal and public examinations.

The above list is not intended to be exhaustive and details of the terms and conditions of employment at St George's are to be found in the Staff Contract.



As an Art Teacher:

- Possess a firm belief that 'every child is an artist' and can express themselves through Art.
- Believe in every child, and work hard to nurture their talents and interests.
- Bring a passion for Art and demonstrate this passion to the children and wider school community.
- Identify pupils who would benefit from extension work, with an eye on potential awards to Senior Schools.
- Bring the Art Department to life, and extend this beyond the classroom (as part of the 0.5 timetable, time will be afforded to put displays up across the school, and this will be an expectation of the role).
- Plan and deliver a range of different lessons, spanning different genres of Art.
- Work with PYP colleagues to ensure transdisciplinary learning, as part of the Primary Years Programme.
- Work collaboratively within the Design Faculty to help develop it as sector leading.
- Contribute to the delivery and implementation of the International Baccalaureate curriculum and supporting its ethos and wider mission.
- Organise off site trips and activities for the pupils to embed learning beyond the classroom
- Support the school's ethos for outdoor education, including 'Education for Social Responsibility'.
- To provide a lively and stimulating environment in which creativity and learning can occur.
- To assist in establishing, monitoring and reviewing syllabuses and the curriculum.
- To liaise and work with the Learning Enrichment Team (SEN) as required.
- To assess, record and report on the development, progress and attainment of pupils, including the tracking of baseline assessments and progression across the curriculum.
- Utilise a range of resources and texts to support learning, but ensure that this reflects diversity in every sense.
- Review the schemes of work annually to reflect **real world learning**.
- Monitor pupil progress and engage in meaningful collaboration with colleagues across the school. A professional learning community in its broadest sense is encouraged whereby teachers in Year 8 connect with EYFS staff.
- Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Together with PYP colleagues across the school, plan and implement theme days
- To communicate and consult with the parents of pupils via school reports and parent/teacher meetings, and meet parent upon request regarding pupil progress. Engage in proactive communication with parents.





PERSON SPECIFICATION – ESSENTIAL

Education, Training and Qualifications

- Educated to, at least, degree level
- PGCE / QTS qualification or equivalent in an Arts subject.

Experience

- Teaching experience at either Primary or Prep School level (NQTs welcome to apply)
- Experience of outstanding pastoral care
- Experience of effective use of IT for both learning & teaching and administrative use

Skills

- An excellent artist and practitioner
- Excellent IT skills
- Commitment to sharing knowledge and collaboration with others
- A strong and determined commitment to individual pupil learning and wellbeing
- A strong and determined commitment to improving the experience of pupils at St George's
- An approach to life that inspires pupils, staff and parents
- Skills that can contribute to the co-curricular programme
- An attention to detail
- An interest in wellbeing and mental health
- An appropriate sense of humour

Interpersonal skills

- Approachable, personable and supportive
- Collegial, reflective and collaborative
- Possess a growth mindset
- A willingness to share and learn from others
- A desire to improve and self-reflect
- An ability to take ownership and responsibility
- An ability to work calmly under pressure and adhere to deadlines
- Professional manner



PERSON SPECIFICATION – DESIRABLE

Education, Training and Qualifications

- Evidence of continued professional development

Experience

- Working with fabrics and textiles, including CAD
 - Experience of inquiry and concept-base learning. **Support for this is essential.**
 - Experience and passion for outdoor learning
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Safeguarding

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants must be willing to undergo child protection screening appropriate to the post, including contacting past employers and the Disclosure and Barring Service, disqualification, prohibition and other checks relevant to the role.

Remuneration

St George's has its own salary scale. All staff at St George's are entitled to up to 50% fee discount for their child / children. This is offered on a pro-rata basis.

All completed application forms should be sent to:

William Goldsmith. Head
St George's School, Windsor Castle, Windsor, SL4 1QF

Or email to recruitment@stgwindsor.org

The closing date for applications is 12.00pm on Monday, 31 May 2021. Interviews will be held at St George's School soon afterwards. Early applications welcome, and the school reserves the right to make an appointment at any point. The successful applicants will be notified by telephone or email.

TATLER®

‘Ambitious Prep School’

Muddy Stilettos 

‘excellent academics and music
oozing from every corner.’



2021/2022



