



WARWICK JUNIOR SCHOOL

Cover Teacher Years 3-6

INFORMATION FOR APPLICANTS

Warwick Junior School

Myton Road, Warwick,

CV34 6PP

Telephone (01926) 776418

JOB TITLE	Key Stage Two Form Teacher
ACCOUNTABLE TO	Head and Governors
REPORTING TO	Head of Junior School
CONTRACT	As required
REMUNERATION	WISF cover scale (pay point according to qualifications and experience)

JOB PURPOSE: To ensure the continuity of teaching and learning working to fulfil the overall aims of the school by inspiring boys to be the best that they can be within a stimulating, nurturing and supportive environment.

Duties as directed by the Head, include:

ACADEMIC

- a) To teach the weekly/daily programmes of work for all timetabled lessons, using a variety of delivery methods to stimulate learning, based on the relevant schemes of work, working closely with colleagues to ensure continuity, challenge and progression.
- b) To ensure that all lessons and homework are structured to create opportunities for the extension of more able pupils and support for children in need of learning support.
- c) To be able to set clear targets, based on prior attainment, for pupils' learning;
- d) To liaise with and manage the work of teaching assistants, as required.
- e) To provide a stimulating classroom environment for learning, where resources can be accessed appropriately by all pupils.
- f) To assess and record the development of pupils, using the information where necessary to improve specific aspects of teaching and learning.
- g) To liaise and consult with staff, including the Learning Support team, regarding work and general progress of pupils.

PASTORAL

- a) The Form Teacher is responsible for the pastoral care and well-being of all children within the school
- b) To share responsibility for all children and their general discipline within the school following the school's Behaviour and Anti-Bullying policies.
- c) To be aware of the individual strengths, personalities and needs of each pupil in the form and teaching groups.
- d) To monitor and provide appropriate advice and guidance on individual pupils' progress in respect to attendance, progress and behaviour.
- e) To register pupils in accordance with the Attendance Procedures.

OTHER

- a) To ensure that all school and Foundation policies and procedures are adhered to.
- b) To work as a member of a team, positively and enthusiastically contributing to effective working relationships within the school.
- c) To participate in meetings which relate to the day-to-day running and the ongoing development of the school;
- d) To support and contribute to initiatives introduced by the school's leadership
- e) To attend school assemblies.
- f) To report safety issues to the relevant authorities within the school and/or Foundation and to undertake risk assessments and training where necessary.
- g) To undertake cover supervisory duties as stated in the "Staff Duty Rota".

The Junior School

Warwick Junior School offers an outstanding education for boys aged between 7-11. Warwick Junior School is part of the Warwick Foundation. Numbers at the school are extremely healthy, with many classes being full and waiting lists in most years. The school has a long-standing academic reputation but is also known for its very friendly, family atmosphere, where boys can enjoy their childhood, develop a love of learning and become confident, creative and independent young people. The school looks to develop the talent of each and every boy and the successful applicant for this post will be able to play a significant role in ensuring that this continues to be a key feature of the school.

There are three forms in each year group. Warwick Junior School boys are taught in the following maximum class sizes: Year 3 (20), Year 4 (22), Year 5 (24), Year 6 (24). Boys in Year 3 are often supported by the three teaching assistants in the Junior School. Some teaching assistant support is also provided in Year 4.

A decade ago the Junior School underwent an extension and refurbishment programme providing excellent facilities which include an assembly hall, fully equipped science and technology teaching rooms, a purpose built art room, two computer suites and a well-stocked library with computers. Although part of Warwick School, the Junior School has its own premises, but benefits from the use of extensive sports, swimming, drama and music facilities at Warwick School.

Boys in Years 3 and 4 are part of the Lower School. The majority of lessons are taught by the class teacher with specialists providing lessons in French, IT, PE, DT, Art and Music. As boys progress into Year 5 and Year 6, they become more 'nomadic' as they visit specialists for English, Maths, Science and Humanities.

All boys benefit from the outstanding sporting, musical and co-curricular opportunities in the Junior School. There are approximately 60 different clubs and activities on offer each week.

Person Specification - Key Stage 2 Form Teacher

Area	Essential	Desirable	Method of Testing
Qualifications	<ul style="list-style-type: none"> Good honours degree. Qualified Teacher Status. 	<ul style="list-style-type: none"> Relevant and recent in-service training. 	Application form, interview procedure and qualification certificates.
Experience	<ul style="list-style-type: none"> Relevant and recent teaching experience with excellent record of form teaching. Evidence of innovative and modern teaching practice in Key Stage 2. Experience of working with highly motivated and able pupils 	<ul style="list-style-type: none"> Teaching experience in a variety of school 	Application form, interview procedure, references.
Special Knowledge	<ul style="list-style-type: none"> Excellent professional knowledge and understanding of issues surrounding KS2 teaching. Up to date with pedagogical developments in KS2 teaching. Knowledge of extending more able children and/or supporting less able. An understanding of how boys learn and effectively apply their learning 	<ul style="list-style-type: none"> Particular curriculum strengths or interests (please mention in application). Knowledge gained from having taught in a variety of settings/schools. 	Application form, interview procedure, references.
Particular Skills, Aptitudes and Personal Qualities	<ul style="list-style-type: none"> High standard of written and spoken English. A creative and imaginative approach to teaching and learning demonstrating a high level of classroom teaching skill. Ability to work as part of a team. Excellent interpersonal, organisational and communication skills. Kind, calm, reassuring, reliable. Boundless energy & enthusiasm for teaching boys. Positive attitude to use of authority and maintaining class discipline. Ability to deal sensitively with children/parents. Sympathy with and ability to maintain the ethos of the school. High level ICT skills. 'Can do' attitude. 		Application form, interview procedure, references.
Other Requirements to the Role	<ul style="list-style-type: none"> Suitable to work with children. Commitment to safeguarding principles and practice. DBS check and references that are satisfactory to the Foundation. 	<ul style="list-style-type: none"> Able to be flexible with working hours should the need arise for extra work on an ad hoc basis. 	References, DBS check, List 99 check, identity checks, interview, medical fitness declaration.

The school is committed to safeguarding and promoting the welfare of children and young people and all aspects of staff and volunteers to share this commitment.

Application Process

Applications to be submitted by **Friday 10th December** (12 noon)

Interviews will take place on Tuesday 14th December