



MARLBOROUGH COLLEGE MALAYSIA

DIRECTOR OF DRAMA

*For August 2019*

# THE HISTORY OF MARLBOROUGH COLLEGE MALAYSIA



**Marlborough College Malaysia is unique.**

It continues the pioneering spirit of its mother School, Marlborough College in Wiltshire, by being a close, values-led and enormously successful and happy community. It was established in 2012 as a genuine extension of Marlborough College in the UK and not a franchise. It therefore shares values, philosophy and personnel with the UK and draws upon the very best traditions of one of the finest British boarding schools, while adding an exciting and real international dimension in our spectacular setting just eight miles from Singapore on the tip of the Iskandar peninsula.



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*Marlborough College Malaysia*  
Director of Drama

# THE COLLEGE



There is something genuinely special about Marlborough College in Malaysia. Those fortunate enough to work here all agree that our greatest joy, attribute, advert and reward are the girls and boys who form the College. They provide daily inspiration, a model of what wider society could be like and genuine optimism for the future.

We live and work in a safe and spacious 90 acre campus in southern Malaysia, reminiscent of the generous grounds and playing fields of Marlborough College in the UK. Guided by our principles of compassion, companionship and conversation, Marlborough College Malaysia gives its boys and girls the space, inspiration and courage to explore their own potential, the wonders of our world and their responsibilities to it and to each other.

With our shared DNA and close links with Marlborough UK, we value and instil breadth of experience, intellectual rigour, creative joy and sporting excellence. Many of our children take the opportunity to develop independence and inter-reliance within the security and care of our outstanding boarding community.

Our motto is Deus Dat Incrementum – “God gives the increase” – a reminder that we achieve with pride, but humility. At Marlborough College Malaysia our young people learn that theirs is a duty to continue to make the world a better place; we give them the skills to lead that mission and the life-long support and friendship of our world-wide Old Marlburian network.

The College is arranged in a Prep School (3-13) and a Senior School (14-18) and it currently has 935 pupils, around 530 of whom are in the Prep and 140

of whom are in the Sixth Form. Pupils from the age of nine may choose to board and approximately a third of those who are eligible do so, with almost half of the Senior School and most of the Sixth Form boarding.

While very British in ethos and with a Common Room largely drawn from some of the UK's leading schools, the College is also truly international, celebrating diversity and a global outlook with children representing over 45 nationalities. Around half of our pupils are from expatriate families.

While academic achievement lies at the heart of what we do, we believe that all of our children have something to offer and much to gain in addition to intellectual development, so we are driven by a desire to find areas where each of them can learn and grow beyond the classroom. Every week we offer an extensive range of co-curricular activities, which are all part of a rich, broad and balanced programme to develop not just the mind, but also confidence, empathy, leadership and a sense of altruism.

The College is very well-resourced and enjoys an enviable reputation for its pupils' achievements on a broad variety of fronts. It is one of the few school in Asia to achieve membership of HMC, an association of the world's leading independent schools and it is the Boarding Schools' Association's Asian training hub.

Further details about the College may be found on its website at [www.marlboroughcollege.my](http://www.marlboroughcollege.my)







# MARLBOROUGH COLLEGE MALAYSIA



## THE MAP

North



0 50 100  
YARDS

2017

# THE SENIOR SCHOOL

The Senior School caters for Year 9 to Year 13 (age 13 to 18). Academically, the UK National Curriculum is broadly followed to ensure an optimal combination of breadth and specialisation through the IGCSE curriculum (to Year 11); and the International Baccalaureate (to Year 13). Pupils pursue tailored programmes designed to stimulate, challenge and support them in discovering and developing their talents in a variety of areas. A wide range of academic extension and enrichment activities – whether through societies, lectures, theatre trips, museum and gallery visits, debates, poetry readings, conferences and concerts – create a full co-curriculum, which recognises that qualifications alone do not produce well-rounded individuals. Time is allowed in the curriculum for co-curricular activities, and the timetable may be suspended or modified to allow activities to occur, such as sports fixtures and subject-specific day trips.

The vast majority of teachers here are British-trained, and there is an impressive range of academic subjects. Our internationally recognised IB and IGCSE results are excellent, demonstrating impressive added value. The exceptional facilities promote the remarkable range and quality of the arts, to complement the variety of high-class sport offered on the vast campus. Finally, our pupils are receptive, inclusive and respectful, with an enormously friendly, helpful spirit displayed throughout the year groups.



# THE POSITION

The Director of Drama will be an inspiring, dynamic and experienced Drama practitioner and teacher. The successful candidate will be committed to creating the best possible outcomes for all pupils as well as leading the teaching and technical staff within the department to high standards. Alongside teaching and overseeing all areas of Drama and Theatre study, the role will encompass coordination of all co-curricular Drama. There is currently a strong drama tradition at the College and the Director of Drama will ensure that the Drama programme touches the lives of all Marlburians, promoting a lifelong passion for the Arts. Expectations are that productions will continue to be of the highest quality, adding depth, breadth and insight to every pupil's education. The successful candidate must be an effective Line Manager as well as being an efficient administrator.



# THE DEPARTMENT

The College Theatre is an excellent facility with a good range of professional technical equipment. Lessons take place here as well as the majority of College productions. A large recently constructed multi-purpose hall may also be adapted for drama productions and a smaller hall is located in the Pre-Prep, all of which reflects Marlborough's commitment to promoting the Arts among our pupils. Drama is a very popular subject and is taught throughout the College. There are currently 3 teachers of Drama in the Senior School, each of whom also contributes to other subjects. The department currently benefits from a Theatre Technician who assists with all technical requirements and from a graduate Director in Residence. Exam candidates are prepared for IGCSE and IB Diploma, both of which are popular choices. A number of productions take place throughout the year ranging in size and ambition.





# LIFESTYLE



## Staff at Marlborough College Malaysia enjoy an exceptional lifestyle.

The climate is warm, stable and constant without the extremes of heat that are common in some parts of the world. Rainfall is typically heavy and brief, providing a lush landscape.

Marlborough is at heart a community and the Common Room is very collegial and mutually supportive. Staff enjoy an impressive range of weekly Common Room sports, wellbeing and social activities.

The immediate area is developing quickly and has attracted great overseas investment in quality housing, infrastructure and education with a number of British university campuses now within minutes of the College.

Malaysia's cost of living is significantly lower than that of the UK and most teachers here enjoy regular travel during holidays and even on our 3-day Exeat long weekends to such places as Bali, Vietnam, Thailand and Western Australia.

For long-haul travel, Changi in Singapore was recently hailed as the best airport in the world. However, for regional travel, Senai Airport is close to the College and carriers offer exceptionally reasonable prices which mean, that what might be the holidays of a lifetime, can become regular trips.

Malaysia itself is full of variety from perfect tropical islands to cool, hilly tea plantations; from historic colonial architecture to towering 21st century skylines. Its national ethnic mixture of Malay, Chinese and Indian make for



a fascinating culture and superb cuisine.

The College is just eight miles from the magnificent island city-state of Singapore with its fashionable retail temptations and its many attractions which now include the world-famous Gardens by the Bay, the Marina Bay Sands complex and F1's only night time Grand Prix which becomes a weekend-long festival each September.

The official language of Malaysia is Bahasa Malaysia which is probably the simplest Asian language to understand and learn, but English is spoken almost universally and is the main language of Singapore.



# JOB DESCRIPTION FOR DIRECTOR OF DRAMA

Reporting to: Deputy Head Academic

## *General Responsibilities*

- To set the strategic direction for the development of the Department
- To promote the study of the subject among pupils
- To promote excellent teaching and learning throughout the Department
- To provide leadership and set the strategic direction for the development of Drama throughout the School
- To promote accomplishment in and enjoyment of Drama among all pupils
- To establish a clear, shared understanding of the importance and role of Drama in contributing to pupils' intellectual, emotional, social and moral development.



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Marlborough College Malaysia

Director of Drama



## Key Areas of Responsibility

### *Strategic Direction and Development*

- To establish and promote departmental policies, in line with whole school policies on such areas as differentiation, independent learning, gifted and talented, assessment and prep
- To keep the Departmental Handbook under review and to ensure that an up to date copy is available for all staff in the department at the start of each academic year
- To complete the departmental review of external exam results annually
- To establish a development plan for Drama, informed by the School Development Plan and to monitor the progress made
- To communicate and co-operate with other departments, including sharing good practice
- To keep abreast of academic developments in the subject area
- To attend and contribute to academic meetings as required
- To establish and promote policies in Drama, in line with whole school policies on such areas as the accessibility, range and quality of Drama, the management of talented pupils and scholars and marketing the School through Drama
- To maintain and enhance links with external bodies

### *Teaching and Learning*

- To establish high standards for teaching and learning within the department
- To assist in the evaluation and appraisal of members of the Department
- To ensure at the start of each academic year that appropriate schemes of work and any supporting documentation is produced and made available for all staff in the department and to monitor application
- To keep schemes of work under review



- To analyse examination results and to review teaching and learning in the light of those results
- To encourage innovative and imaginative curriculum work
- To coordinate the setting and marking of internal examination papers
- To ensure that the department offers enrichment activities for those particularly gifted and/or interested in the subject
- To maintain an appropriate and attractive departmental social media presence in liaison with the Marketing Department

### *Leading and Managing*

- To promote a positive outlook among all staff and pupils who are involved with Drama, encouraging all to develop and maintain an enthusiastic approach towards Drama and confidence in teaching it
- To support the development and induction of technical staff, graduates and new beaks, as required
- To advise the Deputy Head Academic of departmental training needs
- To help colleagues, where appropriate, in the development of classroom management strategies
- To keep clear records of all pupils, including internal assessments, examinations and external examination results
- To hold regular departmental meetings and to maintain records of decisions taken
- To assess potential Drama Scholars
- To ensure that Drama offers enrichment activities for Scholars and elite performers
- To establish high standards for Drama throughout the School
- To promote Drama in all aspects of production among the Common Room, securing support and assistance in all forms
- To encourage innovative and imaginative work
- To promote and arrange for the adjudication of a House Drama competition





- To ensure that pupils of all ages have access to aspects of Drama productions which may engage them
- To manage the nomination of awards for Drama
- To liaise with the Marketing Department to ensure publicity for Drama events which reflects well upon the pupils and the College

### *Efficient and Effective Deployment of Resources*

- To produce timetable requirements in consultation with the Deputy Head Academic
- To run the department within its means
- To ensure that rooms, furniture, equipment, wall displays, etc. are maintained to a high standard in order to create an effective and stimulating environment
- To oversee the issue and return of books etc. to pupils, maintaining stock appropriately
- To manage book orders and Library requirements for the subject
- To manage and augment the School's store of props
- To staff productions with suitably competent and –when applicable - qualified adults or pupils.

### *Co-Curricular Drama*

1. To create a co-curricular vision for the department in line with the College's priorities
2. Drawing up an annual programme of productions and events and overseeing these
3. Enabling an inclusive approach which makes Drama accessible to all
4. Working with other Heads of other Arts departments to ensure that Drama supports the whole spectrum of the Arts at Marlborough College





### *Desirable Criteria*

- Experience of teaching the IB Diploma Programme
- Experience of teaching IGCSE
- A higher degree or experience of educational or subject-specific research
- Experience of external examination
- The ability to develop and maintain effective relationships with all members of the school community and outside agencies
- Knowledge of the requirements and operation of ISI in terms of teaching, learning and assessment
- Experience of or commitment to working in a boarding environment
- Evidence of leadership and management of people, resources, innovation and improvement
- Evidence of good management, which incorporates detailed planning, successful implementation and effective monitoring and evaluation strategies

### *Terms*

As well as working in a beautiful and collegial environment, the Director of Drama at Marlborough College Malaysia will benefit from a generous remuneration package which includes relocation assistance, a rent-free home, private medical insurance and a bonus in lieu of pension. Generous fee remission is provided for children of teaching staff.





## APPLICATIONS

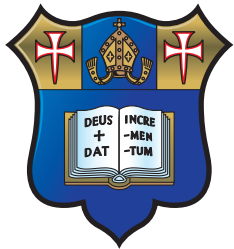
If you feel that you can meet these requirements, then please submit a letter of application along with the application form to the Master by 9.00 am on Monday 14<sup>th</sup> January 2019. A CV is not required, but may be submitted at the discretion of the applicant.

There may be additional positions available in the Prep and Senior School later this year: teaching couples are encouraged to apply even if an exact combination of subjects is not advertised at this time.

Applications should be sent to the address overleaf.







Applications should be addressed to the Master and sent to:

e-mail: [recruitment2019@marlboroughcollege.my](mailto:recruitment2019@marlboroughcollege.my)

Marlborough College Malaysia  
Jalan Marlborough  
79200 Iskandar Puteri  
Johor  
Malaysia

