



## **Horris Hill**

Horris Hill is one of a small group of all-boys boarding prep schools; we have continuously occupied our 85-acre site just south of Newbury for 130 years, never deviating from the original foundation of the school: few other prep schools can boast such an unbroken tradition of education. This traditional model remains highly valued by many families. Furthermore, as other schools dilute their boarding provision, schools like Horris Hill, offering strong seven day-a-week boarding, are seeing their positions strengthen.

We are, and always have been, relatively small, at around 115 boys, and we are selective on entry. Our leavers move on to many of the best public schools: primarily Winchester, Radley, Eton, Harrow, Sherborne and Marlborough, although we have boys at 20 different senior schools at present. Parents choose us because they know that their sons will be able to play a full part in all school activities, and because the staff/pupil ratios will be second to none.

The common room numbers around twenty, and many staff live on site; all play a full part in the life of this busy boarding school, across seven days of the week. Accommodation may be available with this post, with which comes further involvement in one of the boarding houses. If you enjoy an ever-varied round of teaching, tutoring, sports coaching, pastoral care, mealtimes, activities, trips and whole-school events, then life at Horris Hill is for you.

## **Teacher of English**

An enjoyment of books and a good standard of written English are core qualities in a Horris Hill education and the English department maintains high standards. The long-standing Head of Department is retiring in the summer of 2018. His departmental management duties are being taken up by a colleague, but the allocations of teaching groups will be determined by the skills and experience of the successful candidate. There are currently five members of the department teaching English to Year 3 to 8.

This is an opportunity, therefore, for candidates with a variety of profiles. We are very happy to support newly-qualified teachers and will allocate teaching groups accordingly; equally we will consider experienced candidates who wish to teach to scholarship and Common Entrance candidates. This is also a post suitable for someone who wishes to lead the English department, as that role would be available to the right candidate.

All staff are expected to contribute to the games or non-sporting activities programme on a daily basis, and to boarding life, but inexperience in these areas will not be a disadvantage. Enthusiasm for all aspects of school life will be a key quality of the successful candidate.

Involvement in drama, specifically directing a play, would be an advantage. The school works closely with the Watermill Theatre, who provide speech and drama coaching. Performance is an important aspect of life at Horris Hill, and we hold regular dramatic productions as well as public speaking, declamations and debates. We are currently fund raising for a new theatre, an exciting project for the school and one which highlights the importance of the dramatic arts here.

## **Job Description**

The job description below contains an outline of the typical functions of the job but may not be an exhaustive list of all possible job responsibilities, tasks, and duties.

### **As an individual teacher**

- To ensure that lessons are properly prepared and delivered.
- To ensure that the school's Marking Policy is adopted and that all other school policies and procedures are complied with.
- To ensure that work set in prep sets is of an appropriate length and challenge.
- To be on time for lessons.
- To encourage pupils to take a pride in their work with regard to presentation and content.
- To create an environment conducive to good teaching and learning in the rooms used for teaching the subject. This should include displays and up-to-date pupils' work.
- Where possible, to create cross-curricular links with other subjects.
- To adopt a range of teaching methods in the delivery of the teaching of the subject.
- Horris Hill School is committed to safeguarding children and promoting the welfare of children and young people and expects all employees, workers and volunteers to share this commitment.

## **Appointments**

The School is committed to safeguarding and promoting the welfare of children and questions will be asked at interview to assess the suitability of candidates to work with our children. A copy of the school's Safeguarding and Child Protection Policy is available to download from the School's website.

All appointments are subject to a satisfactory enhanced Disclosure & Barring Service check (including a check against the Children's Barred List) and other pre-employment screening. This includes receipt of at least two references satisfactory to the School, medical fitness, qualifications check where relevant for the post, the right to work in the UK, an identity check and a self-declaration of disqualification by association. Please see the enclosed Safer Recruitment Policy for further details.

All appointments are made in accordance with our Equality policy and applicants should let us know of any special needs they may have.

## **Recruitment Process**

Candidates are required to submit a completed application form together with a supporting letter outlining the extent to which they can demonstrate their ability to do the job and meet the criteria indicated. An

application pack can be downloaded from the school website [www.horrishill.com/vacancies](http://www.horrishill.com/vacancies).

You should provide details of two referees and one must be your current or most recent employer. References will be taken prior to interview unless specifically requested.

**The closing date for applications is 9am on Monday 29<sup>th</sup> January 2018. Short-listed candidates will be contacted and asked to attend an interview soon after. Employment will commence (subject to the satisfactory completion of all pre-employment checks) from September 2018.**

#### **Further Information**

If you require any further information please don't hesitate to contact Mrs Debbie Power, Assistant Bursar on 01635 30323 or email [asstbursar@horrishill.com](mailto:asstbursar@horrishill.com)