

Job Description: 0.6 Media Lecturer

Role Specific

1. Teaching within the Creative & Digital team on a range of programmes, on the main teaching Creative Media RQF specification, delivering effective learning for students
2. Prepare engaging sessions for delivery through remote teaching
3. Develop and share resources for the course/subject
4. Deliver enrichment and enhancement activities
5. Complete required assessment duties in relation to student assignments
6. Maintain comprehensive, up to date records and provide information, as requested, using College systems to track and communicate student progress
7. Be responsible for the appropriate administration of exam entries and liaise with external awarding bodies, as appropriate
8. Ensure close liaison and good communications with colleagues
9. Act as a Personal Tutor, if required
10. Value and support students to achieve their full potential
11. Effectively manage the behaviour of students
12. Engage in curriculum development and planning activities, individually and as a team
13. Embrace the College ethos that every student will achieve their full potential
14. Participate in standardisation/verification and moderation, as required
15. Ensure provision is aligned with best practice nationally
16. Take responsibility for achieving the section's targets in retention, attendance, achievements, high grades, added value and student satisfaction
17. Positively represent the College both internally and externally at all times

College Responsibilities

1. Share the College's Vision, Mission, Values, Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities and be actively involved in the College's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with College strategies
5. Contribute to cross-college events
6. Adhere to College policies and procedures including health and safety
7. Ensure good communication at all levels
8. Be responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults
9. Any other duties that the Principal considers appropriate

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| Person Specification | 0.6 Media Lecturer |
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| Qualifications and Attainments | Essential / Desirable |
| Degree in a relevant subject area or appropriate professional qualification | Essential |
| Recognised teaching qualification or a willingness to achieve this within three years of appointment | Essential |
| A higher degree or advanced qualification | Desirable |
| Training, Experience and Knowledge | |
| Successful teaching experience in relevant subject area (Media) | Essential |
| Knowledge of and proven ability to deliver the curriculum successfully | Essential |
| Demonstrate a student-centred approach to teaching and learning | Essential |
| Good knowledge of MS Teams | Essential |
| Recent commercial/industrial experience | Desirable |
| Experience being a personal tutor | Desirable |
| Experience of delivering on Access and/or Higher Education programmes | Desirable |
| Personal Skills and Attitudes | |
| Have a highly responsive, flexible and adaptable attitude | Essential |
| Display initiative, be positive and enthusiastic | Essential |
| Possess excellent ICT skills | Essential |
| Self-motivated and driven to consistently improve and reflect on own practice | Essential |
| Demonstrate a commitment to equality and diversity, customer service and quality assurance | Essential |
| Demonstrate a commitment to the process of continuous review and improvement | Essential |
| Possess excellent communication skills | Essential |
| Be a team player | Essential |
| Ability to develop and promote relevant curriculum effectively | Essential |
| Suitability to work with children young people and/or vulnerable adults | Essential |
| Ability to use ILT in classroom delivery including interactive whiteboard technology | Essential |