Head of Digital Technology

The British International School of Casablanca is a new all through school located just outside the thriving and bustling financial and business centre of Morocco. The school opened its primary section in September 2017 and in September 2018 it will open its secondary school. The school recently became a member of COBIS five months after opening its doors to students. Over the next few years the school expects numbers to steadily grow to 1000 students from EYFS up to Year 13. The facilities at the school are excellent and include purpose built classrooms, a theatre, an indoor swimming pool, two sports halls, and a three floor library.

We are looking for enthusiastic and adaptable teachers with a positive mindset who will thrive on the challenges and rewards provided by developing a new school that offers the Cambridge curriculum enriched by the school’s Moroccan context. Teachers who enjoy a challenge and who will enjoy the rich cultural experience that living in Morocco will provide are most welcome to apply. As well as reviewing the school’s website please also look at the school’s recruitment video and consult the information for applicants document.

The Role

We are looking for an inspirational Teacher of Digital Technology who will enjoy the challenge of embedding the use of digital technology throughout the whole school at the British International School of Casablanca.

The majority of classrooms will be equipped with Promethean smartboards and will have wifi. There will also be dedicated classrooms equipped with computers to enable the teaching and learning of ICT and Computer Studies. The school is intending to become an ICDL training and testing centre by the end of the year as well as introducing Robotics to the curriculum.

Teaching, Learning and Leadership

* Planning, preparation and delivery of high quality lessons.
* Knowledge and experience of teaching ICT at Key Stage 2, Key Stage 3 and Key Stage 4 levels.
* Creating and sustaining a positive and ordered classroom ethos
* Maintaining high quality assessment, marking and record-keeping documentation
* Setting and marking effective homework activities
* Leading Extracurricular activities.
* To prepare, write and update the ICT Department Whole School Handbook
* To line manage colleagues in the ICT Department.
* To embed the use of ICT in the classroom throughout the school
* To draw up and manage effectively the department budget

 Guidance

* Knowledge of each pupil as an individual
* Taking responsibility for the pastoral care of pupils
* Reporting and ongoing communication with parents
* To be a form tutor

 The Teacher's Role as a Colleague and Representative of the School

* Demonstrating the highest standards of Professional Behaviour
* Supporting the distinctive ethos of the School as a caring, communicative place of learning
* Enthusiastically attending and participating at required meetings
* Contributing to the work and morale of the Department / Year Group

Ensuring problems are resolved at the lowest level

 The Community

* Awareness of their role as an effective member of the BISC community and beyond
* Establishing and maintaining positive relationships with Parents
* Supporting School and community events and activities

 School review, development and involvement

* Support for the School's Mission Statement, Fundamental Principles and Strategic Intents
* Support for school review and development activities
* Observance of School Policies
* Whole-school involvement

Professional Development

* Engaging in Continuous Professional Development
* Supporting the Professional Development of Colleagues Administration
* Maintaining records and adhering to deadlines
* Carrying out all directed duties

The list of responsibilities and duties is not exhaustive. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request by the Head and the line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff, and will be reviewed annually.

The School is committed to safeguarding and promoting the welfare of children. All adults in the School community are expected to follow its Child Protection procedures and are required to undertake safeguarding checks

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