

Learning Support Assistant

We are seeking a highly motivated, dynamic and passionate individual with good organisational and communication skills who can continue to support a delightful Syrian student in Year 8 with Arthrogryposis and to raise her achievement alongside the class teachers. The ability to speak Arabic will be an advantage but not essential.

Role

This post will need patience, initiative, flexibility and stamina. It will include working in the classroom and one to one withdrawal according to need.

JOB DESCRIPTION

Job Title: Learning Support Assistant

Line Manager:

Key responsibilities

- To support the vision, ethos, and policies of City Heights and promote high levels of achievement
- To work with the Student Central team and Care Assistant in enabling the student to integrate successfully including meeting her physical needs
- To work alongside the teachers and to use your own initiative to enthuse the student's learning
- To promote the inclusion and acceptance of the student within the classroom
- To lead by example to inspire and motivate the student and to act as a role model and set high but realistic expectations of behaviour and achievement
- To work alongside the teachers to establish stimulating learning environments
- To be able to discuss the observations of the student's work and assist the teacher in planning for the development of the student's learning
- To keep records of the student's learning and progress and use this information alongside the teacher to recognise achievement and to assist the student in setting targets for further improvement in learning
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Attend and participate in regular workshops
- To assist with/ run an enrichment club

Learning Support Assistant - PERSON SPECIFICATION		
	Essential	Desirable
Educational Qualifications		
GCSE grade C or equivalent in literacy and numeracy	✓	
Evidence of and commitment to continuing professional development	✓	
Knowledge		
Previous relevant experience	✓	
Knowledge of national curriculum expectations		✓
Understanding of principles of child development and learning processes	✓	
Effective use of ICT to support learning	✓	
Experience of mentoring or cover supervision		✓
Willingness to learn		✓
Developing Literacy and Numeracy and high ability provision		
An understanding of best practice in developing literacy and numeracy skills	✓	
Stakeholder Engagement		
Ability to work with students to ensure their views and opinions are heard	✓	
Evidence of working effectively with members of the local community		✓
Personal qualities		
Resilience, the ability to work under pressure and be able to meet deadlines	✓	
Ability to be flexible and to use initiative	✓	
Excellent communication skills (including written, oral and presentation skills)	✓	
Excellent interpersonal skills	✓	
Secure record of good attendance and punctuality	✓	
A commitment to E-ACT's vision, values, aims and the objectives of its academies programme	✓	

