

Pioneer Educational Trust Person specification: SEND Teaching Assistant		
Section	Essential Criteria	Desirable Criteria
Education & Qualifications	Level 2 in Maths & English (or equivalent)	
	A relevant qualification in education, childcare, or special educational needs (e.g., CACHE Level 3 Diploma in Specialist Support for Teaching and Learning in Schools).	
	Evidence of continuing professional development (CPD)	
	First Aid qualification (or commitment to securing Level 3 qualification)	
Experience		Experience of working in an educational setting
		Experience working with children or young people with special educational needs and disabilities
		Experience of maintaining and producing accurate and complex data/reports
Knowledge	Basic knowledge of relevant legislation and frameworks governing special educational needs provision (e.g., SEND Code of Practice).	
	Basic understanding of common disabilities and developmental disorders, including autism, dyslexia, ADHD, and sensory impairments.	
Skills	Competent use of Microsoft packages such as Word, Outlook, Excel and PowerPoint	
	Able to communicate concisely, orally and in writing to a wide range of individuals/organisations with the ability to build rapport with pupils, parents and colleagues	
	Able to organise work independently and in collaboration with others	
Professional behaviours	Be prepared to work flexibly to respond to the changing requirements of the role and the individual needs of pupils.	
	Able to manage effectively a varied and agile workload	
	Commitment to the highest standards of child protection, understanding of safeguarding responsibilities and to follow Pioneer's safeguarding policies and to the Trust's ethos, aims and its whole community	
	Promote, demonstrate and embed equality, diversity, inclusion and belonging as an integral aspect of supporting pupils with diverse learning needs	
	Demonstrate integrity and credibility	