



# ST EDMUND'S COLLEGE & PREP SCHOOL

## Person Specification

*Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.*

*Avita Pro Fide !*

*The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

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| <b>Role title:</b>            | <b>Head of Mathematics (Maternity Cover – 1 year)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                              |                                                                                                           |
| <b>Reporting to:</b>          | <b>Senior Deputy Head Academic</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                              |                                                                                                           |
|                               | <b>Essential</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Desirable</b>                                                                                                                                                             | <b>Method of assessment</b>                                                                               |
| <b>Qualifications</b>         | <ul style="list-style-type: none"> <li>Good Honours Degree in Mathematics or equivalent with Mathematics as a major component.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>Post Graduate Qualification in Education or QTS or equivalent.</li> </ul>                                                             | Production of the Applicant's certificates.                                                               |
| <b>Experience</b>             | <ul style="list-style-type: none"> <li>An excellent classroom teacher.</li> <li>Proven success in present post.</li> <li>Experience of teaching Mathematics across the ability and age range in an 11- 18 school.</li> <li>Use of assessments and tracking to raise achievement.</li> <li>Developing a curriculum that meets the diverse needs of the students.</li> <li>Developing and maintaining good relationships with students, staff and parents.</li> <li>Maintaining good behaviour and order in the classroom.</li> <li>Good record keeping.</li> </ul>                                                                                                            | <ul style="list-style-type: none"> <li>Experience in more than one school.</li> <li>Experience of leading and managing a team.</li> <li>Leadership Qualification.</li> </ul> | Contents of the application form.<br><br>Interview.<br><br>Professional references<br>Lesson Observation. |
| <b>Skills &amp; Knowledge</b> | <ul style="list-style-type: none"> <li>A high level of subject knowledge and skills.</li> <li>The determination to enhance, deliver and promote the teaching of their subject.</li> <li>High expectations of academic achievement and behaviour.</li> <li>A commitment to continuous improvement and innovation, which leads to the teaching of challenging and differentiated lessons.</li> <li>Understanding of recent curriculum initiatives and fieldwork requirements.</li> <li>The ability to establish good professional relationships with staff, students and parents.</li> <li>A positive and dynamic approach to teaching and learning, including ICT.</li> </ul> |                                                                                                                                                                              | Contents of the application form.<br><br>Interview.<br><br>Professional references<br>Lesson Observation. |

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|                                     | <ul style="list-style-type: none"> <li>• A commitment to equality of opportunity for all.</li> <li>• Record of very good attendance and punctuality.</li> <li>• Ability to work as a member of a team and to use your initiative.</li> <li>• Displays commitment to the protection and safeguarding of children and young people.</li> <li>• Values and respects the views and needs of children and young people.</li> <li>• Respects and values the different experiences, ideas and backgrounds others can bring.</li> <li>• Resilient and demonstrates ability to work well under pressure.</li> <li>• Hardworking and enthusiastic.</li> <li>• Manages time effectively.</li> <li>• Is willing to work within organisational procedures, processes to meet required standards for the role.</li> <li>• Committed to continual personal and professional development. Is reflective and learns from past experiences.</li> <li>• A willingness to get involved in extra-curricular activities.</li> <li>• Good ICT skills.</li> <li>• Excellent communication skills.</li> <li>• Excellent presentation skills.</li> </ul> |  |                                                                                                                   |
| Personal competencies and qualities | <ul style="list-style-type: none"> <li>• Motivation to work with children and young people.</li> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</li> <li>• Emotional resilience in working with challenging behaviours.</li> <li>• Positive attitude to use of authority and maintaining discipline.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  | <p>Contents of the application form</p> <p>Interview</p> <p>Professional references</p> <p>Lesson Observation</p> |

***The College is committed to safeguarding the welfare of children, therefore, all candidates will be required to undergo an Enhanced DBS check.***

***We may take up references, before short-listing has taken place, which will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications.***