

# THE CASTLE PARTNERSHIP TRUST

Executive Headteacher: Sarah Watson



**The Castle Partnership Trust**  
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## Trust Head of Technologies

### THE CASTLE SCHOOL

Wellington Road, Taunton,  
Somerset TA1 5AU  
Tel: 01823 274073  
[www.castleschool.co.uk](http://www.castleschool.co.uk)

### COURT FIELDS SCHOOL

Mantle Street, Wellington,  
Somerset TA21 8SW  
Tel: 01823 664201  
[www.courtfields.net](http://www.courtfields.net)

### WELLESLEY PARK PRIMARY SCHOOL

Homefield, Wellington,  
Somerset, TA21 9AJ  
Tel: 01823 664876  
<http://www.wellesleyparkschool.com/>

# THE CASTLE PARTNERSHIP TRUST

## Head of Technologies

<b>Responsible for:</b>	Leading and managing the Technology and Computing subjects within The Castle Partnership Trust
<b>Responsible to:</b>	Executive Headteacher and Headteachers
<b>Disclosure Level:</b>	Enhanced
<b>Liaising with:</b>	Strategic Leadership Team, the faculty and departments within, other middle leaders, teaching and support staff, external agencies, organisations, individuals, parents at schools within The Trust
<b>Working Time:</b>	195 days per year.
<b>Terms of employment:</b>	Permanent.
<b>Post :</b>	Trust Head of Technologies
<b>Salary Scale:</b>	TMS + TLR1b

### Leading The Technology Faculties

To lead through high challenge and high support of colleagues within the Faculties within The Trust so that every child achieves, belongs and participates. Building an effective team to raise attainment and implement appropriate change. The successful candidate will be an effective manager and will be able to lead and develop the technology and computing subjects across the Trust.

**In addition to the role of Trust Head of Technologies, the post holder will have the following specific responsibilities:**

- Ensure the quality of teaching and learning in the subject areas within Design Technology, ICT and Computing across the Trust is of high quality and every lesson at least Good.
- Secure good outcomes for all children
- Develop links between the schools that are productive and supportive of staff development
- Develop the enrichment of Technology, ICT and Computing subjects across the Trust and at all schools
- Set the strategic direction for the Technologies faculties
- To be role model of an excellent classroom practitioner
- Manage the performance of teachers in the Technology, ICT and Computing subjects, delegating as they see fit
- Monitoring and evaluating the quality of teaching and learning, and outcomes.
- Undertake such duties as are delegated by the Executive Headteacher

- Play a major role under the overall direction of the Executive Headteacher in formulating and reviewing the School Improvement Plan and the aims and objectives of the Trust by:
  - Establishing the policies through which they shall be achieved
  - leading and managing staff and resources to that end
  - monitoring progress towards their achievement.

**The director will develop a strategic plan for the Technology, ICT and Computing subjects that addresses the needs of the schools and includes the following:**

- Ensuring every lesson is Good
- Every child achieves in Technologies
- There are sufficient enrichment opportunities in the Technologies faculties for every child to participate
- There is rich CPD across the Trust for the Technology and Computing subjects.
- There will be good primary links that aid transition and delight the children so they are excited about coming to secondary, feeling that it is welcoming and familiar.

## **Main Tasks**

The specific nature and balance of these responsibilities will vary according to the needs of the Trust and may be shared.

## **Class teacher responsibilities**

- Carry out those responsibilities defined by statute with specific reference to the Core Professional Standards, the conditions of Employment of Teachers in the DfE (DCSF) publication 'School Teachers Pay and Conditions,' in order to provide a full and rich learning experience and support for students.
- To carry out the duties of a general class teacher as detailed in the Trust's class teacher job description, including some provision for cover of absent teachers.
- To be responsible for teaching across both key stages.

## **The internal organisation, management and control of the Trust:**

To contribute to:

- Maintaining and developing the ethos, values and overall purposes of the Trust
- formulating the aims and objectives of the Trust and policies for their implementation
- keep up to date with major developments in secondary education and disseminate this knowledge to staff
- planning improvement which will translate school aims and policies into actions
- implementing the Local Authority's and Governing Body's policies on equal opportunity issues for all staff and students in relation to sex, gender, race, disability and special needs
- the efficient organisation, management and supervision of school routines
- reports for SLT, Governors and other stakeholders and attend meetings as required

## **Curriculum Development**

- To contribute to:
  - The development, organisation and implementation of the Trust's curriculum
  - the development of literacy across the Trust, to ensure excellence in all aspects of literacy
  - school policies on curriculum, teaching and learning, assessment, recording and reporting
  - ensuring that the learning and teaching provided by different faculties and teaching teams form a co-ordinated, coherent curriculum entitlement for individuals
  - ensuring that information on student progress is used to improve teaching and learning, to inform and motivate students, to inform parents, to provide necessary references for other educational institutions and employers and to aid Governors in their management of the Trust
  - Ensuring that the individual students' continuity of learning and effective progression of achievement are provided

## **Pupil Care**

- To contribute to:
  - The development, organisation and implementation of the Trust's policy for the personal and social development of students including pastoral care and guidance
  - The effective induction of students
  - The determination of appropriate student groupings
  - The promotion among students of standards of conduct/discipline and proper regard for authority and the encouragement of good behaviour
  - The development of culture of independent learning
  - The handling of individual student disciplinary cases.

## **The leadership of staff**

- To be responsible for the line management and performance management of specific subject leaders and teachers.
- To participate in the recruitment and development of teaching and non-teaching staff of the Trust.
- To contribute to good management practice by ensuring positive staff participation, effective communication and procedures.
- To participate in arrangements for the appraisal of the performance of teachers.
- The provision of professional advice and support and the identification of training needs.

## **Relationships**

- To be responsible for fostering positive relationships across the school communities
- To advise and assist the Governing Bodies as required in the exercising of its functions including attending meetings and making reports.
- To help in maintaining and developing effective communications and links with parents and to provide positive responses to concerns and problems regarding their children's education and wellbeing.
- To assist liaison with other educational establishments in order to promote the continuity of learning, progression and curriculum developments.

- To develop and maintain positive links and relationships with the community, local organisations and employers.

### **Specific Responsibilities:**

To be established following consultation with the successful candidate.

It is an important feature that the post holder should be a positive, professional role model. It is equally important that the Trust Head of Technologies is able to identify his/her own personal and professional development needs and be able to set and achieve his/her own professional objectives within a supportive school environment.

This job description is current at the date shown, but, in consultation, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the salary grade and post title. It does not form part of a contract of employment.

Each individual task may not have been identified and outlined within the main duties and responsibilities above. It would be expected that the postholder would carry out any reasonable request made to undertake work of a similar level that is not specified in this job description.

**The Castle Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure Certificate.**