

## **JOB DESCRIPTION**

### **ENGLISH TEACHER**

- Area:** English Department
- Responsible to:** Curriculum Leader: English
- Responsible for:** The teaching of English to members of the school as directed by the Headteacher and in line with the local and National policies and the aims of the school.
- Principal Purpose:** To participate fully in the teaching of English within the school and other duties as appropriate, as reasonably directed by the Headteacher.

- 1 To carry out the duties of a teacher as outlined in National agreements.
- 2 To assist the Headteacher in delivering the school's policy in respect of legal, moral and educational obligations placed upon it by Education Acts.
- 3 To further the school's aims and objectives.

#### **Specifically:**

- (a) To participate in the school's pastoral programme.
- (b) To work within agreed school and department policy guidelines regarding teaching, record keeping and assessment of pupils.
- (c) To teach throughout the age and ability range, following appropriate ability levels.
- (d) To attend various school meetings as required within directed time.
- (e) To participate in relevant INSET activities and review from time to time methods of teaching and programmes of work.
- (f) To participate in the development of schemes of work and resource materials for the department.
- (g) To participate in cross curricular links within the school.

#### **Community activities**

To contribute and promote community activities within the ethos of the Community School.

#### **Extra Curricular activities**

To contribute to the programme of extra-curricular activities taking responsibilities for groups or events as delegated by the Curriculum Leader.

Individuals have a responsibility to promote and safeguard the welfare of children and young person's that they are responsible for, or come into contact with.