



South Dartmoor Community College

Cover Co-ordinator & Cover Supervisor

Permanent, Devon NJC Grade D £22,777 to £24,496 pro rata (£19,508 to £21,450 actual)

Monday to Friday 37 hours per week/39 weeks per year (term time only).



South Dartmoor Community College is seeking to appoint a highly organised, enthusiastic and inspirational individual to provide specific support in administering cover arrangements for the school; as well as delivering the curriculum to a high level across subjects working closely with Central Services and Heads of Department. This is a full time, permanent position. The successful candidate will be a hard-working individual with high expectations and an unwavering determination to get the best for students; establishing excellent relationships quickly with all stakeholders and communicate effectively to ensure all students' needs are met.



The College is on a rapid improvement journey and has a strong staff team in place to ensure every child is enabled to fulfil their potential. We have excellent pastoral support and our students report that they feel very happy and safe at the school. We are proud of our students. The relationships between staff and students are strong. Community engagement is also an important feature; we have an active Parent/Teacher Association (FOSDA—Friends of South Dartmoor Academy).



If you want to work in an inspiring, fully inclusive environment with students who want to succeed, and friendly, supportive staff, then we want to hear from you! You will join a passionate and dedicated team, and a Trust who is committed to providing professional development and opportunities for all colleagues. Part of the WeST Trust, we are an 11-18 College situated in Ashburton on the edge of Dartmoor. With impressive facilities, the college currently caters for approximately 900 students. Devon is a lovely place to live with the stunning Dartmoor and the beautiful Devon and Cornwall Coastline on your doorstep.



For more information and to apply for this post, please visit our website www.southdartmoor.devon.sch.uk. If you would like to discuss the position please contact Jen Veal, Executive Head teacher by email: (jveal@southdartmoor.devon.sch.uk). Completed applications should be submitted to Cleo Perry, PA to the Executive Head teacher (cperry@southdartmoor.devon.sch.uk). Please note CVs will not be accepted.

Closing Date: Monday 11 September 2023 at 8.00 am. Applications received after this time will not be considered.

South Dartmoor Community College is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

The successful candidate will require an enhanced DBS check.

