

TEACHING ASSISTANT PERSON SPECIFICATION



CRITERIA	QUALITIES	METHOD OF ASSESSMENT Application (A) Reference (R) Interview (I) Observation (O)
Qualifications and training	<ul style="list-style-type: none"> GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths NVQ Level 2 or equivalent qualification or experience 	<p>A R</p> <p>A R</p>
Experience	<ul style="list-style-type: none"> Experience working in a school environment or other educational setting Experience working with children / young people with special educational needs (SEN) Experience planning and delivering learning activities 	<p>A I</p> <p>A I O</p> <p>A I O</p>
Skills and knowledge	<ul style="list-style-type: none"> ➤ Good literacy and numeracy skills ➤ Good organisational skills ➤ Ability to build effective working relationships with pupils and adults ➤ Skills and expertise in understanding the needs of all pupils ➤ Knowledge of how to help adapt and deliver support to meet individual needs ➤ Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils ➤ Excellent verbal communication skills ➤ Ability to work as part of a team and to be flexible in their approach to daily routines ➤ Active listening skills ➤ The ability to remain calm in stressful situations ➤ Knowledge of guidance and requirements around safeguarding children ➤ Good ICT skills, particularly in using ICT to support learning 	<p>A I O</p> <p>A I O</p> <p>A I O R</p> <p>A I O</p> <p>I O R</p> <p>A I R</p> <p>A I O</p> <p>A I O R</p> <p>A I O R</p> <p>I O</p> <p>I O</p> <p>A I</p> <p>A R</p>
Personal qualities	<ul style="list-style-type: none"> ➤ Enjoyment of working with children ➤ Sensitivity and understanding, to help build good relationships with pupils ➤ A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school ➤ Commitment to maintaining confidentiality at all times ➤ Commitment to safeguarding pupil wellbeing and equality ➤ Resilient, positive, forward looking and enthusiastic about making a difference ➤ Capacity to inspire, motivate and challenge children and young people 	<p>A I O R</p> <p>A I O R</p> <p>A R O I</p> <p>A I O</p> <p>A R I</p> <p>A R O I</p> <p>A R O I</p> <p>A I</p> <p>A R I</p>

When writing the supporting statement **please ensure** that you have **covered all the points below in order.** Please give personal examples to support the points, which make clear your role and responsibilities.