

## Personal specification

### Post: Activity Officer

#### Educational

Essential	Desirable
To have 5 GCSE qualifications at grade C or higher including English and Maths or equivalent	Educated at further and higher education establishments  Coaching qualifications in a range of activities

#### Experience

Essential	Desirable
To have experience of working with young people	Educated at further and higher education establishments
To have a set up or led activities aimed at engaging young people	Working in a school setting or as a coach for a club or organisation

#### Job related knowledge, aptitude and skills

Essential	Desirable
Good interpersonal and communication skills	Qualifications in and a knowledge of a range of activities
Good organisational and time management skills	Engaging students to provide activities they want to do
Being able to operate as part of a team and show flexibility around this as needed	
A commitment to equal opportunities	
Alignment with the school values of respect, excellence and responsibility	
A commitment to the safeguarding of students	